



## MAYOR AND COUNCIL

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**MEETING NO. 25-20**  
**Monday, August 3, 2020 – 7:00 PM**

### AGENDA

Agenda item times are estimates only. Items may be considered at times other than those indicated.

Any person who requires assistance in order to attend a city meeting should call the ADA Coordinator at 240-314-8108.

Rockville City Hall is closed due to the state directives for slowing down the spread of the coronavirus COVID-19 and continue practicing safe social distancing.

#### **Viewing Mayor and Council Meetings**

To support social distancing, the Mayor and Council are conducting meetings virtually. The virtual meetings can be viewed on Rockville 11, channel 11 on county cable, livestreamed at [www.rockvillemd.gov/rockville11](http://www.rockvillemd.gov/rockville11), and available a day after each meeting at [www.rockvillemd.gov/videoondemand](http://www.rockvillemd.gov/videoondemand).

#### **Participating in Community Forum & Public Hearings:**

If you wish to submit comments in writing for Community Forum or Public Hearings:

- Please email the comments to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) by no later than 2:00 p.m. on the date of the meeting.
- All comments will be acknowledged by the Mayor and Council at the meeting and added to the agenda for public viewing on the website.

If you wish to participate virtually in Community Forum or Public Hearings during the live Mayor and Council meeting:

1. Send your **Name, Phone number, the Community Forum or Public Hearing Topic and Expected Method of Joining the Meeting (computer or phone)** to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) no later than **9:00 am on the day of the meeting**.
2. On the day of the meeting, you will receive a confirmation email with further details, and two Webex invitations: 1) Optional Webex Orientation Question and Answer Session and 2) Mayor & Council Meeting Invitation.
3. Plan to join the meeting no later than 5:40 p.m. (approximately 20 minutes before the actual meeting start time).
4. Read for <https://www.rockvillemd.gov/DocumentCenter/View/38725/Public-Meetings-on-Webex>
5. meeting tips and instructions on joining a Webex meeting (either by computer or phone).
6. If joining by computer, **Conduct a WebEx test:** <https://www.webex.com/test-meeting.html> prior to signing up to join the meeting to ensure your equipment will work as expected.
7. Participate (by phone or computer) in the optional Webex Orientation Question and Answer Session at 3 p.m. the day of the meeting, for an overview of the Webex tool, or to ask general process questions.

#### **Participating in Mayor and Council Drop-In (Mayor Newton and Councilmember Myles)**

Drop-In Sessions will be held by phone on Monday, August 3 from 5:30-6:00 p.m. **Please sign up by 2 p.m. on the meeting day using the form at:** <https://www.rockvillemd.gov/formcenter/city-clerk-11/sign-up-for-dropin-meetings-227>

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6:00 PM **1. Convene in open session to vote on motion to go into closed session pursuant to Sections 3-305(b)(7) and 3-305(b)(8) of the General Provisions Article of the Annotated Code of Maryland to obtain legal advice and consult with staff, consultants, or other individuals about potential litigation regarding a proposed amendment to the Zoning Ordinance.**

**2. Closed Session**

7:00 PM **3. Reconvene into Open Session**

**4. Pledge of Allegiance**

**5. Agenda Review**

7:05 PM **6. City Manager's Report**

7:20 PM **7. COVID-19 Update**

7:30 PM **8. Proclamation**

**A. Proclamation Declaring 9/11 as National Day of Service and Remembrance/Patriot Day (Mayor Newton)**

**B. Proclamation Declaring National Hispanic Heritage Month (CM Ashton)**

**C. Proclamation Declaring September 2020 as National Recovery Month (CM Feinberg)**

7:40 PM **9. Boards and Commissions Appointments and Reappointments**

**A. Boards and Commissions Appointments and Reappointments**

7:50 PM **10. Community Forum**

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Any member of the community may address the Mayor and Council for 3 minutes during Community Forum. Unless otherwise indicated, Community Forum is included on the agenda for every regular Mayor and Council meeting, generally between 7:00 and 7:30 pm. Call the City Clerk/Director of Council Operation's Office at 240-314-8280 to sign up to speak in advance or sign up in the Mayor and Council Chamber the night of the meeting.

**11. Mayor and Council's Response to Community Forum****8:10 PM 12. Consent**

- A. Award IFB #08-20, Middle Lane 54-Inch Diameter CMP Storm Drain Renewal, to Pleasants Construction, Inc., in the Amount Not to Exceed \$330,817.81**
- B. Award of Sourcewell (NJPA) Rider Contract #081716-NAF, Rear Loader Refuse Truck, to National Auto Fleet Group in the Amount Not to Exceed \$258,320**
- C. Approval to Increase Contract #01-20, Bridge Improvements: Crofton Hill Lane and Scott Drive Bridges, to Concrete General Inc. in the Amount of \$125,000.00**
- D. Award of Montgomery County Government Contract #1106920 for HVAC Systems Preventative Maintenance, Repair and Installation Services**
- E. Extension of License Agreement with Montgomery County for Shelter Use at 6 Taft Court**
- F. Approval Minutes**

**8:15 PM 13. Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults and Persons with Disabilities from the Single Dwelling Unit Residential Zones****8:30 PM 14. COVID-19 Staffing Update****8:50 PM 15. Make it Visible Art Project in Rockville Town Square**

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- 9:00 PM **16. Vacancy Report/Hiring Freeze Status**
- 10:10 PM **17. Procurement Action Plan Update 48-Month**
- 10:40 PM **18. Review and Comment - Mayor and Council Action Report**
- A. Action Report**
- 19. Review and Comment - Future Agendas**
- A. Future Agendas**
- 20. Old/New Business**
- 11:00 PM **21. Adjournment**

The Mayor and Council Rules and Procedures and Operating Guidelines establish procedures and practices for Mayor and Council meetings, including public hearing procedures. They are available at: <http://www.rockvillemd.gov/mcguidelines>.

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Mayor & Council Meeting Date: August 3, 2020  
Agenda Item Type: Proclamation  
Department: City Clerk/Director of Council Operations Office  
Responsible Staff: Jacqueline Mobley

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## Subject

Proclamation Declaring 9/11 as National Day of Service and Remembrance/Patriot Day

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## Recommendation

Mayor and Council to read and approve proclamation.

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## Discussion

September 11, 2020 will mark the 19-year anniversary of the September 11, 2001 attacks that changed the United States forever. Often referred to as 9/11, the attacks resulted in extensive death and destruction, triggering major U.S. initiatives to combat terrorism. Over 3,000 people were killed during the attacks in New York City, Shanksville, PA and Washington, D.C., including military personnel, police officers, firefighters and paramedics. Almost 10,000 others were treated for injuries.

Following 9/11, President George W. Bush called on all Americans to serve their communities, their Nation and their world, and declared September 11 "Patriot Day" to honor both the victims and heroes of the September 11 attacks. During his 2002 state of the Union Address, President Bush announced the creation of USA Freedom Corps to connect Americans with more opportunities to serve their county, to foster a culture of citizenship, responsibility and service, and to strengthen National Service Programs.

In 2009, the United States Congress passed bipartisan legislation authorizing the establishment of September 11 as a federally recognized National Day of Service and remembrance is an observance under which individuals, nonprofits, companies, schools and other groups remember by doing, taking time to engage in charitable service in tribute to the 9/11 victims and survivors, and all those that rose in service in response to the attacks.

## Attachments

Attachment 8.A.a: 9-11 National Day of Service and Remembrance (PDF)

*Sara Taylor-Ferrell*  
Sara Taylor-Ferrell, City Clerk/Director of Council Operations 7/29/2020



**WHEREAS**, people of all ages and walks of life, across America and around the world, collectively witnessed an event of immense tragedy on September 11, 2001; and the events of that day instantly transformed nearly everyone's lives, some through personal loss and many others through an unfamiliar sense of individual and national vulnerability; and

**WHEREAS**, an unprecedented historic bonding of Americans arose from the collective shock, unifying the country in an outpouring of national spirit, pride, selflessness, generosity, courage and service; and

**WHEREAS**, countless fire and police departments, first responders, and volunteers heroically, tirelessly and courageously participated in an extraordinarily difficult and dangerous rescue and recovery effort, in some cases voluntarily putting their own lives at risk; and

**WHEREAS**, in 2009, the United States Congress passed bipartisan legislation authorizing the establishment of September 11 as a federally recognized National Day of Service and Remembrance which President Barack Obama signed into law; and

**WHEREAS**, September 11 will never, and should never, be just another day in the hearts and minds of all Americans and many may wish to memorialize September 11 by engaging in personal and individual acts of community service, or other giving activities, as part of a solemn day of remembrance and tribute; and

**NOW, THEREFORE**, the Mayor and Council of the City of Rockville, do hereby proclaim **September 11, 2020 as 9/11 Day of Service and Remembrance** in tribute to the victims of the 9/11 terrorist attacks and to the many who rose in service in response to the attacks; and we urge the Rockville community to observe September 11, 2017 as a voluntary Day of Service and Remembrance.



*Bridget Donnell Newton*  
Bridget Donnell Newton, Mayor

*Monique Ashton*  
Monique Ashton, Councilmember

*Beryl L. Feinberg*  
Beryl L. Feinberg, Councilmember

*David E. Myles*  
David Myles, Councilmember

*Mark Pierzchala*  
Mark Pierzchala, Councilmember

August 3, 2020



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Proclamation  
 Department: Housing and Community Development  
 Responsible Staff: Janet Kelly

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## Subject

Proclamation Declaring National Hispanic Heritage Month

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## Recommendation

Staff recommends the Mayor and Council read and issue proclamation to recipient

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## Discussion

In 1968, President Lyndon B. Johnson signed into law the National Hispanic Heritage Week. It became the National Hispanic Heritage Month in 1989 celebrated between September 15 to October 15. The month marks the anniversary of independence of five Latin American countries, including Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua, all of whom declared independence from the former colonial power, Spain, on September 15, 1821. Mexico, Chile, and Belize<sup>1</sup> celebrate Independence Day on September 16th, 18, and 21st.

During the month of September, communities gather to share the diverse and rich cultural history and heritage. The City of Rockville, through its annual programs like Hometown Holidays, Dr. Martin Luther King, Jr., and International Night, encourages participation to highlight this valuable segment of the population.

A Proclamation Declaring National Hispanic Heritage Month is attached.

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## Mayor and Council History

The Mayor and Council issues this proclamation annually.

## Attachments

Attachment 8.B.a: 2020 National Hispanic Heritage Month (PDF)

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<sup>1</sup> Belize was emancipated from Spanish rule in 1836. Great Britain declared Belize as a British Crown Colony in 1862.

  
Rob DiSpirito, City Manager 7/29/2020



**WHEREAS**, the observation of Hispanic Heritage week started in 1968 and was expanded into a month-long observation in 1988; and

**WHEREAS**, 14 percent of Rockville’s population are of Hispanic or Latinx origin. Those who identify as Hispanics or Latinx can be of any race or religion and represent many cultures and countries; and

**WHEREAS**, we pay tribute to the generations of *Hispanic* and Latinx Americans who have positively influenced and enriched our nation, including those who have shared their talent as performers, made scientific breakthroughs, been successful entrepreneurs, politicians and brave participants in our armed forces; and

**WHEREAS**, the City celebrates and enjoys the participation of the Hispanic and Latinx community as a valued segment of our community at annual events such as Hometown Holidays, International Night and the Martin Luther King Jr. celebration.

**NOW THEREFORE**, The Mayor and Council of Rockville, do hereby proclaim September 15 to October 15<sup>th</sup> as National Hispanic Heritage Month in Rockville, and call upon all the residents of this great City to join in the celebration of our Hispanic and Latinx neighbors and friends.



*Bridget Donnell Newton*  
Bridget Donnell Newton, Mayor

*Monique Ashton*  
Monique Ashton, Councilmember

*Beryl L. Feinberg*  
Beryl L. Feinberg, Councilmember

*David E. Myles*  
David Myles, Councilmember

*Mark Pierzchala*  
Mark Pierzchala, Councilmember

August 3, 2020



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Proclamation  
 Department: City Manager's Office  
 Responsible Staff: Jenny Kimball

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## Subject

Proclamation Declaring September 2020 as National Recovery Month

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## Recommendation

Staff recommends that the Mayor and Council read, approve and present the proclamation to Kirk Knight, the President and Founder of the Knight Foundation.

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## Discussion

The Mayor and Council established the Rockville Goes Purple initiative on September 24, 2018. The goal of the initiative is to increase awareness of the opioid crisis and prevent opioid addiction and overdose in the Rockville community.

National Recovery Month is an opportunity to celebrate recovery and to highlight the Rockville Goes Purple initiative. The National Recovery Month proclamation is the first step in a series of community activities focused on increasing awareness of the opioid crisis. The City and partner organizations invite residents and stakeholders to join the City in the following activities during the month of September:

**Virtual Book Club** – The community is invited to read Dopesick: Dealers, Doctors and the Drug Company That Addicted America and join other readers for a virtual facilitated discussion. Journalist Beth Macy's book describes the spread of opioid addiction from wealthy suburbs to distressed rural communities and the roles of the pharmaceutical industry and physicians in the persistent crisis. Beth Macy has won more than a dozen national journalism awards and Dopesick was a New York Times bestseller. The book is available in multiple formats through the Montgomery County Public Library system. More details about the September virtual discussion will be provided at a later date.

**Drug Take Back Event** – On Saturday, September 12 from 10 a.m. to 2 p.m. bring unused leftover -- including expired -- prescription drugs to the Rockville City Police Station parking lot at 2 West Montgomery Ave. The Drug Take Back provides a safe, free and anonymous way to dispose of unwanted prescription drugs. To make it safe and convenient, officers will be outside with easy drive-up and drop-off access, so there is no need to get out of your vehicle.

**Virtual Race 4 Recovery 5K** – The City will participate again with the Knight Foundation in hosting the Race 4 Recovery 5K. While the 2019 race start and finish lines were in Rockville Town Square, the 2020 race will be virtual due to the limit on gatherings. The community will be invited to run, walk or bike a 5K course of their choosing on Saturday, September 26 for the Race 4 Recovery. The City will coordinate with the Knight Foundation to promote the event and celebrate the runners, walkers and cyclists who participate.

**Virtual Narcan Training and Free Kit** – Narcan, or Naloxone, is a life-saving medication that can quickly restore the breathing of a person experiencing an opioid overdose. Having a Narcan kit and learning to administer the medication is one way our community can help in the fight against overdose. While physical distancing requirements are in place, the Montgomery County Department of Health and Human Services provides virtual Narcan training and coordinates a time to pick up a free Narcan kit. Staff is coordinating with Montgomery County staff to set a date. Details and instructions will be provided later.

**Education Special for Seniors** - Staff is also exploring an education and outreach special on Rockville 11 about addiction and resources for Rockville’s senior population. Staff is identifying a guest speaker and will work with the speaker on the format and content of the session. More information will be provided as soon as it is available.

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### **Mayor and Council History**

The Mayor and Council received a briefing and provided input regarding the National Recovery Month activities on July 13, 2020.

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### **Public Notification and Engagement**

Staff is developing a communication plan to collaborate with our County and community partners to invite the public to participate in all of the Rockville Goes Purple National Recovery Month activities.

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### **Next Steps**

The Rockville Goes Purple Planning Committee will continue developing the details of the National Recovery Month activities and promote the activities widely.

### **Attachments**

Attachment 8.C.a: 2020 National Recovery Month (PDF)

  
Rob DiSpirito, City Manager 7/28/2020



WHEREAS, recovery from substance use and mental health disorders, including co-occurring disorders, is an essential part of health and overall wellness; and

WHEREAS, prevention of substance use and mental health disorders works, treatment is effective, and people recover in the City of Rockville, Montgomery County, the State of Maryland and around the nation; and

WHEREAS, preventing and overcoming substance use and mental health disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must all work to recognize the signs of a problem, and guide and encourage those in need to appropriate treatment and recovery support services; and

WHEREAS, the need for support is even greater now due to isolation and disruption of recovery support services during the pandemic; and

WHEREAS, the Maryland Opioid Operational Command Center reports that 561 people in Maryland died of opioid-related deaths during the first quarter of this calendar year, a 2.6% increase from that of the first quarter of 2019; and

WHEREAS, the Rockville Goes Purple initiative is increasing awareness of the dangers of opioids and other substances, and strives to reduce the number of lives lost to drug addiction in our community; and

WHEREAS, to help more people achieve and sustain long-term recovery, the City of Rockville invites all residents to participate in National Recovery Month activities in September 2020 and Rockville Goes Purple events throughout the year; and

NOW, THEREFORE, the Mayor and Council of the City of Rockville do hereby proclaim September 2020 as National Recovery Month in Rockville and urge the people of Rockville to join the fight to prevent substance use and to support recovery efforts.



	<i>Bridget Donnell Newton</i> Bridget Donnell Newton, Mayor
<i>Monique Ashton</i> Monique Ashton, Councilmember	<i>Beryl L. Feinberg</i> Beryl L. Feinberg, Councilmember
<i>David E. Myles</i> David Myles, Councilmember	<i>Mark Pierzchala</i> Mark Pierzchala, Councilmember

August 3, 2020



Mayor & Council Meeting Date: August 3, 2020  
Agenda Item Type: Appointments & Announcement of Vacancies  
Department: City Clerk/Director of Council Operations Office  
Responsible Staff: Jacqueline Mobley

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## Subject

Boards and Commissions Reappointment

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## Recommendation

Mayor and Council to reappoint the following members to the Board of Supervisors of Elections.

### Board of Supervisors of Elections

Dr. Lois Neuman – Reappointment to serve a 3-year term until 8/1/2023

Stephen Weiner – Reappointment to serve a 3-year term until 8/1/2023

  
Sara Taylor-Ferrell, City Clerk/Director of Council Operations 7/29/2020



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Consent  
 Department: PW - Engineering  
 Responsible Staff: Gabriel Kosarek

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## Subject

Award IFB #08-20, Middle Lane 54-Inch Diameter CMP Storm Drain Renewal, to Pleasants Construction, Inc., in the Amount Not to Exceed \$330,817.81

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## Recommendation

Staff recommends that the Mayor and Council award IFB #08-20, Middle Lane 54-Inch Diameter CMP Storm Drain Renewal, to Pleasants Construction, Inc. of Clarksburg, Maryland in the amount not to exceed \$330,817.81.

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## Discussion

The Middle Lane 54-inch diameter corrugated metal pipe (CMP) storm drain renewal project will restore a critical piece of the City's storm drain infrastructure on East Middle Lane in the vicinity of Rockville Town Square. This project is part of the Storm Drain Rehab & Improvement: FY16-FY20 CIP project.

