Adopted Operating Budget and Capital Improvements Program

FY 2004
City of Rockville, Maryland

General Government

Pages 197 – 202

FY 2004 Non-Departmental Expenditures by Fund

Non-departmental expenditures are generally defined as obligations that cannot be directly attributable to one particular department or activity. Although costs sometimes can be divided into personnel and non-personnel expenditures, it is more appropriate to characterize them as overhead or "cost of doing business." For example, items that the City must continue to fund in order to operate (the purchase of insurance and depreciation charges), or where a long-standing financial commitment exists, such as debt service costs and the City-funded disability program. Other charges also include cost of living adjustments (COLA) and contingency funds to provide for unexpected events.

Non-Departmental Expenditures by Fund:	**Other Charges**	**Debt Service**	**Total**
General	$3,778,169	$3,613,662	$7,391,831
Water Facility	1,605,307	344,854	1,950,161
Sewer	2,391,077	436,716	2,827,793
Refuse	1,070,420	36,131	1,106,551
Property Management	148,027	0	148,027
Parking	714,098	0	714,098
Stormwater Management	256,540	0	256,540
RedGate Golf Course	278,564	0	278,564
Subtotal	$10,242,202	$4,431,363	$14,673,565
Debt Service Fund [1]	270,218	3,854,990	4,125,208
Total All Funds	$10,512,420	$8,286,353	$18,798,773

[1] *The Debt Service Fund receives transfers from other funds to pay off general obligation bonds. Since these transfers are already listed as Debt Service expenditures within originating funds, there is essentially a double counting when the Debt Service Fund records the same expenditures. For this reason, the Debt Service Fund is isolated.*

FY 2003 – FY 2004 Comparison of Outside Agency Funding

Each fiscal year, funding request applications are received from organizations that provide services to the residents of Rockville. These applications were reviewed using a competitive review process, and funding recommendations were made for the FY 2004 budget. Organizations that received funding in FY 2003 and those requesting funding in FY 2004 are listed below. The organizations are divided into two groups: those organizations that provide basic human needs and those organizations that provide other needs. The list of human needs organizations is on the chart below; the list of other needs organizations is on the chart on the following page. Descriptions of the services provided by these organizations are on the pages following these charts.

Program Area	Organization Name	FY 2003 Adopted	FY 2003 Revised	FY 2004 Request	FY 2004 Adopted
HUMAN NEEDS:					
Shelters	Chase Partnership Shelter	$23,400	$23,400	$23,400	$23,000
	Dorothy Day Place	6,500	6,500	10,000	7,000
	Helping Hands Shelter	23,000	23,000	23,000	23,000
	Hope Housing	2,000	2,000	3,500	3,500
	Horizons House	3,000	3,000	6,656	3,500
	Jefferson House	3,000	3,000	4,500	3,500
	Men's Emergency Shelter	10,000	10,000	20,000	10,500
	Montgomery Avenue Women's Center	15,000	15,000	20,000	20,000
	Rainbow Place Shelter	10,000	10,000	28,500	15,000
	Sophia House	11,000	11,000	15,629	10,000
	Stepping Stones Shelter	9,000	9,000	9,000	9,000
Food/Clothing Services	Interfaith Clothing Center	9,300	9,300	12,000	10,000
	Manna Food Center Inc	17,500	17,500	18,500	18,500
Youth/Family Services	Friends in Action	13,000	13,000	25,000	13,700
Health Care	Community Pharmacy	5,800	5,800	0	0
	Dental Care for Kids	0	0	5,670	5,670
	Elderly Ministries	45,000	45,000	50,000	47,500
	Healthy Families Montgomery	9,000	9,000	10,000	9,500
	Mobile Medical Care	25,500	25,500	30,000	27,000
Cultural Diversity	Chinese Cultural/Community Center	5,000	5,000	5,000	5,000
	Korean Comm. Center of Greater Wash.	0	0	42,000	6,000
	Latino Outreach Program	20,000	20,000	25,000	27,647
Emergency Funds	Rockville Energy Assistance Program (1)	57,208	71,510	57,208	57,208
Contingency	Undesignated	13,000	13,000	8,147	1,000
	Human Needs Total	$336,208	$350,510	$452,710	$356,725

