

Historic District Commission and Staff
FY 11 Work Plan Summary (July 1, 2010 – June 30, 2011)

Regulatory and Review

- Evaluations for historic and architectural significance
 - On-going
- Tax credit reviews – state and local
 - Starts in April
- Review Certificates of Approval and related Courtesy Reviews
 - On-going
- Review submitted Natural Resource Inventories (NRIs) for historic resources
 - On-going
- Participate in Neighborhood Plan development
 - Upon request

Public Education and Outreach

- Tax Credit updates and application reminder to all historic property owners
 - Letter to be sent in February
- Tax Credit “Infomercial” with Channel 11
 - To be scheduled
- Apply for State (CLG), Heritage Montgomery, Preserve America, and Montgomery County HDC Planning Grants as appropriate
 - Complete Preserve America Grant #1 (Building Catalogue)
 - Complete Preserve America Grant #2 (Ipod tour with Heritage Montgomery)
- Complete East Rockville survey in HBS; provide updates to ERCA
 - On-going
- Submit Rockville Park National Register nomination to MHT
 - Review by MHT & GCC in March 2010 (due to MHT November 1).
- Prepare brochures and interpretive panels for designated and city-owned properties
 - Pump House (July-September 2010)
 - King Farm
- Provide HP session to Public Schools, Civic Associations, neighborhood groups

Special Projects

- Complete steps for inclusion in Montgomery County Heritage Area
 - Updates to City Comprehensive Plan
 - Chapter for Montgomery County Heritage Area Plan
- Develop Scope of Work for Post-WWII Chapter for *Historic Resources Management Plan*
- Publication of new Historic Building Catalog
 - Distribution
 - Events
 - Publish Styles Chapter as “stand-alone” brochure
- Comprehensive Plan Update
 - Heritage Area
 - Staff support for revision
- Compile Lincoln Park research in some public information format

HDC Administration

- HDC Annual Retreat (October)
- HDC Training via Maryland Preservation Conference, National Trust Conference
 - Budget
- Joint Training with Gaithersburg & Montgomery County, 2010/2011 (FY11)
 - [Montgomery County organizing]
- Promote HP awareness through nomination of HP projects for State and Local awards
 - Nominate ...
- Rating of staff reports and presentations as part of budget performance measures
 - By HDC on an annual basis