This 648-foot-long portion of pipe to be rehabilitated is located in East Middle Lane between Gibbs Street and Monroe Street. It is a 54-inch diameter CMP that was originally installed in 1969. This CMP is at the end of its design life and is exhibiting signs of structural distress such as deformation, invert corrosion with perforations, joint damage, and voids in the backfill.

The process selected to rehabilitate this pipe is a "no-dig" method, which will minimize the disruption and impact to the community. Trenchless technologies will be utilized, which allow construction of new cement or fiberglass pipe within the old degraded metal pipe. This work will be completed underground without any excavation. The finished product will be of greater strength and durability than what was originally installed. Single lane closures of East Middle Lane between Gibbs Street and Monroe Street for up to one week may be required to facilitate access to the pipes to complete this work.

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## Public Notification and Engagement

Commercial properties and residents will be notified via neighborhood advisories at least two weeks in advance of construction. Construction of this project will be coordinated with the ongoing work at the Duball Rockville Phase 2 project and other lane closure activities. Staff also will work with the City's Public Information Office to communicate project details with Rockville residents due to traffic impacts associated with the project.

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## Procurement

Staff prepared and publicly advertised IFB #08-20 on May 26, 2020, in accordance with Rockville City Code section 17-61. IFB #08-20 was posted on the City's website, and electronically provided to 782 prospective bidders via the State of Maryland new eMaryland Marketplace Advantage (eMMA) system. Of the 782 prospective bidders, using the new systems reporting capabilities, 52 were Disadvantaged Business Enterprises (DBE), and 90 were Minority Business Enterprises (MBE).

Sealed bids were received and opened on June 23, 2020. The following bids were received:

Vendor	MFD Status	Location	Bid Amount
Pleasants Construction, Inc.	Non-DBE/MBE	Clarksburg, MD	\$330,817.81
Standard Pipe Services, LLC	Non-DBE/MBE	Newark, DE	\$348,460.00
IPR Northeast, LLC	Non-DBE/MBE	Beltsville, DE	\$465,220.00
Quadex Lining Systems, LLC	Non-DBE/MBE	Houston, TX	\$538,620.00
En-Tech Corp.	Non-DBE/MBE	Closter, NJ	\$564,383.28

Pleasants Construction, Inc. of Clarksburg, MD is the lowest, responsive, and responsible bidder. Their proposed unit prices have been deemed fair and reasonable by staff, and their total bid was within the Engineer's estimate for the project construction. Staff found their references for this bid to be satisfactory.

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## Fiscal Impact

This project was planned and funded in the Storm Drain Rehab & Improvement: FY16-FY20 (SA16) CIP project, which funds the assessment, design, inspection, and construction of storm drain repairs. Sufficient funding is available in this project for award plus a 20 percent contingency, which is consistent with other storm drain projects.

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## Next Steps

Upon Mayor and Council approval, the Procurement Division will obtain insurance certificates, one hundred percent performance and payment bonds, appropriate contract signatures, and issue a contract to Pleasants Construction, Inc.

## Attachments

Attachment 12.A.a: FY 2020 ADOPTED Storm Drain Rehab & Improvement FY16-FY20 (SA16) (PDF)

  
Rob DiSpirito, City Manager 7/22/2020



## Storm Drain Rehab & Improvement: FY16-FY20 (SA16)



**Description:** This project funds a sustainable program of inspection and analysis of storm drain infrastructure; design and construction of pipe extensions and surface drainage improvements; and structure and pipe rehabilitation or replacement. Project prioritization is based on multiple factors, including public safety, the immediate risk to property, and the consequence of failure of the existing infrastructure.

**Changes from Previous Year:** None.

### Current Project Appropriations

Prior Appropriations:	1,430,200
Less Expended as of 4/15/19:	106,680
Total Carryover:	1,323,520
New Funding:	1,005,000
Total FY 2020 Appropriations:	2,328,520

**Critical Success Factor:** Stewardship of Infrastructure and Env.

**Mandate/Plan:** 1972 Clean Water Act; 2010 Water Resources Element

**Anticipated Project Outcome:** Integrity of existing storm drain infrastructure and elimination of localized flooding and resulting property damage.

**Project Timeline and Total Cost by Type:** Construction estimate increased and design decreased due to assessment results and the identification of specific repairs.

Type	Estimated Start		Estimated Completion		Estimated Cost (through FY 2020 only)			
	Original	Current	Original	Current	Original	Current	\$ Change	% Change
Planning / Design	FY 2016	FY 2016	FY 2020	FY 2020	476,300	375,700	(100,600)	-21%
Construction	FY 2016	FY 2016	FY 2020	FY 2020	1,493,400	2,059,500	566,100	38%
Other	-	-	-	-	-	-	-	-
<b>Project Total (\$):</b>					<b>1,969,700</b>	<b>2,435,200</b>	<b>465,500</b>	<b>24%</b>

**Project Funding:** This project is fully funded. This project is considered a routine capital maintenance project and is funded in five year increments. *Funding beyond FY 2020 will be included in a future project, but is shown here for consolidated planning purposes.*

Source	Prior	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Future	Total
Paygo (SWM)	1,430,200	1,005,000	119,000	1,215,000	-	913,000	-	4,682,200
Bonds (SWM)	-	-	-	-	1,994,000	-	-	1,994,000
<b>Total Funded (\$)</b>	<b>1,430,200</b>	<b>1,005,000</b>	<b>119,000</b>	<b>1,215,000</b>	<b>1,994,000</b>	<b>913,000</b>	<b>-</b>	<b>6,676,200</b>
Unfunded (SWM)	-	-	-	-	-	-	-	-
<b>Total w/Unfunded (\$)</b>	<b>1,430,200</b>	<b>1,005,000</b>	<b>119,000</b>	<b>1,215,000</b>	<b>1,994,000</b>	<b>913,000</b>	<b>-</b>	<b>6,676,200</b>

**Operating Cost Impact:** No measurable impact.

Fund	Prior	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Future	Total
SWM	-	-	-	-	-	-	-	-

**Project Manager:** Gabe Kosarek, Principal Civil Engineer, 240-314-8513.

**Notes:** FY 2020 work includes the construction of the Maple Alley storm drain and Denham Rd. renewal projects. Projects are based on results of inspections completed on a ten year cycle. Budget is estimated based on comparable rehabilitation projects implemented within the last few years in Rockville, plus a 3 percent escalation factor.



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Consent  
 Department: PW - Fleet Services  
 Responsible Staff: John Davis

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## Subject

Award of Sourcewell (NJPA) Rider Contract #081716-NAF, Rear Loader Refuse Truck, to National Auto Fleet Group in the Amount Not to Exceed \$258,320

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## Recommendation

Staff recommends that the Mayor and Council award a contract in the amount not to exceed \$258,320 to National Auto Fleet Group of Watsonville, CA for one rear loader refuse truck.

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## Discussion

The replacement of one (1) rear loader refuse truck was formally approved by the Mayor and Council in the FY 2021 Adopted Operating Budget (Attachment). The rear loading refuse truck is the main vehicle used in the collection of household waste and recycling products by the City's Recycling and Refuse Division.

By the time the new truck is built and delivered, the rear loader being replaced will be 15 years old. The industry standard life for a refuse truck is 7 years. The City keeps them on a route for 8 to 10 years and then they become spare/backup trucks. This truck has only been available 61% of the time over the last 4 years due to repairs and parts availability. The average refuse truck availability is 77-83%, with older trucks being lower and newer trucks being generally higher than the average. This truck has extensive rust on the vehicle's body, cab and floorboards in the cab. The rear loader truck being replaced has more than met its useful life due to condition and serviceability. Therefore, it is not feasible or safe to employees to defer this purchase and keep the existing truck in the fleet for another year.

Additionally, we are trying to add a fourth route to each day to ensure we can meet the service demands of an increasing number of customers, higher volumes of set outs, and the safety enhancement of removing the steps on the back of trucks. Removing the steps results in longer route times due to more walking and the time required to enter and exit the truck cab, rather than employees riding on exterior steps.

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## Mayor and Council History

This is the first time this item has been brought before the Mayor and Council.

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## Procurement

This is a rider contract through the Sourcewell (Formerly known as NJPA), which serves as a municipal contracting agency throughout the nation with competitively awarded contracts. The City's Procurement Division has used the Sourcewell contract for the purchase of goods and services in the past.

Purchasing off a Sourcewell contract gives the City of Rockville the best pricing, as these contracts are for a large number of vehicles that are purchased nationwide. By using the Sourcewell contract, the City is able to benefit from the volume pricing that is offered instead of issuing a competitive solicitation for only one (1) vehicle.

In accordance with Section 17-71(b) of the Rockville City Code, Cooperative Procurement, the City may contract with any contractor who offers goods, services, insurance or construction on the same terms as provided to other State or local governments or agencies thereof, who have arrived at those terms through a competitive procurement procedure similar to the procedures used by the City.

National Auto Fleet Group is a non-Minority, Female, or Disabled (non-MFD) business.

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## Fiscal Impact

The FY21 adopted budget includes \$268,000 in the Refuse Fund for this purchase. This purchase totals \$258,320. The remaining \$9,680 will remain in this account to be used if additional funding is required for any of the other approved FY21 refuse vehicle purchases.

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## Next Steps

Upon Mayor and Council approval, the Procurement Department will issue a purchase order to National Auto Fleet Group.

## Attachments

Attachment 12.B.a: FY21 Fleet Replacement Schedule (PDF)



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Rob DiSpirito, City Manager

7/22/2020



## Fleet Replacement Schedule

The City's Fleet Services Division continually monitors and maintains the City's fleet to ensure maximum useful life. Staff review the fleet each year and recommend replacement for vehicles meeting specific age, mileage, meter hours, condition, and usefulness criteria. When possible, vehicles will be reassigned within or between departments in order to maximize full unit life under the replacement criteria. Factors such as serviceability and technological life are also taken into consideration when making recommendations for replacement. The vehicles shown below are scheduled for replacement in FY 2021. In addition to these replacements, the City will purchase one new piece of equipment (a rubber track skid loader, \$80,200 SWM Fund). The FY 2021 budget also includes funding to lease an additional 35 vehicles (34 in lieu of purchasing replacements, plus 1 additional vehicle for the new 1.0 FTE Police Officer position) as part of the lease program that began in FY 2020.

Fund	Depart.	Unit	Est. Cost
General	R&P	06 Chevrolet Enclosed Utility	\$47,290
General	R&P	06 Ford F550 CC Landmaster	\$63,060
General	R&P	05 NewHolland TN70D	\$51,000
General	PW	05 Chevrolet C8500 Dump	\$156,090
General	PW	LD Saltbox (Pickup)	\$8,490
General	PW	HD Saltbox (HD Dumps)	\$15,000
General	PW	HD Plow (Dumps)	\$7,430
Water	PW	05 TrafCo Arrow Board	\$5,700
Water	PW	10 WACH TM-7 Valve Exerciser	\$91,000
Refuse	PW	06 Chevrolet C8500 Solid Side Dump Truck	\$67,000
Refuse	PW	06 Crane Carrier / Leach	\$268,000
Refuse	PW	03 ODB SCL800 - 25	\$65,000
SWM	PW	NEW Rubber Track Skid Loader	\$80,200



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Consent  
 Department: PW - Engineering  
 Responsible Staff: John W. Hollida

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## Subject

Approval to Increase Contract #01-20, Bridge Improvements: Crofton Hill Lane and Scott Drive Bridges, to Concrete General Inc. in the Amount of \$125,000.00

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## Recommendation

Staff recommends that the Mayor and Council increase Contract #01-20, Bridge Improvements: Crofton Hill Lane and Scott Drive Bridges, to Concrete General, Inc. in the amount of \$125,000.00 for a revised total not to exceed \$585,906.00

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## Discussion

Contract #01-20, Rehabilitation of the Crofton Hill Lane and Scott Drive Bridges, is currently under construction by Concrete General Inc. The increase is necessary to fund Construction Change Order #1 and provide for adequate contingency. Construction Change Order #1 requires Mayor and Council approval because the change order value exceeds \$100,000 and ten percent of the original contract award. This change order is needed due to deterioration of critical beam joint material that occurred after design was completed. Below is a summary:

<b>IFB #01-20 Original Award</b>	<b>\$460,906.00</b>
Proposed Change Order #1	\$105,340.00
Future Contingency (approx. 4%)	\$19,660.00
<b>Mayor and Council Approval Amount</b>	<b>\$125,000.00</b>
<b>PROPOSED TOTAL CONTRACT AMOUNT</b>	<b>\$585,906.00</b>

The Scott Drive Bridge is currently posted for weight restrictions, since it does not meet current load and design standards due to new standards, and not due to structural deterioration or defects. To increase the bridge's load-carrying capacity, the design had called for the installation of a Carbon Fiber Reinforced Polymer (CRFP) Strengthening System to the underside of the bridge's concrete beams. This design was intended to remove the current weight restrictions on the bridge.

Proposed Change Order #1 is attributed to surface cracks in the asphalt pavement and increased deterioration of the concrete beams observed during rehabilitation of the Scott Drive Bridge. Bridge engineers concluded that the joint material between the five concrete beams has failed, and the bridge beams are acting independently and not as one unit. The additional deterioration means the CRFP system is not sufficient to completely lift all weight restrictions.

The proposed solution is to remove the existing asphalt, joint material, concrete sidewalk and parapets on top of the bridge. Once demolition is complete, the contractor will replace the beam joint material with high-strength epoxy, place a concrete overlay on the beams, then reinstall the concrete sidewalk and parapets. It is estimated that the construction duration will continue for six weeks and, during this time period, the bridge will operate with a single lane of traffic. This change order also includes professional engineering design services to ensure that weight restrictions are addressed and the completion of updated load calculations. Load calculations must be submitted to the Maryland State Highway Administration for the bridge weight restriction to be removed.

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### **Mayor and Council History**

The original award of Contract #01-20 was approved by the Mayor and Council on March 23, 2020. This is the first request presented to the Mayor and Council to approve an increase to Contract #01-20.

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### **Procurement**

Sealed bids for IFB #01-20 were received and opened on August 16, 2019. Six bids were received. Concrete General Inc. was the lowest, responsive and responsible bidder at \$460,906. The next lowest bidder's bid was \$746,742.

Rockville City Code, Section #17-40 (2), requires that contract change orders be approved by the Mayor and Council when the cumulative value of all changes exceed both \$100,000 and ten percent of the original contract.

Change Order #1 totals \$105,340 and 26 percent of the original contract. With the Mayor and Council's authorization of proposed Change Order #1 and four percent additional contingency (\$19,660), the cumulative value of the project will not exceed \$585,906 (\$406,906 + \$125,000).

Concrete General Inc. has performed satisfactorily to date on this contract.

All costs to the City associated with this change in the work shall be determined by the unit price bid or by mutual agreement, in accordance with the terms and conditions of IFB #01-20.

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## Fiscal Impact

This project is funded within the Bridge Rehabilitation: FY16-FY20 (TB16) CIP project (attachment). There are sufficient funds available in the CIP project for this increase.

The Bridge Rehabilitation CIP project included a 20% construction contingency for improvements on the Crofton Hill Lane and Scott Drive bridges. To fund Change Order #1 (26%) plus additional contingency (4%), staff will reprioritize other bridge rehab tasks.

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## Next Steps

Upon Mayor and Council authorization, a City Change Order Form will be filled out and executed by authorized representatives for both parties with supporting documentation attached, the Performance and Payments Bonds will be amended to reflect the new total price, and the Purchase Order will be modified.

## Attachments

Attachment 12.C.a: FY 2021 ADOPTED Bridge Rehab (TB16) (PDF)



Rob DiSpirito, City Manager

7/28/2020



## Bridge Rehabilitation: FY16-FY20 (TB16)



**Description:** This sustainable program assesses, designs, rehabilitates, and replaces bridges and structures. Condition assessment reports identify and prioritize bridge maintenance work, including replacement; repainting structural steel; lining culvert inverts; and rehabilitating damaged concrete, bearing assemblies, support beams, expansion joints, guiderails, and other safety elements. Major projects are funded as separate CIP projects.

**Changes from Previous Year:** Project timeline was extended to allow additional time to complete work in progress. Available funding from a deferred project was transferred to Skate Park (RJ16), Sidewalks (TF16), and Pedestrian Safety (4B71).

### Current Project Appropriations

Prior Appropriations:	3,351,828
Less Expended as of 4/17/20:	2,737,089
Total Carryover:	614,739
New Funding:	-
Total FY 2021 Appropriations:	614,739

**Critical Success Factor:** Stewardship of Infrastructure and Env.

**Mandate/Plan:** National Bridge Inspection (NBI) Program

**Anticipated Project Outcome:** Safe carrying capacity and maximum useful service life for all city bridges and structures.

**Project Timeline and Total Cost by Type:** Project total reflects a decrease due to several transfers to other projects. Additional funding was added due to Edmonston Drive Bridge scope increases. Project timeline was extended to allow additional time to complete work in progress.

Type	Estimated Start		Estimated Completion		Estimated Cost (through FY 2020 only)			
	Original	Current	Original	Current	Original	Current	\$ Change	% Change
Planning / Design	FY 2016	FY 2016	FY 2020	FY 2021	923,000	923,000	-	-
Construction	FY 2016	FY 2016	FY 2020	FY 2021	3,217,000	2,428,828	(788,172)	-25%
Other	-	-	-	-	-	-	-	-
<b>Project Total (\$):</b>					<b>4,140,000</b>	<b>3,351,828</b>	<b>(788,172)</b>	<b>-19%</b>

**Project Funding:** This project is fully funded. This project is considered a routine capital maintenance project and is funded in five year increments. See Bridge Rehabilitation: FY21-FY25 (TB21) for future funding.

Source	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future	Total
Paygo (Cap)	2,330,226	-	-	-	-	-	-	2,330,226
WMATA Share (Other-Cap)	1,021,602	-	-	-	-	-	-	1,021,602
<b>Total Funded (\$)</b>	<b>3,351,828</b>	-	-	-	-	-	-	<b>3,351,828</b>
Unfunded (Cap)	-	-	-	-	-	-	-	-
<b>Total w/Unfunded (\$)</b>	<b>3,351,828</b>	-	-	-	-	-	-	<b>3,351,828</b>

**Operating Cost Impact:** No measurable impact.

Fund	Prior	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Future	Total
General	-	-	-	-	-	-	-	-

**Project Manager:** John W. Hollida, Acting Engineering Supervisor, 240-314-8526.

**Notes:** FY 2021 work includes Crofton Hill Lane and Scott Drive bridge rehabilitation construction. W Gude Drive bridge rehabilitation continues to be deferred until SHA selects an I-495 and I-270 P3 alternative. Montgomery County manages assessment of all long span bridges and Recreation and Parks manages the design and rehabilitation of all pedestrian bridges, except for those in the right-of-way for which Public Works is responsible.



