



City of Rockville

Inspection Services Division
111 Maryland Avenue, Rockville, MD 20850
240-314-8240, Fax 240-314-8265

Building Permit # _____

APPLICATION FOR MECHANICAL PERMIT

Property Address _____

Mechanical Company _____
Address _____ **HVACR License #** _____

Owner _____ **Home Phone** _____

Owner's Address if different _____

Residential ____ Commercial ____

Replacement Furnace: # _____ @ _____ BTU Replacement A/C: # _____ @ _____ BTU

Rooftop Units: # _____ Split Units # _____

Heating:

_____ BTU _____

_____ BTU _____

_____ BTU _____

_____ BTU _____

Cooling:

_____ BTU _____

_____ BTU _____

_____ BTU _____

_____ BTU _____

Diffusers/ducts/grilles/VAV: # _____ Prefab fireplaces: # _____ Wood Stove inserts: # _____

Master's Signature _____

ALL Gas Work MUST be performed by a Master Plumber or Gasfitter Only

Master's Name _____

City of Rockville Master Plumber or Gasfitter License # _____

Address _____

New ____ Replacement ____

Appliances: # _____ (i.e., stove, dryer, fryer, etc.)

Type _____ Type _____ Type _____

Type _____ Type _____ Type _____

Gas Log # _____ (must be accompanied by manufactures test literature)

Conversion to gas # _____

Boiler: BTU _____

Master's Signature _____

Revised: September 2004

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OFFICE USE ONLY

Rockville License _____

Bond Submitted _____

Insurance Submitted _____

Date Processed _____

State Lic. Submitted _____

New applicants:

1. Insurance requirements (your choice):
 - **If you have a current Maryland Statewide Master Electricians License, no other bond or insurance is needed. Submit copy of current License, or**
 - \$5,000 performance bond made out in the individual's name, or
 - Proof of insurance with a minimum of \$300,000 general liability and \$100,000 property damage coverage. The individual's name must appear on this certificate and it **must show** as the certificate holder:

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2. A copy of your current Maryland Statewide Master Electrician's License **or** a reciprocal letter from any Maryland jurisdiction that administers a test equivalent to the exam given by the State Electrical Licensing Board.
3. **\$60.00** License fee, made payable to the **City of Rockville**.

Renewals:

1. Insurance requirements (your choice):
 - **If you have a current Maryland Statewide Master Electricians License, no other bond or insurance is needed. Submit copy of current License, or**
 - \$5,000 performance bond made out in the individual's name, or
 - Proof of insurance with a minimum of \$300,000 general liability and \$100,000 property damage coverage. The individual's name must appear on this certificate and it **must show** as the certificate holder:

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- 2 **\$60.00** License fee, made payable to the **City of Rockville**.

THE CERTIFICATE OF INSURANCE MUST COINCIDE WITH THE LICENSING PERIOD OF JANUARY 1 THRU DECEMBER 31.