

<b>Caregiver Funding Task Force</b>	<b>Black Eyed Susan Conference Room Rockville City Hall 111 Maryland Avenue, Rockville, MD</b>
<b>March 22, 2018 6:30 PM</b>	
<b>Agenda</b>	

Welcome and Introductions	Carlos E. Aparicio
Mayor and Council Introductions	Mayor Newton and Councilmember Beryl Feinberg
Purpose <ul style="list-style-type: none"> <li>• Charter</li> <li>• Deliverables</li> </ul>	Carlos E. Aparicio
Considerations <ul style="list-style-type: none"> <li>• Time</li> <li>• Process vs. Funding</li> </ul>	Carlos E. Aparicio
Task Force Roles <ul style="list-style-type: none"> <li>• Task Force Leader</li> <li>• Recorder</li> <li>• Staff Liaison</li> </ul>	Carlos E. Aparicio
Meeting Structure <ul style="list-style-type: none"> <li>• Guidelines (proposed) <ul style="list-style-type: none"> <li>○ Meetings will start and end on time</li> <li>○ Members will stick to the agenda</li> <li>○ One person speaks at a time</li> <li>○ Seek out and respect diverse opinions</li> <li>○ Attendance is expected for every meeting.</li> <li>○ If a member is going to be absent, responsibility for acquiring the missed content rests with the individual.</li> <li>○ Full participation by all CFTF members</li> <li>○ CFTF members will be supportive of Task Force process, decisions and actions</li> </ul> </li> <li>• Other</li> </ul>	Carlos E. Aparicio

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Approach	Carlos E. Aparicio
Communication <ul style="list-style-type: none"> <li>• Who, what, how and when?</li> <li>• Agendas and Minutes <ul style="list-style-type: none"> <li>○ Drafts – Sent via email</li> <li>○ Adopted documents posted online</li> </ul> </li> </ul>	Carlos E. Aparicio
Meeting Schedule	Carlos E. Aparicio
Background Materials	Carlos E. Aparicio
Homework/Next Steps	Carlos E. Aparicio
For the Good of the Order	Carlos E. Aparicio
Adjourn	Carlos E. Aparicio