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Award  
 Department: Rec & Parks - Parks & Facilities  
 Responsible Staff: Steve Mader

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## Subject

Award of Montgomery County Government Contract #1106920 for HVAC Systems Preventative Maintenance, Repair and Installation Services.

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## Recommendation

Staff recommends that the Mayor and Council award Montgomery County Government Contract #1106920 for HVAC Systems Preventative Maintenance, Repair and Installation Services to AAA Complete Building Services, Inc., A Donohoe Company of Washington, DC through June 12, 2021 with the option to extend the contract for three (3) additional one-year periods through June 12, 2024, in the annual amount of \$550,000. Future years are subject to annual appropriation by the Mayor and Council.

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## Discussion

The contract will be used for the replacement of HVAC equipment units at various City buildings, which is allowed under this contract. The units to be replaced have reached the end of their life expectancy and are experiencing increasing repair costs and lack of available parts. The locations with units scheduled to be replaced through the term of this contract are Lincoln Park Community Center, Elwood Smith Community Center, City Hall, Glenview Mansion, Senior Center, Arts and Innovation building and IT rooms at various City locations.

The contract will also be used for the ongoing need of preventative maintenance, unscheduled maintenance and repairs on the remaining HVAC equipment units at all facilities throughout the City.

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## Mayor and Council History

This is the first time this item has been brought before the Mayor and Council.

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## Procurement

This rider contract is in the City's best interest to utilize as the scope fits the City's needs for HVAC replacement units, preventative maintenance, unscheduled maintenance and repairs.

## Price/Cost Analysis

This Montgomery County Government contract was recently competitively bid with advantageous pricing the City will receive as a result of the multiple line items with larger estimated quantities which will provide more competitive pricing based on higher volumes.

The contract reflects current service pricing with minimal increases for labor rates under all categories.

AAA Complete Building Services, Inc., A Donohoe Company is not a Minority, Female or Disabled-owned business (MFD). However, this contract size does fall within Montgomery County's formal MFD program. As such, any award to a non-MFD prime vendor must have an MFD Subcontractor Performance Plan that the County monitors to ensure compliance. AAA Complete Building Services is required to utilize MFD subcontractors and to verify payments to these MFD Subcontractors through the MFD Report of Payment Received form, filed monthly.

In accordance with Section 17-71 of the Rockville City Code, Cooperative Procurement; (b) The City may contract with any contractor who offers goods, services, insurance or construction on the same terms as provided other state or local governments or agencies thereof who have arrived at those terms through a competitive procurement procedure similar to the procedure used by the City.

In accordance with Section 17-39 of the Rockville City Code, Awarding Authority, (a) All contracts involving more than one hundred thousand dollars (\$100,000.00) shall be awarded by the Council.

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### **Fiscal Impact**

Special project funding (HVAC equipment unit replacements) is programmed for the following:

- Facilities Maintenance Division's FY 2021 operating budget for the replacement of two rooftop units at Lincoln Park Community Center, two rooftop units at Elwood Smith Community Center and two rooftop units at the F. Scott Fitzgerald Theater. (approximately \$250,000).
- Facilities Maintenance Division's FY 2022 operating budget for the replacement of two HVAC units and controls at the Nature Center, one boiler at City Hall, and one boiler at the Glenview Mansion. (approximately \$250,000).
- Facilities Maintenance Division's FY 2023 operating budget for the HVAC replacement and upgrade of City Hall, Senior Center, Arts and Innovation building and IT rooms at various City locations. (approximately \$250,000).
- FY 2024 replacements have not yet been identified but staff approximates \$250,000 based on historical trends.

Unscheduled maintenance and repairs are funded from the following operating divisions: Facilities Maintenance, Civic Center, Senior Center, Swim and Fitness Center, and Water Treatment Plant.

Funding in future years is subject to Mayor and Council appropriation.

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### **Next Steps**

Purchasing will issue a contract to AAA Complete Building Services, Inc., A Donohoe Company.

  
Rob DiSpirito, City Manager 7/28/2020



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Approval  
 Department: City Manager's Office  
 Responsible Staff: Jenny Kimball

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## Subject

Extension of License Agreement with Montgomery County for Shelter Use at 6 Taft Court

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## Recommendation

Staff recommends that the Mayor and Council authorize the City Manager to execute the Second Amendment to the Temporary License Agreement between the City of Rockville and Montgomery County to extend the shelter use of the property at 6 Taft Court to April 30, 2021 for a fixed fee of \$324,000 in a form acceptable to the City Attorney.

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## Discussion

On September 16, 2019, the Mayor and Council supported a request from the Montgomery County Government to use a portion of the City property at 6 Taft Court as a winter shelter for people who are homeless. The City and County executed a License Agreement, dated October 31, 2019, for the use of a specified portion of the building for a 100-bed men's winter emergency shelter from November 1, 2019 to April 30, 2020.

The Agreement included a negotiated license fee of \$216,000, which was paid to the City. Prior to occupying the space, the County was required, per the License Agreement, to make alternations to and provide maintenance and services for the property that would support the City's future renovations and re-use of the property. Those required alternations were expected to be valued as at least \$100,000 and have been completed.

The term of the executed Temporary License Agreement was to May 15, 2020. On March 23, 2020, at the request of Montgomery County, the Mayor and Council directed staff to extend the Agreement to accommodate unexpected shelter needs arising from the COVID pandemic. Managing the pandemic's potential spread through the community of people who are homeless requires physical distancing. The continued use of the 100 shelter beds at 6 Taft Court provided much needed flexibility to maintain the physical distancing and reduce the potential spread of COVID. The need for physical distancing is ongoing. The unknown impact of COVID during the coming winter season means that the need for additional shelter space will likely continue.

Staff recommends that the Mayor and Council direct the City Manager to execute a second Amendment to the License Agreement that concludes the shelter use on April 30, 2021 to support the ongoing COVID response and requires the County to accommodate City access to the building for planning and design services. Space planning for the City's future use of 6 Taft Court is underway, to be followed by formal design. Staff expects contractors to need access for construction no sooner than fall 2021.

Staff recommends charging \$324,000 for the extension of the Agreement to April 30, 2021. Montgomery County will continue to pay for utilities and will provide updated insurance documents. All other terms and conditions of the original Temporary License Agreement remain in full force and effect through April 30, 2021.

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### **Mayor and Council History**

On September 16, 2019, the Mayor and Council discussed Montgomery County's request to use a portion of 6 Taft Court as a winter emergency shelter and directed staff to execute an agreement. During the March 23, 2020 Mayor and Council meeting (Agenda Item 4C), County staff requested an extension of the use of the building to provide sufficient space to physically distance users during the response to COVID-19. Mayor and Council unanimously passed a motion directing staff to work with the County to extend the Temporary License Agreement.

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### **Fiscal Impact**

Executing the recommended Amendment provides \$324,000 of revenue and no additional expense to the City. The County will continue to pay the building's utility expenses during the period of the extended Agreement.

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### **Next Steps**

If the Mayor and Council approve the recommendation, staff will execute the Second Amendment to the Temporary License Agreement.



Rob DiSpirito, City Manager

7/29/2020



Mayor & Council Meeting Date: August 3, 2020  
Agenda Item Type: Consent  
Department: City Clerk/Director of Council Operations Office  
Responsible Staff: Sara Taylor-Ferrell

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## **Subject**

Approval Minutes

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## **Recommendation**

To approve the following minutes:

- October 7, 2019 - Regular (Meeting No. 36-19)
- October 21, 2019 - Regular (Meeting No. 37-19)
- November 18, 2019 -Regular (Meeting No. 40-19)
- November 25, 2019 - Regular (Meeting No. 41-19)
- December 9, 2019 - Closed Session (Meeting No. 42-19)
- December 9, 2019-Regular (Meeting No. 42-19)
- December 16, 2019 -Regular (Meeting No. 43-19)



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Authorization  
 Department: PDS - Zoning Review & Other  
 Responsible Staff: Ricky Barker

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## Subject

Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults and Persons with Disabilities from the Single Dwelling Unit Residential Zones

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## Recommendation

Authorize the filing of the proposed text amendment application.

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## Change in Law or Policy

The proposed Zoning Text Amendment (“ZTA”) (Attachment A) would amend Section 25.10.05 and Section 25.15.02.j of the Rockville Zoning Ordinance to delete the provision allowing housing for senior adults and persons with disabilities in the single dwelling unit residential zones. The ZTA also makes minor revisions to Section 25.15.02.j for clarity.

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## Discussion

The demand for new senior housing developments has increased significantly in response to a similar increase in our senior population. The Planning and Development Services staff has received several inquiries and applications in the past several years for senior-type housing in Rockville. Due to limited properties available for this type of use, it may drive senior housing developers to seek existing residential areas where the use may not be appropriate.

In exploring available zoning districts that allow this type of use, we have discovered that the Zoning Ordinance permits this use in Single Dwelling Unit Residential Zones as a Special Exception, subject to approval by the Board of Appeals. The current regulations permit this use with relatively modest setbacks, substantial lot coverage, and heights up to 50 feet. Our Single Dwelling Unit Residential Zones (R-60, R-75, R-90, R-150, R-200 and R-400) are predominately composed of detached single-family homes.

Although senior housing in Single Dwelling Unit Residential Zones would provide an opportunity to meet some of our unmet housing needs, staff believes that independent senior housing developments are not consistent with existing predominately single-family detached neighborhoods. Specifically, staff believes that the housing for senior adults and persons with disabilities type of use, particularly independent senior housing developments, are inconsistent

with one of the purposes in Section 25.10-01, “to stabilize and protect the essential characteristics of existing single-family developments.”

Based upon our current ordinance, attached independent senior housing developments could have building heights up to 50 feet, increased impervious surface area to accommodate parking and drive aisles, and more intense lighting. In addition, the current ordinance does not require adequate setbacks and buffer areas from existing single-family homes. These are all characteristics which may have a detrimental impact on nearby, existing residential homes. In conclusion, staff believes these types of developments do not adequately protect “the essential characteristics of existing single-family developments” and are not appropriate infill uses in single family zones. Instead, this type of use can and should be limited to our residential zoning districts that allow attached residential units.

Staff is not recommending that nursing homes or group homes, which are uses distinct from housing for senior adults and persons with disabilities, be removed from these residential zones, because we believe that these uses can be compatible with existing single-family developments.

Staff recommends that the Mayor and Council consider beginning the process to make amendments to Section 25.10.05 and Section 25.15.02.j of the Zoning Ordinance through authorizing the attached Zoning Text Amendment. Essentially, this amendment will not allow housing for senior adults and persons with disabilities in any of our Single Dwelling Unit Residential Zones.

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### **Mayor and Council History**

This is the first time this item has been considered by the Mayor and Council.

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### **Public Notification and Engagement**

If the ZTA is authorized, staff will provide notification to existing residential homeowner and civic associations and the general public.

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### **Next Steps**

Following an authorization, the ZTA will be provided to the Planning Commission for its review and recommendation. It will then return to the Mayor and Council for a public hearing and future action.

### **Attachments**

Attachment 13.a: Draft ZTA for Authorization (PDF)

**Jenny Kimball**  
Jenny Kimball, Deputy City Manager 7/29/2020

ATTACHMENT TO APPLICATION  
TO THE CITY OF ROCKVILLE FOR A  
TEXT AMENDMENT TO THE ZONING ORDINANCE

Applicant: Mayor and Council of Rockville

The applicant proposes to amend the zoning ordinance adopted on December 15, 2008, and with an effective date of March 16, 2009, by inserting and replacing the following text (underlining indicates text to be added; ~~strikethroughs~~ indicate text to be deleted; \* \* \* indicates text not affected by the proposed amendment). Further amendments may be made following citizen input, Planning Commission review and Mayor and Council review.

Amend Article 10 “Single Dwelling Unit Residential Zones”, as follows:

**25.10.03 – Land Use Tables**

The uses permitted in the Single Dwelling Unit Residential Zones are shown in the table below. All special exceptions are subject to the requirements of Article 15.

	Uses	Zones							Conditional requirements or related regulations
		Residential Estate Zone (R-400)	Suburban Residential Zone (R-200)	Low Density Residential Zone (R-150)	Single Unit Detached Dwelling, Restricted Residential Zone (R-90)	Single Unit Detached Dwelling, Residential Zone (R-75)	Single Unit Detached Dwelling, Residential Zone (R-60)	Single Unit Semi-detached Dwelling, Residential Zone (R-40)	
* * *									
Institutional Uses	Group home:								
	Small	P	P	P	P	P	P	P	
	Large	S	S	S	S	S	S	S	
	<del>Housing for senior adults and persons with disabilities</del>	<del>S</del>	<del>S</del>	<del>S</del>	<del>S</del>	<del>S</del>	<del>S</del>	<del>S</del>	<del>See Sec. 25.15.02.j</del>
	Life Care Facility	S	S	S	S	S	S	S	See Sec. 25.15.02.k

Attachment 13.a: Draft ZTA for Authorization (3266 : Zoning Text Amendment - Removing Senior Housing Uses from Single-Family Residential

	Uses	Zones							Conditional requirements or related regulations
		Residential Estate Zone (R-400)	Suburban Residential Zone (R-200)	Low Density Residential Zone (R-150)	Single Unit Detached Dwelling, Restricted Residential Zone (R-90)	Single Unit Detached Dwelling, Residential Zone (R-75)	Single Unit Detached Dwelling, Residential Zone (R-60)	Single Unit Semi-detached Dwelling, Residential Zone (R-40)	
	Nursing home	S	S	S	S	S	S	S	See Hospitals and Nursing Homes, Sec. 25.15.02.i

Key: P = Permitted Use; S = Special Exception; C = Conditional Use; N = Not Permitted

<sup>1</sup> Except as otherwise provided, no more than one (1) single unit detached dwelling may be built on a recorded lot.

Amend Article 15, “Special Exceptions”, as follows:

**Section 25.15.02. – Additional requirements for certain special exceptions.**

\*\*\*

j. *Housing for senior adults and persons with disabilities.*

1. *Scope.* This subsection applies to housing for senior adults and persons with disabilities.
2. *Additional required findings.* The ~~b~~B~~oard must make the additional finding that the site proposed for such use has adequate accessibility to, or provides on-site, public transportation, medical services, shopping areas, recreational, and other community services frequently used by residents of such use.~~
3. *Special development and use requirements.*
  - (a) *Minimum lot size.* Development must be on a record lot of at least two (2) acres.
  - (b) *Minimum street frontage.* The lot must have at least one hundred (100) feet of frontage on a public street.
  - (c) *Setbacks.* All structures on the site must be set back at least as follows:
    - (i) *Front yard.* Fifty (50) feet, except for projects in the MXT Zone, where the setback may be the minimum required in the zone; and
    - (ii) *Side and rear yards.* Twice the minimum required in the zone.

~~(d) *Maximum lot coverage.* Notwithstanding the provisions of subsections 25.10.05.a. and 25.10.05.b., in the R-400 and R-200 zones, the maximum lot coverage is limited to thirty (30) percent; provided that the development of the facility does not exceed one (1) story and also does not exceed twenty (20) feet in height, except as provided in subsection (e) below.~~

~~(ed) *Building height.* Building height is normally limited to the height allowed in the zone. The Board may allow additional height up to fifty (50) feet in a single-unit detached residential zone if additional setbacks are provided and the Board finds that the additional height will not have an adverse impact on the adjoining and confronting properties. If the height allowed in the zone is less than fifty (50) feet, Aadditional height up to fifty (50) feet may be allowed by the Board in a residential medium density or mixed-use zone if the Board finds that additional height will not have an adverse impact on the adjoining and confronting properties without the requirement for additional setbacks.~~

~~(e) A special exception approved prior to [date of adoption] that does not satisfy the current requirements of this subsection j. may continue as a valid special exception subject to all the terms and conditions of the special exception approval.~~

#### 4. *Occupancy*

(a) Occupancy of a dwelling unit is restricted to the following:

- i. A senior adult or person with disabilities, as defined in Section 25.03.02;
- ii. The spouse of a senior or disabled resident, regardless of age or disability;
- iii. The resident caregiver, if needed to assist a senior or disabled resident;
- iv. In a development designed primarily for persons with disabilities rather than senior adults, the parent, daughter, son, sister, or brother of a disabled resident, regardless of age or disability; and
- v. Resident staff necessary for operation of the facility.

(b) Age restrictions must comply with at least one (1) type of exemption for housing for older persons from the familial status requirements of the federal Fair Housing Act, Title VIII of the Civil Rights Act of 1968, and subsequent amendments.



Mayor & Council Meeting Date: August 3, 2020  
Agenda Item Type: Presentation and Discussion  
Department: City Manager's Office  
Responsible Staff: Jenny Kimball

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## **Subject**

COVID-19 Staffing Update

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## **Recommendation**

Staff recommends that the Mayor and Council receive an update on City staffing through the COVID-19 response.

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## **Discussion**

### **Background**

Adjustments to City services and staffing in response to COVID-19 began on March 14, 2020. The City's emergency preparation and response was underway prior to that date and has evolved in conjunction with Montgomery County's progress through multiple stages of recovery.

The Mayor and Council receive regular updates on the provision of City services and City staffing. That includes updates from the Emergency Manager during each Monday evening Mayor and Council meeting, weekly updates from senior staff on Friday mornings, and four staff reports on agenda on City staffing during COVID.

Rockville's dedicated employees have continued providing essential City services in the community and by telework throughout the emergency response. During the initial response and Stage 1 of recovery, essential employees reporting to their regular workplace received hazard pay/compensatory time. Most employees continued their work virtually using the City's variety of technology devices and other tools that allow access to the City network, cloud storage of work materials, and platforms for virtual meetings. During the initial response and Stage 1 of recovery, employees whose jobs did not allow for telework received administrative leave.

### **Current Status**

Montgomery County and the City are in Stage 2 of the COVID-19 recovery. Staff continues to provide all City services, except some in-person and in-facility recreation programming and services due to restrictions on the number of people per square foot of interior space. As

restrictions have loosened, limited outdoor and physically distanced recreation programming resumed, including at the Rockville Swim and Fitness Center and in City parks. In addition, all work conducted outdoors by our Public Works and Parks employees has resumed. At the start of Stage 2 recovery, hazard pay/compensatory time and administrative leave ceased.

All employees who can conduct their work virtually continue to do so effectively. That includes virtual meetings of the Mayor and Council and boards and commissions, virtual inspections by Planning and Development Services and a variety of virtual recreation programming for seniors, adults and youth. In the Stage 2 work environment, a small number of employees remained unable to do their normal duties and have been re-assigned to other needed tasks, such as supporting the Facilities Division to prepare and maintain summer camp sites, assisting the Senior Center with letter writing and phone outreach to vulnerable seniors, and helping Rockville Economic Development to manage increased workload related to COVID.