(1) *The FY 2003 revised amount reflects a purchase order carried over from the prior fiscal year in the amount of $14,302.*

FY 2003 – FY 2004 Comparison of Outside Agency Funding

— Continued —

Program Area	Organization Name	FY 2003 Adopted	FY 2003 Revised	FY 2004 Request	FY 2004 Adopted
OTHER NEEDS:	Greater Rockville Partnership Inc [1]	$332,000	$332,000	$346,112	$346,112
	Peerless Rockville Historic Pres Ltd	50,000	50,000	50,000	50,000
	Rockville Arts Place Inc	39,000	80,545	39,000	39,000
	Rockville Consortium for Science Inc	3,500	3,500	4,000	3,500
	Rockville Housing Enterprises [2]	36,792	36,792	36,792	36,792
	Rockville Volunteer Fire Dept	0	0	6,200	6,200
	Other Needs Total	$461,292	$502,837	$482,104	$481,604
	Grand Total	$797,500	$853,347	$934,814	$838,329

[1] *Please see the Outside Agency Descriptions section that follows for information on uses for the funding provided to the Greater Rockville Partnership Inc.*

[2] *The amount shown represents the Refuse Fund charge to the General Fund for furnishing refuse pickup.*

FY 2004 Outside Agency Descriptions

Each year, the City receives requests for financial assistance from outside community service organizations. Funds are designated separately within the General Fund for the eventual distribution to the approved organizations. The organizations that request funding are grouped by the City into one of two categories: those organizations that provide basic human needs and those that provide other needs. A description of services provided to the community by the organizations requesting funding is detailed below. Organizations are listed alphabetically within the category to which they belong, Human Needs or Other Needs.

HUMAN NEEDS:

Chinese Culture and Community Service Center, Inc. — This program provides English instruction classes on naturalization, civic education, and pronunciation to recent immigrants in Rockville and Montgomery County.

Community Pharmacy/Medibank — Administered by the Primary Care Coalition, this program assists low-income residents applying for free or discounted medicines available through the Pharmaceutical Companies Patient Assistance Program. A portion of the grant purchases medicine for residents waiting for program approval.

Community Ministries of Rockville — This organization was founded in 1967 to work with local governments to serve the needs of residents through education regarding the needs of the poor and displaced, advocacy on their behalf, and direct service to support them. The following programs are sponsored by Community Ministries:

Chase Partnership Shelter — Established in 1986, Chase Shelter provides housing, counseling and training programs to homeless men recovering from drug or alcohol addiction.

Elderly Ministries — Established in 1981, this program provides basic housekeeping and personal care to frail, homebound, elderly persons with chronic disabilities and temporary respite for persons released from hospitals that require limited support.

Hope Housing — Established in 2002, this program provides low-rent housing for single adults with physical and/or mental disabilities. Residents receive case management and other needed supportive services.

Jefferson House — Established in 1991 as a Personal Living Quarters, this program provides affordable housing and ongoing relapse prevention services for homeless men who have finished a formal addiction treatment program.

Latino Outreach Program — Established in 1993, this educational program provides instruction in basic English to Hispanic adults while their children receive homework tutoring and substance abuse prevention education.

Rockville Emergency Assistance Program (REAP) — Established by Rockville's Mayor and Council in 1982, REAP is designed to provide short-term, last resource, emergency assistance to Rockville residents for basic human needs, including, rent, utilities and medication.

Sophia House — Established in 1997, Sophia House provides emergency transitional shelter for single women to address their needs for housing and access to community services.

Community Ministry of Montgomery County — This organization was founded in 1962 and includes Christian, Jewish and Buddhist congregations throughout Montgomery County in its membership. Its advocacy and service initiatives include the following three programs:

Friends in Action/Amigos En Accion — Established in 1986, this program links low-income, at-risk families with teams of congregation-based volunteer mentors who assist these families in identifying and building their strengths to become self-supporting.

Horizons House — Established in 2001, this program provides low-rent housing for homeless adults with physical and/or mental disabilities. A personal case manager will encourage the residents to further their skills and ability to live independently.

Interfaith Clothing Center — Established in 1965, this program collects and distributes free clothing, furniture, and household items to low-income men, women, and children who are referred by public or private service agencies.

