APPROVED

ADEQUATE PUBLIC FACILITIES ADVISORY COMMITTEE

ACTION MINUTES

MEETING OF APRIL 14, 2011

The meeting was convened at 7:07 p.m. Charles Littlefield and Dennis Cain were absent.

The chair moved, seconded by Eric Siegel, to add a discussion of Mr. Gutshick's presentation to the Unfinished Business portion of the agenda. The motion passed unanimously.

The committee took up review of the March 31 meeting minutes. Revisions were proposed. These included the need for a refinement of the study comparisons done by MCPS in their forecasts and the scope of the proposed survey of students from select neighborhoods. The committee agreed to provide sample neighborhoods to staff so these could be passed on to Bruce Crispell. Other minor revisions were noted. It was then moved by Sean Hart, seconded by Eric Siegel, to approve the revised March 31 minutes. The motion passed unanimously.

The discussion then moved to consideration of the April 7 meeting minutes. Minor revisions were proposed regarding the request for the response time maps. They should be for one, two, or three or more stations, including other stations that serve Rockville but are not noted on the map. Other minor edits were noted. Eric Siegel moved, seconded by Tom Gibney, to approve the revised April 7 minutes. The motion passed by a vote of 6-0-1, with Soo Lee-Cho abstaining.

The committee next reviewed the e-mail from Mr. Gutshick regarding items he was asked to respond to at the previous meeting. A desire was expressed to see the equipment assignments for all of the surrounding stations, and also how the load projections for the surrounding area may affect the APFO. Regarding the bullets in Scott's e-mail, the priority for obtaining the data was discussed. Some revisions to the language of the bullets was proposed, and a new bullet 5 included. Sean Hart moved, seconded by Tom Gibney, to set the priority of the bullets as the first one as number one, the third one as number two, the fourth one as number three, a new bullet regarding future staffing needs as number four, and the second bullet as number five. The motion passed unanimously.

The committee discussed the proposed text for the Rockville Reports article to appear in the May edition. After discussing the language and process, the committee agreed on allowing forum speakers three minutes each. The date of Thursday, June 2, 2011 at 7:00 p.m. in the Council Chambers was selected. Written comments will be accepted until the close of business 5:00 p.m. Friday, June 17. The staff will aid in rewording the text for

the forum announcement. The chair moved, seconded by Tom Gibney to accept these revisions. The motion passed unanimously.

The committee began discussion of future agenda topics and potential guest speakers. It was noted that the City Attorney will be attending the April 28 meeting to discuss the Beall's Grant court decision and the impact tax/fee issue. The staff noted that the City Attorney would like this discussion to be in executive session. The meeting agenda will reflect this. The staff discussion of the Citizen's Survey will also be on this agenda as part of the regular session.

The committee also voted unanimously to discuss the scope of the APFO substantive review at the May 5 meeting.

The other items that need to be considered include a discussion of the Rockville Pike plan and how it relates to the APFO particularly as regards transportation. The committee would also like to hear from representatives from Metro as well as potentially Glenn Orlin or Keith Levchenko from the County Council offices. Eric Siegel moved, seconded by Jason Anthony, to invite these people to speak to the committee. The motion passed unanimously.

The committee also requested that the Public Works department provide data on water and sewer service including projections for future usage vs. allocated capacity for the City.

Other potential invitees were brought up, including the Board of Appeals, the Traffic and Transportation Commission and the Planning Commission. Discussion ensued as to whether to invite them to speak or not. Eric Siegel moved, seconded by the chair, to send a request to these bodies requesting any input they have as it relates to their experience in administering the APFO. The motion passed unanimously.

The chair then moved, seconded by Tom Gibney, to have the committee send notice of the public forum to all of the neighborhood associations. The motion passed unanimously.

Tom Gibney moved, seconded by Jason Anthony, to adjourn. The motion passed unanimously, and the meeting adjourned at 9:40 p.m.