As Stage 2 proceeds and more employees have returned to the workplace, the number of employees requiring COVID testing and presumed exposure to COVID have increased among the City's workforce. That is to be expected as the quarantine requirements lessen and individuals have more in-person interaction with others in their private and work lives. Understandably, some employees have expressed anxiety and concern about becoming ill. More than ever, it is critical that we regularly re-assess our safety protocols, identify new ways to complete work that requires less in-person interaction, and prepare to quickly reduce the numbers of employees at the workplace, if needed.

### **Looking Forward**

Staff recommends a careful and conservative approach to operations and staffing going forward to protect the safety of our customers and employees. That includes:

- ongoing monitoring of employee health and safety,
- following the lead of the County Health Officer and learning from other local governments about effective operations,
- implementing additional safety precautions; in particular, regular COVID testing of City employees who report to a City workplace,
- being prepared to quickly scale back City operations and staffing if a change in the COVID environment requires it to maintain employee and community health and safety,
- conducting thorough and facility-specific planning prior to opening additional facilities,
- continuing telework, and
- providing information and flexibility for all employees as they adjust to an ongoing emergency response and the new normal.

Essential services provided by employees in the community and at regular work sites will continue, as well as the work by other employees that is done primarily outdoors. To support all employees who are reporting to their workplace, staff met with Montgomery County

Department of Health and Human Services to plan regular voluntary COVID testing at no cost to the employees reporting to the workplace. That testing will begin as soon as possible, starting with the Rockville City Police Department and expanding promptly to other departments. The City will also continue the safety precautions that have been in place and monitor for needed adjustments or additions to the safety protocols.

Departments will establish plans to scale back operations quickly if a change in the COVID environment requires it to maintain employee health and safety. That could look like the early spring staffing that departments instituted, such as one half of a work team on duty the first and third week of the month, and the other half on duty the second and fourth weeks. These arrangements reduce the risk of an entire team being exposed to COVID. The goal is to continually manage the risk of exposure to COVID while providing in-person City services.

Staff recommends that teleworking employees continue to telework to support physical distancing and reduce the risk of exposure the COVID. At the appropriate time, the shift from telework to reporting to the workplace will occur gradually and strategically, while continuing to meet our customers' needs.

Flexible work schedules will be one component of staffing through the remainder of the COVID response. To ensure consistency across the organization, Human Resources will develop a process for request/approval of a flex schedule and work with employees and supervisors to implement work schedules that support employee and department needs.

To prepare for City Hall opening, staff is pursuing a contract for temporary personnel to monitor visitors and employees entering the building to document building occupants and confirm that health and safety requirements are communicated. Occupancy in each department will be no more than 25% of the usual staffing until physical distancing requirements issued by the County Health Officer change, to reduce the risk of exposure to COVID for employees and the public.

With the exception of the Swim and Fitness Center, the City's recreation facilities will remain closed indefinitely in order to monitor the evolution of COVID-19 in Montgomery County as the fall season approaches. The City is successfully providing limited in-person summer camp. If staff determines that unnecessary risks to the health of campers or staff develop, camps will be immediately discontinued.

Recognizing the unknowns of the pandemic during the coming winter months, the departments will also continue exploring innovative ways to complete work with limited in-person interaction and requirement to report to work sites. Staff will also explore new ways of sharing resources and assigning tasks in order to continue providing services in a sustainable manner during a longer-term response to the COVID pandemic, particularly in the case that fewer staff members are available to work due to illness.

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## Mayor and Council History

The Mayor and Council received briefings on COVID staffing during the following regular meetings: April 13, 2020, April 20, 2020, April 27, 2020 and May 11, 2020.

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## Next Steps

Staff will provide another update on operations and staffing on agenda in October 2020.



Rob DiSpirito, City Manager

7/29/2020



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Discussion and Instructions  
 Department: City Manager's Office  
 Responsible Staff: Jenny Kimball

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## Subject

Make it Visible Art Project in Rockville Town Square

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## Recommendation

Staff recommends implementing the Make It Visible art project, as described by VisArts, by re-allocating \$4,200 already budgeted in FY21 to support Federal Realty Investment Trust's cancelled June to September 2020 Friday Night Concert Series. Staff does not recommend implementing the suggested "pop up" family art exhibitions.

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## Discussion

On June 10, 2020, VisArts representatives presented to City and Federal Realty Investment Trust (FRIT) staff a suggestion to support Rockville Town Square during the response to the COVID pandemic. The suggested program would use art to beautify up to six (6) vacant Town Square spaces, attract visitors to Town Square and enhance visitors' experience in the Square. However, at this time FRIT has three (3) windows available for the project. A second component of the program proposes engaging surrounding neighborhoods through calls for "pop up" family art exhibitions on private yards, porches, driveways, and windows as a way to connect them to the art in Rockville Town Square and promote conversation.

A letter from VisArts describing the suggested program, named Make It Visible, is in Attachment A. Attachment B provides visual examples of the type of art that could be installed in vacant Town Square retail windows and potential artists' work (slides 4 – 11) and examples of "pop up" family art exhibits (slides 14, 16).

VisArts shares the Mayor and Council's emphasis on bringing vitality and vibrancy to Town Square and has offered their experience in the arts and connections to artists to support that effort. Make It Visible is aligned with VisArts' current contract with Westfield Mall, which has paid VisArts to identify and contract with artists for two exhibitions of storefront art (and a third planned). In addition, since 2018, FRIT has contracted with VisArts to present exhibitions in the window space on the outside of the parking garage along Route 355.

The Make It Visible project would activate three empty store fronts/windows with art with the intent to attract visitors and employ artists. In addition to art on windows, there is a potential

opportunity for video projections and sound installations in the empty commercial spaces. The project is recommended as a one-time investment in Town Square, in response to COVID-19 forcing closures of retail units in the Square. The proposed collaboration to implement Make It Visible includes:

- FRIT providing access to windows and site plans, window measurement, digital printing of art and installation on windows, publicity and promotion;
- The City funding a contract with a vendor to manage curatorial services to implement the project. Curatorial services include identifying and selecting artists, creating exhibition designs, drafting and executing artists' contracts, installation assistance (as needed), and promotions.

VisArts indicated they would be pleased to be considered to complete the curatorial services, based on their previous experience and expertise.

If the Mayor and Council support Make It Visible, it would supplement adopted FY21 outside agency grant funding for CREATE. The \$15,900 grant awarded to VisArts funds a free multi-week program in Town Square for the public to learn and create art. With the adopted FY21 grant, VisArts will offer 13 CREATE sessions (during September/October 2020 and May/June 2021) in a safe and socially-distanced manner. Activities will include Try the Wheel, Pendulum Painting and Date Night Drawing.

VisArts' programs continue to draw the community to Town Square, providing needed vitality and more customers for the retail and restaurants. Using City resources to implement a safe version of CREATE during the early fall of 2020 and again in the spring and summer of 2021 benefits Rockville's residents and downtown.

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## **Mayor and Council History**

This is the first time that the Make It Visible project has been discussed by the Mayor and Council.

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## **Fiscal Impact**

Make It Visible would be a one-time initiative and is not currently included in the FY21 adopted budget. Based on updated information about the numbers of windows available for art installation, the estimated City-funded project budget is \$4,200 (\$1,800 for artist fees at \$600/per artist and \$2,400 for a curatorial fee) for three storefronts.

If the Mayor and Council support the Make It Visible project, staff recommends re-allocating \$4,200 of the \$10,500 in the adopted FY21 budget for FRIT's Friday Night Concert Series in the Square. The July through September 2020 concerts are cancelled due to large gatherings not being permitted during the COVID-19 emergency, but the concerts are expected to resume in calendar year 2021.

If Make It Visible is not funded in FY21, unused Friday Night Concert Series funding will be retained as savings for use as needed in the COVID response.

The letter in Attachment A does not specify an estimated budget for the “pop up” family art exhibitions. Staff does not recommend implementing or funding the “pop up” family art exhibition portion of the proposal.

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### Next Steps

Staff will follow up on the Mayor and Council’s direction.

### Attachments

Attachment 15.a: MakeltVisible - Art Project in RTS (PDF)

Attachment 15.b: MakeltVisiblePresentation (PDF)



Rob DiSpirito, City Manager

7/29/2020

July 7, 2020

Mayor and Council  
City of Rockville  
111 Maryland Avenue  
Rockville, MD 20850

Dear Madam Mayor and Councilmembers:

As one of the anchors in Rockville Town Square, VisArts is acutely aware of the destination's challenges and is committed to working in partnership with the City and FRIT to bring vitality and vibrancy to the area. As a nonprofit organization, we are not in the position to lead or fund efforts to revitalize RTS, but we can bring our experience in the arts and connections to artists to the table and propose initiatives using these resources as a way to attract visitors and businesses to a venue that is increasingly vacant and lacking activity.

The temporary art project we are proposing was presented to City staff and FRIT representatives at a recent meeting. We were delighted to receive from FRIT an immediate endorsement and commitment to pay for the printing of the artwork and installation on windows. We believe their quick response is based on VisArts' track record in designing and implementing projects of this nature over the past several years. Since 2018, FRIT has contracted with VisArts to present exhibitions in the window space along 355. FRIT provides fees for artists and pays for VisArts' curation services. In addition, we are currently under contract with Westfield Mall, which has paid VisArts to identify and contract with artists for two exhibitions of storefront art with the third to be installed shortly.

### **Project Description**

*Make It Visible*, is a temporary art project that builds on our belief that art has the power of to heal, inspire, comfort, transform, and share experiences, which is especially important during the current health crisis and civil unrest. The project is designed to not only activate empty storefronts, windows, and walls in Rockville Town Square, but to engage surrounding neighborhoods through calls for "pop up" family art exhibitions on yards, porches, driveways, and windows as a way to connect them to the art in Rockville Town Square, and promote conversation and pose questions in a meaningful way so that the invisible can be made visible.

Our goal with this initiative is to bring visitors to RTS, despite the high number of vacancies, and unite Rockville residents through creativity and creative responses, which will serve as visible expressions of hope, solidarity, healing, renewal, and transformation. Finally, for working artists who have been especially hard hit as a result of COVID-19, this initiative will provide them with an opportunity to create art and be paid for their work.

### Project Location

The project envisions Rockville Town Square as a canvas for art with possible sites for installation to include empty windows at Bar Louie, La Tasca, Thai Pavillion, Gordon Biersch, Pandora, Gumbo YaYa, Noodles and Company, Samovar and others. There are additional opportunities for video projections and sound installations to be placed in these spaces as well.

### Artists

As a respected and recognized visual arts organization in the DMV, VisArts has had the opportunity through its 33-year history of working with and providing resources to local, regional, national and international artists. We have strong relationships with these artists, know their work and their preferred mediums, and have contracted with many of them who have exhibited at VisArts or been awarded fellowships or residencies in our artist studios. Possible artists for the project include Kim Sandara, Alyscia Cunningham, Dunnie Onasanya, Liliane Blom, and Frank McCauley.

Given the devastating impact COVID-19 has had on the arts sector and artists in particular (62% are now fully unemployed), a new project that would provide paid work for artists would not only help alleviate the financial stress they are under, but provide audiences for their work.

### Project Budget (Inaugural exhibition – six store fronts)

Artist Fees - \$600/per artist X six store fronts	\$3,600
Curatorial Fee –identify and select artists, create exhibition design, draft and execute artists' contracts, installation assistance as requested by FRIT, and drafting and promotion of press release and social media postings.	\$2,400
Total:	\$6,000

### FRIT Contribution

Access to windows and site plans, window measurement, digital printing of art and installation on windows, publicity and promotion.

### VisArts' Contribution

VisArts has donated hours of staff time to the design of this project and preparation of materials for the meeting with City and FRIT staff. We are pleased to make this contribution as a part of our commitment to the revitalization of Rockville Town Square.

**Page Three**

If the City has the means to manage the curatorial services for this project, there would be no payment needed to cover those costs. If, however, it decides to contract with an outside vendor to handle project implementation, VisArts would be pleased to be considered for the work, given its experience in managing projects of this nature. Tasks would include identifying and securing the services of artists; drawing up and executing artists' contracts; designing the exhibition (determining placement of the works); working with FRIT on installation of the art; and developing promotional materials to publicize the project.

Artist fees could be paid directly from the City to the artists or VisArts could serve as the conduit for payment.

We urge the City to recognize that payment to VisArts for its work should not be construed as a donation to the organization in the same way that payment to other vendors is not viewed as a donation. VisArts has proven to be a strong and active partner in the ongoing efforts to re-energize RTS, so much so that we have devoted many hours of our time over the years to developing projects designed to revitalize the Square. This work is not covered in VisArts' annual budget, and as a result, we must seek reimbursement for these services.

We would be happy to answer any questions you might have or provide additional materials.

Thank you for your consideration of our request.

Sincerely,



Alice Nappy  
Executive Director

# MAKE IT VISIBLE

TEMPORARY ART IN PUBLIC PLACES  
CITY OF ROCKVILLE  
JUNE - SEPTEMBER 2020

In an effort to bring vitality and vibrancy to Rockville Town Square, VisArts proposes using the power of art to heal, inspire, comfort, transform, and share experiences during the current health crisis and civil unrest.

Through art, VisArts seeks to engage Rockville neighborhoods, residents of all ages, artists and non-artists, and local stakeholders to activate empty storefronts, use windows, and walls in RTSC as canvases for art, and engage Rockville residents through prompts for “pop up” family art exhibitions on yards, porches, driveways, and windows. Digital booklets and maps for social distance viewing via car and walking could be created to enhance the experience.

This initiative will inspire everyone in Rockville to let their creativity and creative responses become visible expressions of hope, solidarity, healing, renewal, and transformation. It will also attract visitors to Rockville Town Square, which will most likely continue to experience more vacancies as a result of the pandemic and the continued uncertainty about opening up for large group gatherings.

## Potential Installation Sites in Rockville Town Square

Art reproduced on vinyl on the storefront windows of Bar Louie, La Tasca, Gordon Biersch, Pandora, Noodles and Co, Gumbo Ya Ya, Thai Pavillion, Samovar, and other empty storefronts.

Video projections, sculptures, sound installations in outdoor areas or storefronts with large display openings – Bar Louie, Gordon Biersch

## Artists

VisArts will utilize its network and connections with artists across the region to reach out to and contract artists for the project. The organization has a track record in identifying and contracting with artists for similar projects – including current and recent exhibitions in the 355 Pod (under contract with FRIT), and the VisArts Art Walk in Westfield Mall.



Attachment 15.b: MakeltVisiblePresentation (3247 : Make it

Kim Sandara



15.b

Attachment 15.b: MakelitVisiblePresentation (3247 : Make it

Packet Pg. 53



Alyscia Cunningham, (left) Mesale, Age 2, (right) Frances, Age 81, digital print, 24 x 36 inches