HUMAN NEEDS, continued:

Dental Care for Kids — Administered by the Primary Care Coalition, this program assists low-income uninsured children in Montgomery County to obtain dental care from participating dentists at reduced rates.

Dorothy Day Place — First established in 1985, this transitional shelter provides intensive case management, housing and job counseling, referrals, life skills presentations, and other supportive assistance to women experiencing homelessness. Women stay an average of one year.

Healthy Families Montgomery — Established in 1996 under the sponsorship of Family Services Agency, Inc., this program provides home-based services to first-time mothers who are at high risk for child abuse and neglect. Beginning in the prenatal months, families receive weekly home visits that provide education and role modeling in parenting skills, early childhood development and health and safety issues along with referrals to health and other community resources.

Helping Hands Shelter — This organization was established in 1986 under the sponsorship of the Mt. Calvary Baptist Church. The shelter provides free temporary housing and food to homeless and abused women and children, assists in obtaining low rent housing and offers social service counseling.

Korean Community Center of Greater Washington — Established in 1986, this agency provides outreach, education, case management, English classes, and translation services to recent Korean immigrants in Rockville.

Manna Food Center Inc — Established in 1983, this agency receives and stores surplus foods and community food collections for distribution on a once-per-month basis to persons who have been referred by a social service agency. Food supplies are also provided to local shelters, soup kitchens, and other helping organizations.

Men's Emergency Shelter — Started in 1990 by the Montgomery County Coalition for the Homeless, this program provides year-round overnight shelter to homeless men. Using a new, larger facility built in November 2000, this program serves as entry point for men into the homeless services system.

Mobile Medical Care Inc (MobileMed) — Since 1968, MobileMed has provided primary health care to the uninsured and underinsured through a network of health clinics throughout the county. This funding supports staffing of its mobile medical van at fixed sites in Rockville on a regular schedule to provide primary and preventative health care, referrals to specialty care and diagnosis and management of chronic conditions.

Montgomery Avenue Women's Center — Established in 1984 as the Cordelia House Shelter, this daytime program provides job training, case management, life skills training, psychiatric care, and other supports to homeless women.

Rainbow Place Shelter — Established in 1981, this is an emergency winter (November through March) shelter for homeless women 18 years and older which provides three meals a day, clothing, laundry facilities and showers.

Stepping Stones Shelter — Established in 1980, this organization provides emergency shelter and independent living to homeless families. Its services include provision of shelter, food, housing referrals, counseling programs, health workshops and seminars, employment counseling, clothing, furniture and household items, drug abuse education and counseling, and childcare.

OTHER NEEDS:

Greater Rockville Partnership Inc — Established in 1997 by the Mayor and Council, this twelve member board provides an independent arm to concentrate on retention and recruitment of businesses to the City of Rockville. The Greater Rockville Partnership Inc goals and mission are to:

- Seek to establish the City as a leading center for economic development while sustaining an equitable balance between the commercial and residential segments of the City
- Promote the retention and expansion of resident business in the City
- Encourage the formation of new business enterprises in the City and to attract new businesses to the City
- Create, retain, and attract jobs within the City
- Foster education and communication between the City business community and the general public
- Assemble, maintain, and disseminate information on the City's business community, work force, and economic climate
- Promote work force development and a positive business climate within the City
- Increase the commercial real property tax base of the City of Rockville and reduce vacancy rates

Peerless Rockville Historic Preservation Ltd — A local, non-profit organization dedicated to the preservation of Rockville's historic character and the enjoyment of Rockville's heritage through public education. It partners with the City to collect and conserve documents and photographs and maintain reference files.

Rockville Arts Place Inc (RAP) — RAP is a corporation dedicated to the revitalizing of downtown Rockville by encouraging and promoting the arts and fine crafts.

Rockville Consortium for Science, Inc — Established in 1989, the Rockville Consortium for Science, Inc.'s mission is to increase the understanding of science within the City of Rockville by communicating that science is understandable and that the community prizes excellence in science.

Rockville Housing Enterprises (RHE) — RHE is the City's public housing agency that provides housing opportunities for lower income households who are unable to rent or buy homes through normal channels and initiates redevelopment activities.

Rockville Volunteer Fire Department — The Rockville Volunteer Fire Department's request for funding is to cover the water bills for water usage by the volunteer firefighters while on duty at the fire department.