



Boards and Commissions Task Force

Minutes

Diamondback Terrapin Conference Room
Meeting No. 3-18

Wednesday, November 28, 2018 at 7:00 PM

Commissioners Present: Jack Kelly, Jonathan Walker, Lorraine Tarnover, John Becker, Anne Goodman, James Hedrick, Anne Herbster, Steve VanGrack, Benjamin Parry, Anita Powell

Absent: Laurie Gira

I. Convene

II. Welcome

III. Goals and Objectives

Commissioner Kelly provided a draft of the revisions of the Boards and Commissions Task Force Goals and Objectives for review and comment.

The Board decided to make sure that the document provided clear guidance and a sense of what each of the Boards and Commissions do for the City.

Director of Communications Marylou Berg spoke with the Task Force regarding outreach ideas for the Boards and Commissions Task Force.

Ms. Berg provided several ways to assist with the Task Force as follows: Rockville Reports; web page recommendations; reach out to staff liaison and public; applying for Boards and Commissions; and support with the surveys.

Note: Ms. Berg left the meeting at 7:25pm

IV. Membership

Commissioner Walker recommended to identify concerns with Boards and Commissions nominations. Specific criteria Boards and Commissions diversity, transparency and assessment the process of Mayor and Council nominations.

V. Communication with Existing Boards and Commissions

The Task Force decided that two surveys would be needed for the staff liaisons, and public.

Commissioner Goodman said to make it easy and simple, reach out to members on Boards and Commission and past members.

Chair VanGrack will send an email to communicate to the Mayor and Council regarding assistance with the survey and update on the Task Force progress.

Note: Commissioner Hedrick arrived at 8:00 p.m.

VI. New Boards and Commissions

Commissioner Kelly suggested to review and define the current Boards and Commissions to create and have more of presence in City.

The Task Force added to evaluate criteria, and setup a process for which ones are currently needed.

Chair VanGrack said that he would discourage Mayor and Council as liaison to Boards and Commissions

Commissioner Parry would like to reach out and see what if other municipalities do in the following:

- Criteria - Process
- Survey – Feedback
- MML – other Municipalities

Commissioner Goodman asked the question to the Task Force on how to deal with the political processes and moving forward with the recommendations.

The Commission plans to address the answer as the Task Force continue to review process for appointments, reappointments, recommendation and confirmation process by the Mayor and Council.

VII. Future Meetings

Wednesday, December 12, 2018 (7-8:30 p.m.)
Blacked-Susan Conference Room

Wednesday, December 19, 2018 (7-8:30 p.m.)
Mayor and Council Chambers

VIII. Adjournment

Motion to adjourn

Commissioner Becker made the motion to adjourn at 8:25 p.m., seconded by Commissioner Parry.