Alyscia Cunningham

15.b

Attachment 15.b: MakeItVisiblePresentation (3247 : Make it

Packet Pg. 54



Attachment 15.b: MakelitVisiblePresentation (3247 : Make it

Dunnie Onasanya

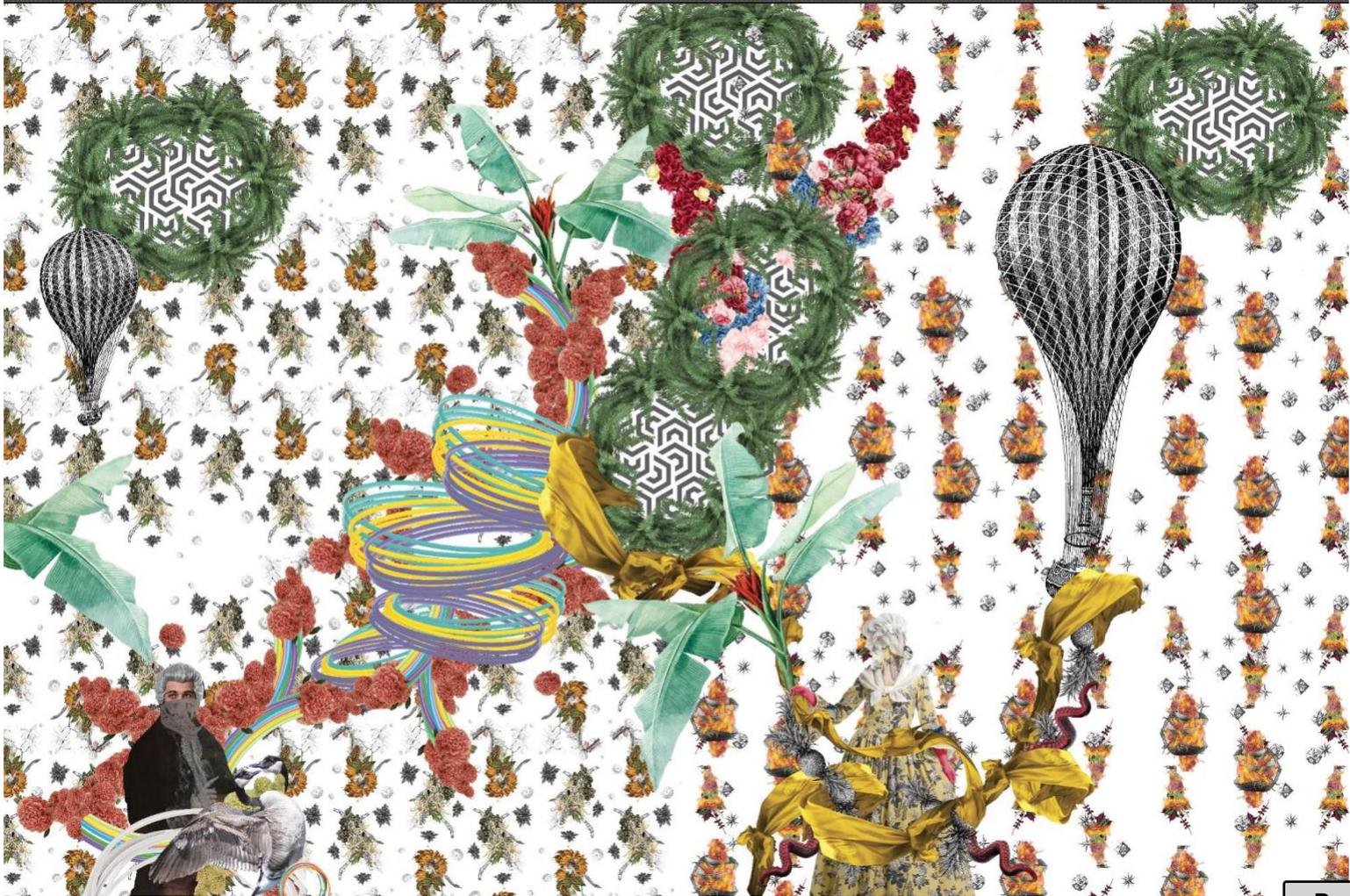


15.b

Attachment 15.b: MakelitVisiblePresentation (3247 : Make it

Packet Pg. 56

Liliane Blom





Attachment 15.b: MakeltVisiblePresentation (3247 : Make it

Nekisha Durrett



James Hickenpahler

## **Additional Installation Sites in Rockville**

Local parks

Pedestrian walkway over 355 from the Metro

West Montgomery Avenue in front of the movie theater

Fencing around Duball construction site

Commercial windows and walls in Rockville beyond Town Center

## Community Neighborhood Connections

VisArts develops prompts for neighborhood art exhibitions

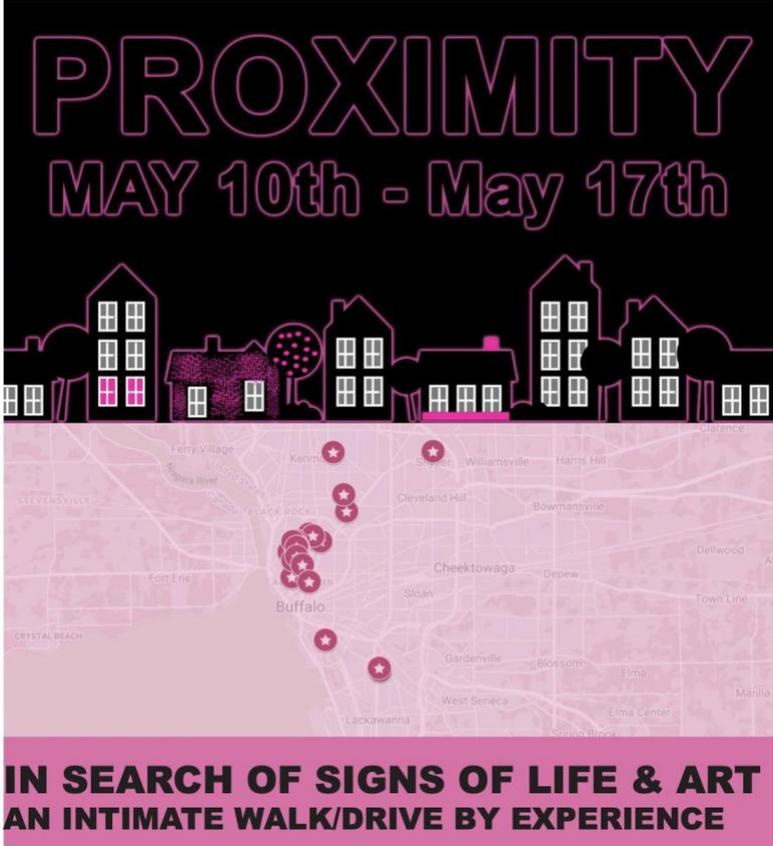
Residents can utilize yards/porches/driveways/ and window for their installations and performances.

Digital booklets and maps for community members could be produced for them to see the locations of neighborhood public art displays.

Through social media, the City's website, VisArts' website, and map insert in Rockville Reports, the public would be invited to view the exhibitions.



Porch Installation from Kirsty Little



Digital Map Example from Proximity

## Nando Alvarez-Perez

808 McKinley Pkwy, Buffalo, NY, 14220



### Post -Industrial Living Situation VII

A front lawn transformed into a deconstructed sculpture garden.

## Monica Angle

185 Chapin Parkway, Buffalo, NY 14209



### Linear Maypoles

Sewn paper garlands set at 6ft intervals along the sidewalk create a cheerful reference to the physical distance we are all learning to keep.

## **Calls for the community:**

### **Calls for pop up home art exhibitions:**

Make your creative expressions visible. Use your driveway, porch, window, yard, balcony, stoop, front door to send your hope, solidarity, beauty, and gratitude into the community. With civil unrest rocking the nation, a pandemic that has killed over 100,000, and over 40 million unemployed, there is a desperate need for action, renewal, and solidarity. We know that art can transform. Use it to express your feelings.

### **Call for kitchen culture:**

We know that for the past three months there has been a lot of cooking at home. Send us a video of your kitchen table at mealtime, the preparation of a favorite dish, you and/your family are cooking. Anything that surrounded your kitchen culture. We are excited to see what your favorite dishes are and how cooking made staying at home a more delicious routine. Share your recipes. Did you try to replicate food from your favorite restaurant? The videos will be shared online by VisArts and the City and projected on Town Square walls after dark for the community to view on a local artwork while safely distancing and wearing a mask as a way to signal your care for your neighbors.

### **Call for sound recordings:**

Send recordings of the sounds that you noticed while staying at home. Recording will be installed in a listening station in Town Square and on VisArts website.

### **Call for Gardens:**

Did you take solace in your garden? Did you start gardening for the first time? Send us photographs of your garden and/or art that came from your garden.

**Rockville Walks:** Send us pictures and written thoughts about the walks that sustain you during the stay-at-home order.

**Project Budget – inaugural exhibition – six storefronts**

**Artist fees** - \$600/artist x six storefronts \$ 3,600

**Curatorial Fee** (identify and select artists, create exhibition design, draft and execute artist contracts, installation assistance as requested by FRIT, drafting and promotion of press release and social media postings.) 2,400

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**Total** \$6,000

**FRIT Contribution**

Access to storefront windows and site plans, window measurement, digital printing of art and installation of art on storefronts

**VisArts Contribution**

VisArts has donated hours of staff time to design the project and prepare materials for the meeting with City and FRIT representatives. We are pleased to make this contribution as part of our commitment to the revitalization of Rockville Town Square.



Mayor & Council Meeting Date: August 3, 2020  
Agenda Item Type: Discussion  
Department: Human Resources  
Responsible Staff: Karen Marshall

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## Subject

Vacancy Report/Hiring Freeze Status

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## Recommendation

Staff recommends that the Mayor and Council review and discuss the Vacancy and Hiring Freeze Report of positions that were open as of July 31, 2020.

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## Discussion

The attached reflects all open positions with totals by funds ending July 31, 2020.

The Gross Personnel Savings category shown on the attached report for each position represents the portion of the FY21 adopted budget, including salary and benefits, that covers the number of days the position has been vacant in FY2021.

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## Mayor and Council History

The vacancy report was created in response to a Mayor and Council request during the FY2015 budget process. Since that time, staff has provided the Mayor and Council with reports.

## Attachments

Attachment 16.a: FY21 July Vacancy and Hiring Freeze Report (PDF)

A handwritten signature in black ink, appearing to read "Rob DiSpirito", is written over a horizontal line.

Rob DiSpirito, City Manager

7/28/2020

Vacancy and Hiring Freeze Report - General Fund Positions Open as of 7/31/2020

ATTACHMENT A

Department	Cost Center	Working Title	Grade	% General Fund	Position Vacancy Date	Status of Positions Open Over 90 Days	Days Open	Days Open FY2020	Number of Positions	Subject to Freeze	FY21 Adopted Budget	Gross Personnel Savings
City Attorney's Office	Office of the City Attorney	Senior Assistant City Attorney	AD120	100%	5/29/2020	Position currently being advertised; closes 8/3/2020	63	30	2	N	\$ 190,080.00	\$ 15,623.01
Housing and Community Development	Community Programs	Community Services Manager	AD115	100%	4/24/2020	Due to the creation of the new Housing & Community Development Department the department head is reviewing the current job description	98	30	1	N	\$ 115,440.00	\$ 9,488.22
Housing and Community Development	Administration	Housing Specialist	AD111	100%	7/1/2020	Newly created FY21; Department head working with HR to create new job description	30	30	1	N	\$ 94,600.00	\$ 7,775.34
Housing and Community Development	Youth and Family Services	Community Services Program Coordinator	AD109	100%	7/17/2020	Position being advertised	14	14	2	N	\$ 97,290.00	\$ 3,731.67
Finance	Financial Administration	Management and Budget Analyst	AD113	100%	4/24/2020	Reviewing applications	98	30	1	N	\$ 105,120.00	\$ 8,640.00
Mayor and Council	City Clerk's Office	Deputy City Clerk	AD111	100%	1/3/2020	CC/DCO working with HR to update the job description	210	30	1	N	\$ 95,140.00	\$ 7,819.73
Planning and Development Services	Administration and Support	Executive Assistant	AD109	100%	1/13/2020	Frozen	200	30	1	Y	\$ -	\$ -
Planning and Development Services	Application Process and Permit	Building Plans Examiner Supervisor	AD113	100%	1/13/2020	The position is being re-advertised nationally to have a larger pool of qualified candidates	200	30	1	N	\$ 105,120.00	\$ 8,640.00
Planning and Development Services	Development Review	Landscape Architect/Urban Forester	AD111	100%	11/29/2019	The position is being re-advertised nationally to have a larger pool of qualified candidates	245	30	1	N	\$ 116,610.00	\$ 9,584.38
Planning and Development Services	Comprehensive Planning	Senior Planner	AD111	100%	3/6/2020	Frozen	147	30	3	Y	\$ -	\$ -
Planning and Development Services	Development Review	Senior Planner	AD111	100%	3/23/2020	Frozen	130	30	3	Y	\$ -	\$ -
Planning and Development Services	Zoning Ordinance	Senior Zoning Inspector	AD110	100%	6/30/2020	Position being advertised	31	30	1	N	\$ 126,870.00	\$ 10,427.67
Police	Management and Support - Administration	Police Major	PL119	100%	1/26/2020	Frozen	187	30	2	Y	\$ -	\$ -
Police	Patrol Team	Police Officer	PL110	100%	2/9/2020	Ongoing recruitment	173	30	21	N	\$ 82,550.00	\$ 6,784.93
Police	Patrol Team	Police Officer	PL110	100%	7/1/2020	Ongoing recruitment	30	30	"	N	\$ 82,550.00	\$ 6,784.93
Police	Patrol Team	Police Officer	PL110	100%	7/1/2020	Ongoing recruitment	30	30	"	N	\$ 82,550.00	\$ 6,784.93
Police	Patrol Team	Police Officer	PL110	100%	7/21/2020	Ongoing recruitment	10	10	"	N	\$ 82,550.00	\$ 2,261.64
Public Works	Management and Support	Deputy Director of Public Works	AD120	20%	7/19/2019	Scheduling Interviews	378	30	1	N	\$ 28,670.00	\$ 2,356.44
Public Works	Street Maintenance	Maintenance Worker I - General Maintenance	UN103	75%	12/9/2019	Reviewing applications	235	30	7	N	\$ 41,140.00	\$ 3,381.37

Attachment 16.a: FY21 July Vacancy and Hiring Freeze Report (3199 : Vacancy Report/Hiring Freeze

Public Works	Street Maintenance	Maintenance Worker I - General Maintenance	UN103	75%	12/31/2019	Reviewing applications	213	30	"	N	\$ 41,140.00	\$ 3,381.37
Public Works	Street Maintenance	Maintenance Worker I - General Maintenance	UN103	75%	3/16/2020	Reviewing applications	137	30	"	N	\$ 41,140.00	\$ 3,381.37
Recreation and Parks	Capital Projects	Senior Construction Project Manager	AD116	100%	9/27/2019	Frozen	308	30	1	Y	\$ -	\$ -
Recreation and Parks	Childcare	Childcare/Preschool Director	AD107	100%	7/17/2020	Position currently being reviewed by manager	14	14	2	N	\$ 33,060.00	\$ 1,268.05
Recreation and Parks	Facilities Maintenance Service	Facilities Maintenance Trades Worker	UN106	100%	2/14/2020	Hiring supervisor working with HR to update the job description	168	30	5	N	\$ 66,570.00	\$ 5,471.51
Recreation and Parks	Horticultural Services	Maintenance Worker I - Parks and Facilities	UN103	100%	3/16/2020	Interviews scheduled and currently occurring	137	30	4	N	\$ 54,860.00	\$ 4,509.04
Recreation and Parks	Urban Forestry Maintenance	Tree Climber	UN105	100%	6/10/2019	Frozen	417	30	4	Y	\$ -	\$ -
Recreation and Parks	Urban Forestry Maintenance	Tree Climber	UN105	100%	7/8/2019	Position re-advertised to have a larger pool of qualified candidates	389	30	"	N	\$ 66,570.00	\$ 5,471.51
Recreation and Parks	Urban Forestry Maintenance	Tree Climber	UN105	100%	3/9/2020	Position re-advertised to have a larger pool of qualified candidates	144	30	"	N	\$ 62,330.00	\$ 5,123.01
											\$ 1,811,950.00	\$ 138,690.14

Attachment 16.a: FY21 July Vacancy and Hiring Freeze Report (3199 : Vacancy Report/Hiring Freeze

Vacancy and Hiring Freeze Report - Water Fund Positions Open as of 7/31/2020

Department	Cost Center	Working Title	Grade	% Water Fund	Position Vacancy Date	Status of Positions Open Over 90 Days	Days Open	Days Open FY2020	Number of Positions	Subject to Freeze	FY21 Adopted Budget	Gross Personnel Savings
Public Works	Management and Support	Deputy Director of Public Works	AD120	40%	7/19/2019	Scheduling Interviews	378	30	1	N	\$ 57,310.00	\$ 4,710.4
Public Works	Water Systems Maintenance	Maintenance Worker II - Utilities	UN104	100%	3/20/2020	Reviewing applications	133	30	8	N	\$ 58,460.00	\$ 4,804.9
Public Works	Water Treatment Plant	Water Treatment Plant Shift Leader	AD109	100%	7/3/2020	Position currently being reviewed by manager	28	28	3	N	\$ 108,720.00	\$ 8,340.1
											\$ 224,490.00	\$ 17,855.4

Attachment 16.a: FY21 July Vacancy and Hiring Freeze Report (3199 : Vacancy Report/Hiring Freeze

Vacancy and Hiring Freeze Report - Sewer Fund Positions Open as of 7/31/2020

Department	Cost Center	Working Title	Grade	% Sewer Fund	Position Vacancy Date	Status of Positions Open Over 90 Days	Days Open	Days Open FY2020	Number of Positions	Subject to Freeze	FY21 Adopted Budget	Gross Personnel Savings
Public Works	Management and Support	Deputy Director of Public Works	AD120	40%	7/19/2019	Scheduling Interviews	378	30	1	N	\$ 57,310.00	\$ 4,710.
											\$ 57,310.00	\$ 4,710.

Attachment 16.a: FY21 July Vacancy and Hiring Freeze Report (3199 : Vacancy Report/Hiring Freeze

Vacancy and Hiring Freeze Report - Refuse Fund Positions Open as of 7/31/2020

Department	Cost Center	Working Title	Grade	% Refuse Fund	Position Vacancy Date	Status of Positions Open Over 90 Days	Days Open	Days Open FY2020	Number of Positions	Subject to Freeze	FY21 Adopted Budget	Gross Personnel Savings
Public Works	Environmental Management	Sanitation Worker	UN104	100%	2/3/2020	Interviews scheduled and currently occurring	179	30	15	N	\$ 58,460.00	\$ 4,804.93
Public Works	Environmental Management	Sanitation Worker	UN104	100%	2/20/2020	Interviews scheduled and currently occurring	162	30	"	N	\$ 58,460.00	\$ 4,804.93
Public Works	Environmental Management	Sanitation Worker	UN104	100%	5/25/2020	Interviews scheduled and currently occurring	67	30	"	N	\$ 58,460.00	\$ 4,804.93
Public Works	Street Maintenance	Maintenance Worker I - General Maintenance	UN103	25%	12/9/2019	Reviewing applications	235	30	7	N	\$ 13,720.00	\$ 1,127.67
Public Works	Street Maintenance	Maintenance Worker I - General Maintenance	UN103	25%	12/31/2019	Reviewing applications	213	30	"	N	\$ 13,720.00	\$ 1,127.67
Public Works	Street Maintenance	Maintenance Worker I - General Maintenance	UN103	25%	3/16/2020	Reviewing applications	137	30	"	N	\$ 13,720.00	\$ 1,127.67
											\$ 216,540.00	\$ 17,797.81

Attachment 16.a: FY21 July Vacancy and Hiring Freeze Report (3199 : Vacancy Report/Hiring Freeze



Mayor & Council Meeting Date: August 3, 2020  
 Agenda Item Type: Presentation  
 Department: CMO - Procurement  
 Responsible Staff: Jessica Lewis

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## Subject

Procurement Action Plan Update 48-Month

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## Recommendation

Staff recommends that the Mayor and Council receive the 48-month update of the Procurement Action Plan, developed in response to the 2015 Procurement Consultant Study

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## Discussion

This update serves at the 48-month review on implementation of the Procurement Action Plan that was presented to the Mayor and Council on February 1, 2016. The Action Plan is provided as Attachment A, and notes progress updates since the last report to the Mayor and Council. Highlights of the progress to date also are described in this update.

The Action Plan is organized by the 29 recommendations in the report, with the original start date of January 2016 and extending to December 2018. Implementation of all accepted action plan items were categorized in six month increments through completion. Due to previous changes in the implementation schedule, the action plan now reflects an implementation end date of December 2021.

### **Recommendation 3, Update the Purchasing Guide**

The revamped procurement guide was released in September 2019 and includes instructions for all core procurement methods. The guide will continue to be updated on an ongoing basis. Attachment B provides an updated timeline for completion of remaining items.

### **Recommendation 16, Standardize Documentation Requirements, and Create Checklists**

Documentation requirements and checklists were included with the update to the Guide for the core procurement methods. Procurement staff will continue to develop documentation checklists that will be included in any updates to the procurement guide.

### **Recommendation 22, Develop a Strategic Plan**

Procurement staff continues to identify factors that will be included in the Procurement Strategic Plan and continues development of the draft. This item has been revised from a 48-

month implementation date to a 54-month implementation date within the Action Plan. COVID-19 has significantly impacted the Division's work program and responding to the emergency has provided less time to devote to longer term planning; however, the experience has uncovered valuable lessons and insights to include in the strategic plan.

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### Mayor and Council History

The Procurement Action Plan 42-month update was provided to the Mayor and Council on January 27, 2020.

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### Boards and Commissions Review

On June 30, 2020, the Financial Advisory Board received a copy of the proposed Procurement Action Plan Update. The update was discussed at the Board's meeting on July 1, 2020. The Board is pleased that the City provided estimated completion dates for the remaining sections of the Procurement Guide. The Board was concerned about adjustment of some earlier-established dates. Staff had previously addressed with the Board the necessity for those modifications.

