



## **Boards and Commissions Task Force**

### **Minutes**

Diamondback Terrapin Conference Room  
Meeting No. 1-18

Wednesday, November 7, 2018 at 6:00 PM

**Commissioners Present:** John Becker, Laurie Gira, Anne Goodman, James Hedrick, Anne Herbster, Jack Kelly, Anita Powell, Michael Parry, Lorraine Tarnover, Jonathan Walker, Steve VanGrack

**City Staff:** Sara Taylor-Ferrell and Cynthia Walters

- I. Convened  
Meeting convened at 6:00 p.m.
- II. Welcome and Introductions  
  
The Boardmembers and staff introduced themselves and spoke about their interests and families.
- III. Selection of Chair  
  
Motion to appoint Steven VanGrack as Chair to the Task Force was made by Boardmember Parry, seconded by Boardmember Kelly, and passed unanimously.
- IV. Review of Task Force Contact List  
  
Boardmembers reviewed contact list and provided corrections to staff for update.
- V. Overview of Task Force Charter  
  
The Boardmembers discussed the Task Force Charter, Purpose, Goals, and Future Meetings. Chair VanGrack summarized the key assignments of Task Force to be discussed at their next meeting.  
  
Chair VanGrack asked if the group could have an email listserv, staff will follow-up with City's communications department with request.

Motion to have Chair VanGrack send an email to the City Manager for help and assistance with the Boards and Commissions Task Force was made by Boardmember Kelly, seconded by Boardmember Herbster, and passed unanimously.

VI. Future Meetings

Board agreed to schedule their meetings bi-weekly on Wednesday evenings from 7:00 -8:30 p.m. and will assess after January scheduling weekly meetings.

Wednesday, November 28, 2018

Wednesday, December 12, 2018

Wednesday, December 19, 2018

VII. Adjournment

Motion to adjourn meeting at 7:30 p.m.

Commissioner Kelly, seconded by Commissioner Goodman and passed unanimously.