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### Next Steps

- Continue implementation of the Action Plan as outlined in Attachment A
- Continue updates for recommendation 3 as outlined in Attachment B
- Provide a revised FY19 Procurement Annual Report based on recommendations received from the Financial Advisory Board and the FY20 Procurement Annual Report

### Attachments

Attachment 17.a: Attachment A - Purchasing Action Plan new by implementation 48 mos (PDF)  
 Attachment 17.b: Attachment B-Procurement Guide Schedule 48 mos(PDF)



Rob DiSpirito, City Manager

7/28/2020

Procurement Action Plan (by Implementation Date)  
January 2016 - December 2021

Calyptus Recommendation	Addressed in Action Plan	Calyptus Recommended Time Frame	Action Plan Implementation Date	Comments
<b>Recommendation 1: Create a Hybrid Structure of Departmental Focus and Method of Procurement</b>	Yes	within 12 months	<b>Completed November 2015</b>	<b>The hybrid structure and buyer assignments are in place as recommended. Purchasing staff is now meeting on a regular basis with all City departments to enhance communication, procurement planning, and customer service.</b>
<b>Recommendation 2: Purchasing to Report Directly to the City Manager</b>	Yes	within 12 months	within 6 months <b>Completed February 2016</b>	<b>The Purchasing function has been elevated by moving the division to the City Manager's Office; the required City Code change was introduced at the February 1, 2016 Mayor and Council meeting. The title of the Purchasing Manager position was changed to Director of Procurement, and the position has become a part of the City's senior staff management team. The Director of Procurement reports directly to the City Manager.</b>
<b>Recommendation 4: Incorporate Best Practices in Purchasing into Code and Purchasing Guide</b>	Yes	within 12 months	<del>within 6 months</del> within 12 months <b>Completed February 2018</b>	Chapter 17 of the City Code will be updated to incorporate best practices in purchasing. Possible Code modifications include a qualifications based method of procurement; services currently exempt from competitive procurement will also be reviewed as part of the Code update. The new Purchasing Guide will be based on the updated City Code and will incorporate best practices as recommended. The Guide will serve as the primary reference source for all City purchasing procedures.  <b>Proposed revisions to Chapter 17 of the City's Procurement Code were adopted by the Mayor and Council on February 5, 2018.</b>

Attachment 17.a: Attachment A - Purchasing Action Plan new by implementation 48 mos (3203 :

## Attachment A

Calyptus Recommendation	Addressed in Action Plan	Calyptus Recommended Time Frame	Action Plan Implementation Date	Comments
<b>Recommendation 5:</b> Update Purchasing Card Policy and Procedures Manual and Incorporate into Purchasing Guide	Yes	within 12 months	within 6 months <b>Completed March 2016</b>	<b>The revamped P-card manual was developed and implemented in March 2016. The enhanced manual includes new training and exam requirements for all program participants, improved definition of participant duties, and improved definition for program non-compliance.</b>
<b>Recommendation 7:</b> Introduce more Convenient Purchase Card Training	Yes	within 24 months	within 6 months <b>Completed March 2016</b>	<b>The first phase of training was conducted in Spring 2016 and the next training was provided in Fall 2016. Training will continue to be provided in the spring and in the fall of each year. Training is required on an annual basis and is conducted in a classroom format. Procurement will consider establishing an e-learning module as a longer term objective.</b>
<b>Recommendation 8:</b> Implement Updated P-Card Oversight Program	Yes	within 12 months	within 6 months <b>Completed March 2016</b>	<b>The revamped P-card manual provides more oversight as it relates to compliance. Consequences for non-compliance have been clearly defined and will be enforced as required. P-card audits are being conducted on a monthly basis. New forms have also been developed to enhance user compliance. Improved definitions of participant roles and responsibilities have also been included in the manual.</b>
<b>Recommendation 14:</b> Evaluate GAX payments for competitive purchasing opportunities	Yes	within 12 months	within 6 months <b>Completed June 2016</b>	<b>A flowchart and instructions has been developed to outline when various payment methods shall be used as it relates to issuance of GAX payments and payments associated with the appropriate procurement methods. The flowchart and instructions is incorporated by reference in the updated Procurement Guide as mentioned in recommendation 3.</b>
<b>Recommendation 17:</b> Implement Periodic File Review Compliance Checks	Alternative identified	within 24 months	within 6 months <b>Completed June 2016</b>	<b>A contract file checklist is being used in all formal multi-year contract files. This checklist ensures that all pertinent contract documents are included in the corresponding contract file from beginning of the procurement process to contract closeout.</b>

Attachment A

Calyptus Recommendation	Addressed in Action Plan	Calyptus Recommended Time Frame	Action Plan Implementation Date	Comments
<p><b>Recommendation 19:</b> Investigate additional public procurement websites for opportunities to post public notice of pending procurement actions.</p>	<p>Yes</p>	<p>within 12 months</p>	<p>within 6 months <b>Completed June 2016</b></p>	<p>Staff investigated other web posting options and determined that this recommendation is not financially feasible for acquiring a third party company to post bids. The current practice is in alignment with surrounding jurisdictions and eMaryland Marketplace provides good visibility for bid opportunities. Procurement has added an option on its website to allow vendors to receive email and text notifications once solicitations are posted to our website.</p>
<p><b>Recommendation 23:</b> Update and Make clear all Data posted on the Website</p>	<p>Yes</p>	<p>within 12 months</p>	<p>within 6 months <b>Completed June 2016</b></p>	<p>The Procurement website has been updated to clarify instructions and solicitations that are posted.</p>
<p><b>Recommendation 24:</b> Standardize the information provided to the Mayor and Council</p>	<p>Yes</p>	<p>within 12 months</p>	<p><del>within 6 months</del> within 12 months <b>Completed January 2017</b></p>	<p>Guidelines have been finalized for award approval memos for the Director of Procurement/City Manager, as well as guidelines for Mayor and Council awards. The guidelines allow consistency in information that is being provided to the Director of Procurement/City Manager and Mayor and Council. The guidelines for information provided to the Mayor and Council will be included in the procedures for the new legislative management system and are incorporated by reference in the new procurement guide.</p>
<p><b>Recommendation 28:</b> Establish Five Key Purchasing Measures</p>	<p>Yes</p>	<p>within 12 months</p>	<p>within 6 months <b>Completed December 2015</b></p>	<p>Due to the timing of the budget process, it was determined that the FY 16 measures would be used, which includes percentage of cost savings/avoidance on competitive processes, which was one of the Calyptus performance recommendations. Additional systems or processes would need to be in place before the additional Calyptus recommendations are considered. Consideration will be made to include procurement cycle time targets and percentage of files with "perfect" documentation in future performance measures.</p>

Attachment 17.a: Attachment A - Purchasing Action Plan new by implementation 48 mos (3203 :

Attachment A

Calyptus Recommendation	Addressed in Action Plan	Calyptus Recommended Time Frame	Action Plan Implementation Date	Comments
<b>Recommendation 3: Update Purchasing Guide</b>	Yes	within 12 months	within 12 months <b>Completed September 2019</b> <b>Ongoing</b>	The Procurement Guide will be updated following completion of the revisions to the Procurement Code (Chapter 17), as discussed in the response to Recommendation 4. The updated Procurement Guide will consolidate the City's current Purchasing Manual and Purchasing Guide into one document. The new Guide will contain all requirements and information to guide the user through the process from start to finish. <b>The revamped Procurement Guide was released in September 2019 which includes the core procurement methods. The guide will continue to be updated as additional methods are finalized.</b>
<b>Recommendation 11: Implement an auto-release function for Purchase Orders</b>	Yes	within 24 months	within 12 months <b>Completed March 2016</b>	<b>With the upgrade of the financial system, staff now generates an electronic version of purchase order documents, eliminating the distribution of paper copies. City staff has access to all purchase order documents via the financial system.</b>
<b>Recommendation 12: Conduct Intensive Purchasing Training</b>	Yes	within 12 months	within 12 months and ongoing <b>Ongoing</b>	Purchasing staff will attend training on an ongoing basis to maintain current certifications, to obtain new certifications, and to stay current on industry practices. <b>Procurement Staff continues to participate in training courses with nationally recognized procurement organizations to remain current in industry practices. Staff is also maintaining current certifications by obtaining credit hours for various courses and two staff members are preparing to obtain a new certification.</b>

Attachment 17.a: Attachment A - Purchasing Action Plan new by implementation 48 mos (3203 :

Attachment A

Calyptus Recommendation	Addressed in Action Plan	Calyptus Recommended Time Frame	Action Plan Implementation Date	Comments
<p><b>Recommendation 16: Standardize Documentation Requirements and Create Checklists.</b></p>	<p>Yes</p>	<p>within 24 months</p>	<p><del>within 12 months</del>  <b>Completed September 2019</b>  <b>Ongoing</b></p>	<p>Required contract file documentation will be defined and standardized, and checklists will be developed in conjunction with the changes to the Purchasing Code (Recommendation 4) and Purchasing Guide (Recommendation 3).  <b>Documentation requirements and checklists were included with the update to the Procurement Guide for the core procurement methods. Procurement staff will continue to develop documentation checklists that will be included as the procurement guide continues to be updated.</b></p>
<p><b>Recommendation 18: Implement procedures for independent cost estimates, cost/price analysis, vendor responsibility, use of standardized templates, guidance documents to departments for delegated procurements, award memorandum, and process for internal contract review.</b></p>	<p>Yes</p>	<p>within 12 months</p>	<p><del>within 12 months</del>  <b>Completed January 2019</b></p>	<p>This will happen in conjunction with the changes to the Purchasing Code (Recommendation 4) and Purchasing Guide (Recommendation 3).  <b>Procurement staff has completed the procedures for conducting independent cost estimates (ICE) and cost/price analysis. Training will be required. Procedures were provided during the launch of the procurement guide.</b></p>
<p><b>Recommendation 6: Conduct Policy and Procedure Training</b></p>	<p>Yes</p>	<p>within 12 months</p>	<p><del>within 18 months and ongoing</del>  <b>Ongoing</b></p>	<p>This training is related to Recommendation 3 and will be implemented upon completion of the new Procurement Guide. The new Guide will be communicated to City staff through a mandatory comprehensive training program. On an ongoing basis, training for different user groups will be provided, at a minimum, annually.  <b>In February 2020, a training schedule was developed and was issued to All City staff. Staff had the ability to register via the NeoGov system. As a result of the COV-19 pandemic and City closure that began on March 16, 2020, all training sessions were cancelled. Training will now be offered virtually beginning July-August 2020.</b></p>

Attachment 17.a: Attachment A - Purchasing Action Plan new by implementation 48 mos (3203 :

Attachment A

Calyptus Recommendation	Addressed in Action Plan	Calyptus Recommended Time Frame	Action Plan Implementation Date	Comments
<p><b>Recommendation 9:</b> Create Standardized Solicitation documents</p>	<p>Yes</p>	<p>within 12 months</p>	<p><del>within 18 months</del> <b>Completed February 2019</b></p>	<p>Upon completion of the City Code updates, the creation of a new Procurement Guide, and updating of forms, the standardized templates for solicitation and contract documents will be updated. <b>Standardized forms/templates have been revised and finalized. Templates have been revised for Competitive Sealed Bids (IFB), Informal Solicitations (RFQ), and Request for Proposals (RFP).</b></p>
<p><b>Recommendation 10:</b> Develop a system based Contract Management System</p>	<p>Yes</p>	<p>within 24 months</p>	<p><del>within 24 months</del> <b>Completed March 2019</b></p>	<p><b>An award was made to Cobblestone Systems Corp for the Contract Management Software. Design and installation of the new system is complete. Training and data entry is ongoing.</b></p>
<p><b>Recommendation 15:</b> Establish a strategic sourcing plan by first developing category plans for each of its 10-12 major purchase categories and creating sourcing plans and projects to achieve savings.</p>	<p>Yes</p>	<p>within 24 months</p>	<p><del>within 24 months</del> <b>within 54 months</b></p>	<p>The development of standard reports addressed in Recommendation 13 and the optimization of IT systems addressed in Recommendation 29 are key to the establishment of a strategic sourcing plan. This strategic sourcing plan will identify opportunities for achieving savings across City departments.</p>
<p><b>Recommendation 29:</b> Optimize use of Current IT Systems</p>	<p>Yes</p>	<p>within 24 months</p>	<p><del>within 24 months</del> <b>TBD</b></p>	<p><b>Currently, this item does not have an action plan implementation date. The City will be discussing long term options for acquiring a Finance/Procurement ERP module with the appropriate capabilities to provide enhanced procurement functions. Use of this system will also significantly impact the data for the strategic sourcing plan (recommendation 15)</b></p>

Attachment 17.a: Attachment A - Purchasing Action Plan new by implementation 48 mos (3203 :

Attachment A

Calyptus Recommendation	Addressed in Action Plan	Calyptus Recommended Time Frame	Action Plan Implementation Date	Comments
<p><b>Recommendation 22:</b> Develop a Strategic Plan</p>	<p>Yes</p>	<p>within 36 months</p>	<p><del>within 36 months</del> within 54 months</p>	<p>A strategic plan will be developed once the appropriate purchasing processes have been improved and an updated code, updated policy manual, standardized forms and templates exist. <b>Procurement staff have started identifying factors that will be included in the Procurement Strategic Plan</b></p>
<p><b>Recommendation 13:</b> Develop standard reports to evaluate procurement activity and update on an annual basis. Data should be compared to established metrics to evaluate Purchasing performance.</p>	<p>Yes</p>	<p>within 12 months</p>	<p>Ongoing</p>	<p><b>Upon completion of the needs assessment, with the assistance of the IT department, staff has identified a business intelligence tool that will assist with generation of various reports based on the City's procurement activity. Procurement used this tool to develop the FY 2019 Annual Procurement Report and will continue to use this tool for the FY20 Annual Procurement Report. Staff will also use the new Cobblestone system to develop and generate other reports.</b></p>
<p><b>Recommendation 20*:</b> Identify potential MFD firms and conduct targeted outreach to increase MFD participation as prime or subcontractors on City procurements.</p>	<p>Yes</p>	<p>within 12 months</p>	<p>Ongoing</p>	<p>Staff will continue with the program as authorized by the Mayor and Council.</p>
<p><b>Recommendation 21*:</b> Develop a bidders list for use in identifying bidders for procurement opportunities. The list should reflect MFD firms and be updated with each solicitation.</p>	<p>Alternative identified</p>	<p>within 24 months</p>	<p>N/A</p>	<p>Staff does not support the maintenance of a manual bidders lists for procurement. The utilization of various automated/electronic purchasing systems satisfies this requirement. As noted in the response to Recommendation 19, an evaluation of additional opportunities for posting bids is underway.</p>
<p><b>Recommendation 25:</b> Enhance MFD Program</p>	<p>Continue program authorized by Mayor and Council</p>	<p>within 24 months</p>	<p>N/A</p>	<p>Information about the program is available on the City's website; staff will look for opportunities to enhance the Program's website presence. As previously reported to the Mayor and Council, Purchasing has established a set day and time for the vendor community to receive one-on-one assistance and education. Certain key activities cited by Calyptus are inconsistent with the informal outreach program authorized by the Mayor and Council.</p>

Attachment 17.a: Attachment A - Purchasing Action Plan new by implementation 48 mos (3203 :

Attachment A

<p><b>Recommendation 26: Develop Service Level Agreements</b></p>	<p>Alternative identified</p>	<p>within 12 months</p>	<p>N/A</p>	<p>In the context of the other improvements planned, staff does not believe that Service Level Agreements add significant value. To be effective, all aspects of the procurement process (legal, risk management, City Manager's Office) would need to do Service Level Agreements. With regular meetings and communication between the departments and purchasing; there is sufficient impetus for ongoing improvement and accountability for all departments in the process. See recommendation 27.</p>
<p><b>Recommendation 27: Develop Targeted Improvement Plans</b></p>	<p>Alternative identified</p>	<p>within 24 months</p>	<p>N/A</p>	<p>As noted in the response to Recommendation 1, the recommended hybrid structure has been implemented and buyer assignments are in place. Regular meetings are now being held between Purchasing staff and the various City departments, improving customer service, and providing the impetus for continuous improvement and possible cost savings through enhanced procurement planning. With enhanced direct communication between departments and Purchasing staff in place, staff does not believe the addition of two continuous improvement teams as proposed by Calyptus provides value commensurate with the time invested.</p>

\* The numbering of the recommendations in the Purchasing Report is inconsistent for recommendations 20 and 21. Staff used pages 161/162, not page 6.



Attachment B

# Procurement Guide Remaining Items

The methods/procedures listed below are remaining items that will be completed and added to the existing procurement guide.

Note: Some of the methods provided require the development of a new procedure and some require a thorough review and revision to previous procedures. The dates provided are estimates only and are subject to change based on level of review and revision.

<b>Method/Procedure</b>	<b>Estimated Completion</b>
Contract Modifications/Change Orders*	September 2020
Contract extensions/renewals*	September – October 2020
Contracting with Public Entities	October 2020
Protest	October 2020
Special Procurement	November 2020
Request for Expression of Interest*	November – December 2020
Unsolicited Proposals	November – December 2020
Contract Disputes	January 2021
Appeals from City Manager Decisions	January 2021
Authority to Debar or Suspend Contractors	January – February 2021
Appeal of Decision to Debar	February 2021

\*Items require revision or development of templates, checklists, sample forms, and other materials that will assist procurement and the user department during the process



Mayor & Council Meeting Date: August 3, 2020  
Agenda Item Type: Review and Comment  
Department: City Manager's Office  
Responsible Staff: Jenny Kimball

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## Subject

Action Report

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## Recommendation

Staff recommends that the Mayor and Council review and comment on the Action Report.

## Attachments

Attachment 18.A.a: MC Action Report Master 2020 \_REVISED 072420 (PDF)

A handwritten signature in black ink, appearing to read "Rob DiSpirito", is written over a horizontal line.

Rob DiSpirito, City Manager

7/29/2020

Blue - new items to the list.

Red - latest changes.

### Mayor and Council Action Report

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2014-23	9/8/11	R&P	Future agenda	<p><b>King Farm Farmstead</b></p> <p><b>Status:</b> On April 20, 2020, the Mayor and Council discussed the responses to the request for information (RFI) on potential future uses of the Farmstead. As a next step, staff will work with stakeholders to develop the scope of a request for thorough and detailed proposals for future uses of the Farmstead. With funding approved by the Mayor and Council, a security system project for the Dairy Barns and house will be completed this summer and design/construction for a fire suppression system will begin in FY21 and conclude in FY22.</p>	Ongoing
2015-14	7/13/15	CMO	Future agenda	<p><b>Purchasing Study Response</b></p> <p><b>Status:</b> An update on the Procurement Action Plan was shared on January 27, 2020. Another update will be provided on August 3, 2020.</p>	August 3, 2020
2016-12	9/26/16	HR	Future agenda	<p><b>Vacancy Report/Hiring Freeze Update</b></p> <p>Provide a Vacancy Report to the Mayor and Council at the first meeting of each month.</p> <p><b>Status:</b> The next report will be on the August 3, 2020 agenda.</p>	August 3, 2020
2016-16	10/10/16	PDS	Future agenda	<p><b>Global Issues on BRT</b></p> <p>Schedule another discussion on BRT with the City of Gaithersburg and Montgomery County, to include broader issues such as governance and finance. Consider holding the meeting in Gaithersburg.</p> <p><b>Status:</b> County transportation is determining a recommended alternative for design of the MD 355 route. City staff attended a meeting with Montgomery County DOT on April 30, 2020 to review an update on the 6.7 mile Veirs Mill Rd (MD 586) BRT project. The project team is advancing Alternative 2.5 at this time, and the limit of the project has been extended to Montgomery College. A new station has been added at Atlantic Avenue. Public outreach will take place in the next few months.</p>	Ongoing

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2016-18	10/24/16	PDS	Future agenda	<p><b>FAST – Faster, Smarter, More Transparent (Site Plan/Development Review Improvements)</b> Provide regular updates on the status of the work.</p> <p><b>Status: A FaST update was provided to the Mayor and Council on November 18, 2019. The next update will be provided by email in September 2020 as an alternative to a Mayor and Council agenda item.</b></p>	September 2020
2017-6	2/27/17	CMO	Email	<p><b>Minority-, Female- &amp; Disabled-Owned Businesses</b> Provide updates on the Procurement Division’s activities to engage and support minority-, female- and disabled-owned businesses.</p> <p><b>Status: The MFD Report for FY19 and FY20 was shared with the Mayor and Council by email on May 1, 2020. A Mayor and Council agenda item on October 19, 2020 for a forward-looking discussion of the City’s MFD outreach program, to include topics such as program metrics, program successes and potential program adjustments. A local preference approach for City procurement also will be discussed with the Mayor and Council on a future agenda.</b></p>	October 19, 2020
2017-11	6/12/17	R&P	Agenda item	<p><b>Deer Population in Rockville</b> Continue to monitor the deer population. Consider action steps and gather community input.</p> <p><b>Status: The Mayor and Council approved the location, dates and required City Code changes for the pilot deer culling program on June 1 and June 22, 2020. The pilot will be underway from October 2020 to January 2021.</b></p>	January 2021
2018-1	1/22/18	Finance	Action Report	<p><b>Utility Billing System</b> Provide updates on the replacement of the Velocity Payment System, powered by Govolution.</p> <p><b>Status: Implementation with the system vendor is underway and is scheduled to be completed in September 2020. To date, server set up, software installation, and data conversion has been completed. Testing and data validation is underway.</b></p>	September 2020

Attachment 18.A.a: MC Action Report Master 2020\_REVISED 072420 (3157 : Action Report)

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2018-7	6/18/18	CMO	Agenda Item	<p><b>LGBTQ Initiatives</b> Identify and implement Mayor and Council suggestions.</p> <p><b>Status:</b> A gender neutral/family restroom was constructed on the 3<sup>rd</sup> floor of City Hall. Directional signs were put on the second floor directing those wanting to use the restroom to the first or third floor. The Adopted FY21 budget includes a new family/gender neutral bathroom at Dogwood Park, to be constructed in FY22. The Human Rights Campaign sent Rockville’s draft 2020 Municipal Equality Index (MEI) scorecard on June 2 for review and comment by July 31.</p>	Ongoing
2018-8	6/18/18	CMO/RCPD /R&P	Town Meeting	<p><b>Opioid Town Meeting</b> Schedule a Town Meeting on the opioid crisis, to include prevention, enforcement and treatment.</p> <p><b>Status:</b> A proposed Rockville Goes Purple plan for the initial months of FY21 was presented to the Mayor and Council on July 13, 2020. A Planning Committee meeting on July 15 began the implementation process. <b>The first step will be a Mayor and Council proclamation for National Recovery Month on the August 3<sup>rd</sup> agenda, followed by a virtual book club, virtual run/walk/bike event, drug take back event and a webinar focused on seniors in the month of September.</b></p>	August 3, 2020
2018-11	8/1/18	PDS	Agenda Item	<p><b>Neighborhood Shopping Centers</b> Discuss mechanisms to encourage neighborhood shopping center revitalization and explore additional zoning and uses.</p>	TBD
2018-15	10/8/18	PDS	Future Agenda	<p><b>Short-Term Residential Rentals</b> Discuss how to manage short-term residential rentals’ (e.g., Airbnb) impact on city neighborhoods and explore options for taxing users.</p> <p><b>Status:</b> Short-term residential rentals was discussed on January 13. Staff emailed the results of additional research requested by the Mayor and Council on January 23, 2020. The Mayor and Council also requested that a public hearing be held at a future date.</p>	Fall 2020

Attachment 18.A.a: MC Action Report Master 2020\_REVISED 072420 (3157 : Action Report)

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2018-19	10/15/18	HR	Future Agenda	<p><b>Volunteer Program</b> Discuss whether the Mayor and Council want to direct the City Manager to create a centralized volunteer program.</p> <p><b>Status: A report on the number of volunteers and volunteer hours for the first half of FY20 was provided on the January 13, 2020 agenda. The next presentation, on the September 14, 2020 agenda, will include an FY20 volunteer update and discussion of strategies to increase volunteerism.</b></p>	September 14, 2020
2019-1	10/29/18	PDS	Future Agenda	<p><b>Accessory Structures</b></p> <p><b>Status: On April 20, 2020, the Mayor and Council discussed potential revisions to the development standards for accessory structures. The Mayor and Council directed staff to conduct additional neighborhood outreach to educate and inform residents of the proposed changes and to schedule an additional public hearing on November 23, 2020.</b></p>	November 23, 2020
2019-2	2/25/19	R&P/PDS/ CMO	Future Agenda	<p><b>RedGate Park Planning</b></p> <p><b>Status: Staff examined the condition of the walking paths and made critical repairs. Other repairs will be addressed when the entire path is redone, or as critical needs arise. Staff presented the strategy for engaging the public in a planning process for a new destination park at Redgate on June 22, 2020 and received Mayor and Council direction to proceed. The Mayor and Council will receive updates during the planning process and will be engaged in the public outreach portion of the work.</b></p>	Ongoing
2019-4	3/25/19	PDS	Future Agenda	<p><b>Business Improvement Districts (BIDs) and Tax Increment Financing (TIF)</b></p> <p><b>Status: The Mayor and Council requested background information and a briefing on Business Improvement Districts, Arts &amp; Entertainment Districts, and Tax Increment Financing. Staff will provide information in writing for the Mayor and Council in advance and prepare for a briefing on the October 19, 2020 meeting agenda.</b></p>	October 19, 2020

Attachment 18.A.a: MC Action Report Master 2020\_REVISED 072420 (3157 : Action Report)

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2019-7	4/1/19	R & P	Memo	<p><b>Child Care Services</b> Discuss city provision of child care services (history of the current program, community need for the service, private sector market, expansion to additional Rockville locations).</p> <p><b>Status: Staff is preparing follow up on the Mayor and Council’s November 25, 2019 worksession on early childhood education services, and staff will check in with the Mayor and Council on how to incorporate COVID-related topics in the September 21 staff report.</b></p>	September 21, 2020
2019-9	4/1/19	HR	Memo	<p><b>Reduction in Force (RIF) Policy</b> Prepare a Reduction in Force (RIF) policy, to be incorporated in the Personnel Policy and Procedures Manual update.</p> <p><b>Status: Mayor and Council will consider this policy in the context of the ongoing review of the proposed Personnel Policies and Procedures Manual (PPM), scheduled for October 26, 2020.</b></p>	October 26, 2020
2019-10	4/1/19	HR	Email	<p><b>Personnel Policy and Procedures Manual Update</b> Share an update on the status of this effort.</p> <p><b>Status: In follow up to the Feb. 24 presentation of the updated PPM, the Mayor and Council is scheduled to discuss again on October 26, 2020.</b></p>	October 26, 2020
2019-11	4/1/19	HR/Finance	Future Agenda	<p><b>Retirement Incentive/Employee Buyout Program</b> Provide information about employee buyout programs and discuss the potential for a Rockville program.</p> <p><b>Status: Director of Finance provided an update to the Mayor and Council via email on May 3, 2019. Staff suggests that the Mayor and Council take this up on October 26, 2020 and will engage the Financial Advisory Board.</b></p>	October 26, 2020
2019-12	4/1/19	Police	Future Agenda	<p><b>Parking Enforcement at Street Meters</b> Share an overview of Rockville’s current program and how other local jurisdictions handle parking enforcement at street meters, including hours of enforcement.</p> <p><b>Status: Town Center parking meter spaces have been signed as 15-minute curbside pick-up during COVID-19 response. On June 1, 2020, the Mayor and Council approved a FRIT-requested system for special food pick up spaces in Town Square to further support food service establishments during the COVID recovery.</b></p>	Ongoing

Attachment 18.A.a: MC Action Report Master 2020 \_REVISED 072420 (3157 : Action Report)

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2019-19	12/16/2019	City Clerk/Director of Council Operations	Worksession	<p><b>Boards and Commissions Task Force Work Session</b> Continue the Mayor and Council's discussion of the Boards and Commission Task Force (BCTF).</p> <p><b>Status: The Mayor and Council discussed the Task Force's report and next steps on July 6, 2020. The Mayor and Council directed the three appointed officials to return on agenda on September 21, 2020 with specific updates and responses to the recommendations in the report and an action plan for next steps.</b></p>	September 21, 2020
2020-01	1/6/2020	Police	Future Agenda	<p><b>Emergency Management Program</b> Receive an update from the Emergency Manager on the city's emergency management program and activities.</p> <p><b>Status: The Emergency Manager provided an update on the Emergency Management Program during the July 6, 2020 agenda. Staff will share a six-month update in writing in January 2021 and another verbal update in summer 2021. These twice-yearly updates will be ongoing to keep the Mayor and Council informed.</b></p>	Completed
2020-02	1/13/2020	PDS/DPW/ CAO	Memo and Future Agenda	<p><b>5G Wireless Technology</b></p> <p><b>Status: On March 18, 2020 and May 11, 2020, the Mayor and Council discussed and introduced Zoning Text Amendment TXT2019-00251 on regulating the Installation of Small Cell Antennas. Staff is researching topics and questions raised by the Mayor and Council prior to scheduling adoption of the Ordinance. In addition, the FCC has issued another order which requires that this text amendment be modified prior to adoption. Staff is currently evaluating what changes must be made. It is likely that the text amendment may be modified significantly and would require beginning the public review process again.</b></p>	Fall 2020
2020-03	1/13/2020	DPW	Memo and Future Agenda	<p><b>Climate Change Efforts</b> Brief the Mayor and Council on City efforts related to climate change.</p> <p><b>Status: Discussion and Instructions on a Climate Action Plan is scheduled for the Mayor and Council's September 21, 2020 meeting.</b></p>	September 21, 2020
2020-04	1/13/2020	Police	Memo and Future Agenda	<p><b>Drones and Public Safety</b> Explore potential public safety issues associated with drones and how the City could consider monitoring, regulating and penalizing criminal activity.</p>	Fall 2020

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2020-07	1/13/2020	PDS	Future Agenda	<p><b>Affordable Housing Goals</b> Discuss Rockville’s strategy to meet the affordable housing goals established by the Metropolitan Washington Council of Governments (COG).</p> <p><b>Status: Multiple future agenda items will explore a variety of strategies to meet the affordable housing goals, including adjustments to the City’s Moderately-Priced Dwelling Unit (MPDU) program, tax exemptions for affordable housing, fees and other subsidized housing programs. Staff will explore with the Mayor and Council other barriers to affordable housing by reviewing the zoning ordinance, identifying developable and under-utilized parcels, and seeking additional affordable housing funding opportunities and tools. To inform the future agenda items, staff will conduct public forums to solicit feedback on strategies.</b></p> <p><b>Staff emailed information to the Mayor and Council about the City’s Homeowners Tax Credit Program and the County’s Senior Tax Credit Program on July 23. If the Mayor and Council would like to discuss the Tax Credit programs in the context of the FY22 budget, staff will schedule an agenda item in October/November 2020.</b></p> <p><b>Staff is also developing a system for tracking MPDU expiration dates (there are about 900 units with different expiration dates).</b></p>	Ongoing
2020-09	1/27/2020	DPW	Future Agenda	<p><b>Corridor Cities Transitway</b> Provide background information to facilitate the current Mayor and Council taking an official position on the CCT route. <b>Status: Discussion will be scheduled for a fall 2020 meeting.</b></p>	Fall 2020
2020-10	1/27/2020	DPW	Future Agenda	<p><b>I-270 widening</b> Establish a strategy for negotiating with the State.</p> <p><b>Status: The Mayor and Council received an update and discussed strategy on June 1, 2020. The Mayor and Council sent a letter to the State at the end of June expressing Rockville’s concerns. A discussion of the MOU between the City and State will be planned. MDOT released the Draft Environmental Impact Statement (DEIS), with a comment period to October 8, 2020 and public hearings scheduled. Staff will provide a report on the DEIS to the Mayor and Council by August 21 and bring this topic on agenda on September 14.</b></p>	September 14, 2020

Attachment 18.A.a: MC Action Report Master 2020\_REVISED 072420 (3157 : Action Report)

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2020-08	1/27/2020	CMO/PDS/ Finance/ DPW	Worksession	<p><b>Town Center</b> Follow up on Mayor and Council direction from the Town Hall meeting and Urban Land Institute (ULI) report. <b>Status: A status update and discussion of Town Center initiatives will be provided to the Mayor and Council on October 5, 2020.</b></p> <p><b>Parking</b> – Explore improvements to parking in Town Center <b>Status: A parking update will be included in the October 5, 2020 Town Center discussion.</b></p> <p><b>Town Center Road Diet</b> – Study and report to Mayor and Council on suggestions in the TAP report and Mayor and Council’s discussion. <b>Status: The consultant will present their analysis of No. Washington St and Middle Ln to the Mayor and Council on October 5, 2020.</b></p> <p><b>Real Estate/Broker/Economist Assessment</b> – In the context of the next update on the ULI recommendations, invite industry experts to dialogue on competitive challenges to Town Center. <b>Status: The REDI board of directors and staff will be present for the next Town Center/ULI Update and provide an opportunity to receive their professional insights on competitive challenges to Town Center.</b></p> <p><b>Undergrounding of Route 355</b> – Revisit the information provided to the Mayor and Council, including community impacts, to formulate an official Mayor and Council position post COVID-19. <b>Status: Discussion is scheduled for October 5, 2020.</b></p>	Ongoing
2020-11		PDS	Future Agenda	<p><b>Annexation Options</b> Discuss annexation options.</p>	TBD
2020-12	4/27/20	R&P	Future Agenda	<p><b>Resident Company Briefing</b> Include on the <b>October 26, 2020 Mayor and Council agenda</b> a briefing from the resident companies to share information about their plans to resume operations and their business plans to support ongoing operations.</p>	October 26, 2020
2020-13	4/27/20	CMO	Email	<p><b>Census Outreach Update</b> Provide an update on the efforts completed, underway and planned to continue encouraging Rockville residents to complete the 2020 Census.</p> <p><b>Status: Updates on Census outreach efforts were emailed to the Mayor and Council on May 17, 2020 and July 19, 2020.</b></p>	Ongoing

Attachment 18.A.a: MC Action Report Master 2020 \_REVISED 072420 (3157 : Action Report)

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2020-14	4/20/20	CMO/CAO	Future Agenda	<p><b>Smoking/Vaping Awareness Campaign (Public Rights-of-Way &amp; multi-family residential developments)</b>                      Develop a public awareness campaign about the negative impacts of smoking generally, on people with underlying health conditions and on neighbors in multi-family residential communities.</p> <p><b>Status: The Mayor and Council discussed this topic on July 20, 2020. As a next step, staff will prepare a communications plan that reflects the Mayor and Council’s feedback.</b></p>	September 2020
2020-16	6/1/20	RCPD	Future Agenda	<p><b>Social Justice, Racism and Bias</b>                      Prepare suggestions for Mayor and Council discussion of ways to further engage with and educate our community .</p> <p><b>Status: On June 22, 2020, the Mayor and Council received a briefing and discussed the Rockville City Police Department’s (RCPD) fair and impartial policing strategies. Frequently Asked Questions will be prepared to help educate the community about RCPD fair and impartial policing practices. RCPD will also follow up on other outstanding questions or requests from the June 22 discussion.</b></p> <p><b>A follow up discussion on social justice, racism and bias was held on July 20, 2020. The Mayor and Council provided feedback on potential initiatives and directed staff to return with an updated list that reflects the discussion and is organized by short, mid and long-term strategies. The Mayor and Council also adopted a Resolution making Juneteenth an official City holiday.</b></p> <p><b>Staff will monitor activity this summer at the State level on changes to the Law Enforcement Officers Bill of Rights (LEOBR) and bring this topic to the Mayor and Council in the development of the 2021 State Legislative program.</b></p>	Ongoing
2020-17	6/1/20	CMO	Email	<p><b>Spanish Language Article in Rockville Reports</b>                      Provide background information about the City’s former practice of translating to Spanish one of the articles of priority interest to the community into each edition of Rockville Reports.</p> <p><b>Status: Staff shared the requested information by email on June 16, 2020.</b></p>	TBD

Attachment 18.A.a: MC Action Report Master 2020 \_REVISED 072420 (3157 : Action Report)

Ref.#	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
2020-18	6/8/20	CC/DCO	Future Agenda	<b>New Education Commission/Committee</b> Discuss on <b>October 19, 2020</b> the possibility of establishing a new commission or committee on education.	<b>October 19, 2020</b>

**CLOSED/COMPLETED**

Ref.#	Meeting Date	Staff/ Dep	Response Method	Direction to Staff/ Action Taken/ Status	Timeline
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Mayor & Council Meeting Date: August 3, 2020  
Agenda Item Type: Review and Comment  
Department: City Clerk/Director of Council Operations Office  
Responsible Staff: Sara Taylor-Ferrell

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## Subject

Future Agendas

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## Recommendation

## Attachments

Attachment 19.A.a: 9.14.20 Mock Agenda (DOC)

Attachment 19.A.b: Future Agendas 08.03.2020 (XLS)

A handwritten signature in black ink that reads "Sara Taylor-Ferrell".

Sara Taylor-Ferrell, City Clerk/Director of Council Operations 7/29/2020



## MAYOR AND COUNCIL

**MEETING NO.**  
**Monday, September 14, 2020 – 7:00 PM**

### MOCK AGENDA

Agenda item times are estimates only. Items may be considered at times other than those indicated.

Any person who requires assistance in order to attend a city meeting should call the ADA Coordinator at 240-314-8108.

Rockville City Hall is closed due to the state directives for slowing down the spread of the coronavirus COVID-19 and continue practicing safe social distancing.

#### Viewing Mayor and Council Meetings

To support social distancing, the Mayor and Council are conducting meetings virtually. The virtual meetings can be viewed on Rockville 11, channel 11 on county cable, livestreamed at [www.rockvillemd.gov/rockville11](http://www.rockvillemd.gov/rockville11), and available a day after each meeting at [www.rockvillemd.gov/videoondemand](http://www.rockvillemd.gov/videoondemand).

#### Participating in Community Forum & Public Hearings:

If you wish to submit comments in writing for Community Forum or Public Hearings:

- Please email the comments to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) by no later than 2:00 p.m. on the date of the meeting.
- All comments will be acknowledged by the Mayor and Council at the meeting and added to the agenda for public viewing on the website.

If you wish to participate virtually in Community Forum or Public Hearings during the live Mayor and Council meeting:

1. Send your **Name, Phone number, the Community Forum or Public Hearing Topic and Expected Method of Joining the Meeting (computer or phone)** to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) no later than **9:00 am on the day of the meeting**.
2. On the day of the meeting, you will receive a confirmation email with further details, and two Webex invitations: 1) Optional Webex Orientation Question and Answer Session and 2) Mayor & Council Meeting Invitation.
3. Plan to join the meeting no later than 5:40 p.m. (approximately 20 minutes before the actual meeting start time).
4. Read for <https://www.rockvillemd.gov/DocumentCenter/View/38725/Public-Meetings-on-Webex>
5. meeting tips and instructions on joining a Webex meeting (either by computer or phone).
6. If joining by computer, **Conduct a WebEx test:** <https://www.webex.com/test-meeting.html> prior to signing up to join the meeting to ensure your equipment will work as expected.
7. Participate (by phone or computer) in the optional Webex Orientation Question and Answer Session at 3 p.m. the day of the meeting, for an overview of the Webex tool, or to ask general process questions.

#### Participating in Mayor and Council Drop-In (Mayor Newton and Councilmember Pierzchala)

Drop-In Sessions will be held by phone on Monday, September 14 from 5:30-6:30 p.m. **Please sign up by 2 p.m. on the meeting day using the form at:** <https://www.rockvillemd.gov/formcenter/city-clerk-11/sign-up-for-dropin-meetings-227>

- 7:00 PM 1. **Convene**
2. **Pledge of Allegiance**
3. **Agenda Review**
- 7:05 PM 4. **City Manager's Report**
- 7:15 PM 5. **COVID-19 Update**
- 7:30 PM 6. **Community Forum**

Any member of the community may address the Mayor and Council for 3 minutes during Community Forum. Unless otherwise indicated, Community Forum is included on the agenda for every regular Mayor and Council meeting, generally between 7:00 and 7:30 pm. Call the City Clerk/Director of Council Operation's Office at 240-314-8280 to sign up to speak in advance or sign up in the Mayor and Council Chamber the night of the meeting.

7. **Mayor and Council's Response to Community Forum**
- 7:50 PM 8. **Consent**
- 7:55 PM 9. **Public Hearing on Community Needs: FY 2022 CDBG Grant Funding**
- 8:15 PM 10. **Diversity Hiring Strategies**
- 9:15 PM 11. **Police Advisory Commission**
- 9:45 PM 12. **Volunteer Program Update**
- 10:10 PM 13. **Financial Advisory Board FY 2020 Annual Report and FY 2021 Work Plan**
- 10:55 PM 14. **Introduction and Possible Adoption of a Bond Ordinance to Authorize the Competitive Sale of Tax-Exempt General Obligation Bonds and Taxable General Obligation Refunding Bonds**

- 11:15 PM 15. **Presentation on the DEIS Document for the I-495 and I-270 Managed Lanes Project**
- 11:35 PM 16. **Review and Comment - Mayor and Council Action Report**
17. **Review and Comment - Future Agendas**
18. **Old/New Business**
- 11:50 PM 19. **Adjournment**

The Mayor and Council Rules and Procedures and Operating Guidelines establish procedures and practices for Mayor and Council meetings, including public hearing procedures. They are available at: <http://www.rockvillemd.gov/mcguidelines>.

Future Agendas  
As of 08/03/2020

Category	Estimated Agenda Time Needed (in minutes)	Title
<b>Meeting : 09/21/20 07:00 PM ( 4 items)</b>		
<b>Worksession</b>		
Discussion and Instructions	60	Staff Recommendations on Boards and Commissions Task Force Follow-Up
Work Session	60	FY 2021 Budget Update and Savings Plan
Presentation and Discussion	60	Climate Action Plan Presentation, and Discussion and Instructions to Staff
Discussion	60	Rockville Early Childhood Education
<b>Total Meeting Time (In Hours)</b>	<b>4 HR 00 MINS</b>	
Category	Estimated Agenda Time Needed (in minutes)	Title
<b>Meeting : 10/05/20 07:00 PM ( 5 items)</b>		
Proclamation	5	Proclamation Indigenous People
Work Session	60	Worksession with the Board of Directors of Rockville Economic Development Inc.
Discussion	60	Town Center Initiative - Update
Discussion	30	Undergrounding of MD 355
Presentation	45	Presentation of Consultant's Analysis of North Washington Street and East Middle Lane
<b>Total Meeting Time (In Hours)</b>	<b>3 HR 20 MINS</b>	
Category	Estimated Agenda Time Needed (in minutes)	Title
<b>Meeting : 10/12/20 07:00 PM ( 0 items)</b>		
<b>Total Meeting Time (In Hours)</b>	<b>HR MINS</b>	

Attachment 19.A.b: Future Agendas 08.03.2020 (3267 : Future Agendas)

Future Agendas  
As of 08/03/2020

Category	Estimated Agenda Time Needed (in minutes)	Title
<b>Meeting : 10/19/20 07:00 PM ( 6 items)</b>		
Discussion, Instructions and Possible Adoption	60	Discussion on the 2020 Charter Review Commission Scope of Work
Appointments	15	Proposed Appointment Selection 2020 Charter Review Commission
Discussion and Instructions	20	Discussion on New Boards and Commissions and Nominations
Discussion	20	Follow-Up Discussion on Minority, Female and Disabled-Owned (MFD) Business Outreach Program FY19 and FY20 Reports
Discussion	45	Discussion of BIDs, TIFs, Etc. and Other Financial Tools for Town Center
Discussion, Instructions and Possible Adoption	30	Recreation and Parks Strategic Plan
<b>Total Meeting Time (In Hours)</b>	<b>3 HR 10 MINS</b>	
Category	Estimated Agenda Time Needed (in minutes)	Title
<b>Meeting : 10/26/20 07:00 PM ( 5 item) Worksession</b>		
Introduction and Possible Adoption	30	FY 2021 Budget Amendment
Discussion and Instructions	90	Discussion of the Personnel Policies and Procedures Manual
Discussion	90	Reduction in Force Policy
Consent	5	Award of a Rider Contract for the Installation of a Sports Cluster System with Total Light Control – TLC for LED™ Technology Retrofit at Dogwood Park Baseball and Softball Fields MUSCO Sports Lighting, LLC. in the Amount of \$427,090.
Presentation and Discussion	20	Briefings by the Resident Companies of the F. Scott Fitzgerald Theater
<b>Total Meeting Time (In Hours)</b>	<b>3 HR 55 MINS</b>	
Category	Estimated Agenda Time Needed (in minutes)	Title
<b>Meeting : 11/2/20 07:00 PM ( 0 items)</b>		
<b>Total Meeting Time (In Hours)</b>	<b>HR MINS</b>	<b>TENTATIVE</b>

Attachment 19.A.b: Future Agendas 08.03.2020 (3267 : Future Agendas)

Speakers List  
Community Forum  
(August 3, 2020)

	Name	Address/Phone	Topic
1.	<b>Speaker</b> - Anita Powell Lincoln Park Historical Foundation	<a href="mailto:apowell230@gmail.com">apowell230@gmail.com</a> 301.674.1644	Voter Engagement
2.	<b>Speaker</b> - Rev. Dr. Ruby Reese Moone Board Chair, National Movement for Civil and Human Rights, Inc.	<a href="mailto:rrmoone2@aol.com">rrmoone2@aol.com</a> 301.762.1822	Why Vote?
3.	<b>Speaker</b> -Thomas Gibney	<a href="mailto:Tigibney304@gmail.com">Tigibney304@gmail.com</a> 301.580.5729	King Farm Farmstead
4.			
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9.			
10.			
11.			
12.			
13.			

Written Comments  
Community Forum  
(August 3, 2020)

	Name	Address/Phone	Topic
1.	Judy Rudolph	44 Maryland Ave., #1301 Rockville 20850 <a href="mailto:judy.rudolph@verizon.net">judy.rudolph@verizon.net</a> Mobile: 301.928.9865	Questions about the Make it Visible Art Project in Rockville Town Square (agenda item #15)
2.	Brian Vanfossen President Rockville FOP Lodge 117	<a href="mailto:bvanfossen@rockvillemd.gov">bvanfossen@rockvillemd.gov</a>	FY2021 Additional Revenue
3.	Thomas Gibney	<a href="mailto:Tigibney304@gmail.com">Tigibney304@gmail.com</a> 301.580.5729	King Farm Farmstead
4.	Emily Stezler	<a href="mailto:emilystelzer@hotmail.com">emilystelzer@hotmail.com</a>	<b>Support</b> - for the Zoning Text Amendment Ordinance (Item 13).
5.	James Conway	<a href="mailto:jconway625@gmail.com">jconway625@gmail.com</a>	<b>Oppose</b> - I am not in favor of altering the current procedures. Agenda item #13
6.	Linda Brenner	1089 Larkspur Terrace Rockville, MD <a href="mailto:brenner@ici.org">brenner@ici.org</a>	<b>Oppose</b> - Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults
7.	Heather Karakashian	2 Columbia Ct <a href="mailto:hkara@comcast.net">hkara@comcast.net</a>	<b>Oppose</b> - As a Rockville citizen I want the City Council to give more oversight when developing property not less.
8.	Ellen Ryan	<a href="mailto:er12533@yahoo.com">er12533@yahoo.com</a>	<b>Oppose</b> - No to "Authorization to File Zoning Text Amendment Application
9.	Edward F. Hyman	816 Crocus Drive Rockville, Maryland <a href="mailto:edward.hyman1234@gmail.com">edward.hyman1234@gmail.com</a>	<b>Oppose</b> - I disagree with this proposed simplified amendment approval process of the Zoning Board of Appeals
10.	Carol Baker	1002 Azalea Drive Rockville, MD 20850 301-340-3008 <a href="mailto:Carol_Baker@mcpsmd.org">Carol Baker@mcpsmd.org</a>	<b>Oppose</b> - I am asking the staff to please do everything to make sure that any zoning changes are vetted by our elected officials including our mayor and the city council as well as a zoning

	Name	Address/Phone	Topic
			board. Please do not make it easy for someone to destroy a neighborhood.
11.	Caroline Conway	625 Aster Blvd <a href="mailto:conwayfamily5@gmail.com">conwayfamily5@gmail.com</a>	<b>Oppose</b> - I strongly disagree with the proposed change to our city's zoning ordinance.
12.	Elizabeth Conway	301-526-2729 <a href="mailto:ellieconway2@gmail.com">ellieconway2@gmail.com</a>	<b>Oppose</b> - As a Rockville citizen for over 20 years, I stand alongside the WGCA in disapproval of this proposed change to the zoning law
13.	Rici Rutkoff	618 Aster Blvd <a href="mailto:ricir327@gmail.com">ricir327@gmail.com</a>	<b>Support</b> I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
14.	Karen Baker	619 Aster Blvd Rockville <a href="mailto:kbbaker@gmail.com">kbbaker@gmail.com</a>	<b>Oppose</b> - I am a senior and I believe in senior living areas but I believe strongly that the limitations on this particular space is going to provide a negative influence on the neighborhood.
15.	Claire Funkhouser Gary Funkhouser	<a href="mailto:clairefunk@aol.com">clairefunk@aol.com</a>	<b>Support</b> - Please accept our support for the filing of a Text Amendment to delete large scale housing for senior adults and people with disabilities from single unit residential zones.
16.	Caitlin Carlock	807 Nelson Street <a href="mailto:cncarlock@gmail.com">cncarlock@gmail.com</a>	<b>Support</b> - I am in favor of item 13- the zoning text amendment.
17.	Eowyn Mays	<a href="mailto:eowynmays@gmail.com">eowynmays@gmail.com</a>	<b>Support</b> - I want to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02.j of the Zoning Ordinance (Item 13)

	<b>Name</b>	<b>Address/Phone</b>	<b>Topic</b>
18.	Andrea Lyons	<a href="mailto:andrea.m.lyons@mcpsmd.net">andrea.m.lyons@mcpsmd.net</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
19.	Clare Callaghan	<a href="mailto:clare.m.callaghan@gmail.com">clare.m.callaghan@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
20.	Paul Nelson	<a href="mailto:sandbagger3@gmail.com">sandbagger3@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
21.	Daavi Zain	616 Aster Blvd Rockville <a href="mailto:austinsol@gmail.com">austinsol@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
22.	Donna Lenahan	808 Aster Blvd Rockville, MD. 20850 <a href="mailto:Lenahan@verizon.net">Lenahan@verizon.net</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
23.	Karen Weiss	<a href="mailto:karenbweiss@gmail.com">karenbweiss@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
24.	Lauren Harris	909 Nelson St. Rockville, MD 20850	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

	Name	Address/Phone	Topic
25.	Margaret & Richard Tolbert	28 Hawthorn Court Rockville, MD. 20850 <a href="mailto:Mtolbert76@gmail.com">Mtolbert76@gmail.com</a>	<b>Support</b> - I am writing to support the Zoning Text Amendment that allows the Vity of Rockville to Zone in such a way that we may protect our neighborhoods
26.	Lisa Galiber	<a href="mailto:lisamgaliber@gmail.com">lisamgaliber@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment
27.	Kelly Lapidés	641 Blossom Drive Rockville, MD 20850 <a href="mailto:kellylapides@gmail.com">kellylapides@gmail.com</a>	<b>Oppose</b> - We kindly ask that you oppose this or any other development that would negatively impact our historic community.
28.	Brad Stelzer	623 Aster Blvd Rockville, MD 20850 <a href="mailto:stelzer@yahoo.com">stelzer@yahoo.com</a>	<b>Support</b> - I am writing to request your support for the Text Amendment to the City's Zoning Ordinance (Item 13 on the Agenda for the August 3, 2020 meeting)
29.	Anne Trontell, MD, MPH	<a href="mailto:tronvostell@verizon.net">tronvostell@verizon.net</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
30.	Christy Koenig	536 Anderson Ave Rockville, MD 20850 <a href="mailto:christykoenig@hotmail.com">christykoenig@hotmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
31.	Lisa Ann Hill	<a href="mailto:lisa.hill@nih.gov">lisa.hill@nih.gov</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
32.	Rom Chan	<a href="mailto:rom.chan@gmail.com">rom.chan@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

	<b>Name</b>	<b>Address/Phone</b>	<b>Topic</b>
33.	Judy Cline	23 Hawthorn Court Rockville, MD 20850 (301)-213-0870 <a href="mailto:J-CLINE@NGA.GOV">J-CLINE@NGA.GOV</a>	<b>Support</b> - I am writing to express my support to amend the City of Rockville's zoning laws as they pertain in particular to the property on 850 Nelson Street
34.	Brad and Anne Matanin	<a href="mailto:Brad.matanin@gmail.com">Brad.matanin@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
35.	Stephanie Kovarcik	<a href="mailto:skovarcik@yahoo.com">skovarcik@yahoo.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
36.	Robert Lenahan	<a href="mailto:lenahan808@verizon.net">lenahan808@verizon.net</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
37.	Karen Friend	<a href="mailto:karenfriend@yahoo.com">karenfriend@yahoo.com</a> 240-472-2777	<b>Oppose</b> - I am opposed to providing any exception that would lead to development on this site outside of what the residential zoning laws allow.
38.	Dan and Amy West 720 beall ave.	Daniel west <a href="mailto:drwest123@gmail.com">drwest123@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
39.	Volker Janssen	801 Blossom Dr. Rockville MD 20850 <a href="mailto:Volk3rj@gmail.com">Volk3rj@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
40.	Nick & Ilia Coutsos	<a href="mailto:ncoutsos@americanautocouncil.org">ncoutsos@americanautocouncil.org</a>	<b>Support</b> – We are writing to express my support for the Zoning Text Amendment to

	Name	Address/Phone	Topic
			Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
41.	James Todd	401 Mannakee Street Rockville MD 20850 301.793.2631 <a href="mailto:lahilltodd@gmail.com">lahilltodd@gmail.com</a>	<b>Support</b> - I am writing to express my support to amend the City of Rockville's zoning laws as they pertain in particular to the property on <a href="#">850 Nelson Street</a> .
42.	Karen Olk	<a href="mailto:karenolk@yahoo.com">karenolk@yahoo.com</a>	<b>Oppose</b> - Do not allow non-residential single-family dwelling within Woodley Gardens.
43.	Tim Holt	23 Hawthorn Ct Rockville MD 20850 <a href="mailto:excowboy55@gmail.com">excowboy55@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
44.	Maria Zain	616 Aster Blvd Rockville MD <a href="mailto:Mzain355@gmail.com">Mzain355@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
45.	Sandy Watson President Woodley Gardens Civic Association	<a href="mailto:woodleygardens@gmail.com">woodleygardens@gmail.com</a>	<b>Support</b> - The Woodley Gardens Civic Association (WGCA) would like to express our support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13) pertaining to the location of housing or senior adults and persons with disabilities
46.	Phyllis Isreal	<a href="mailto:Phyllis.isreal@gmail.com">Phyllis.isreal@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
47.	Jimmy & Anne Hauer	<a href="mailto:anniemachauer@hotmail.com">anniemachauer@hotmail.com</a>	<b>Support</b> - We are writing to express our support for the Zoning Text Amendment to Section 25.10.05 and Section

	Name	Address/Phone	Topic
			25.15.02 of the Rockville Zoning Ordinance (Item 13).
48.	L. Christine Turtzo	<a href="mailto:lcturtzo@gmail.com">lcturtzo@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
49.	Arsen and Helga Serengulian	803 Blossom Drive Rockville MD 20850 301.762.6334 <a href="mailto:ozzserengulian@verizon.net">ozzserengulian@verizon.net</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
50.	Joe Dixon	816 Aster Blvd. Rockville MD 20850 <a href="mailto:Joe.dixon@uspto.gov">Joe.dixon@uspto.gov</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
51.	Lisa Hill Todd	401 Mannakee Street Rockville MD 20850 240.499.8616 <a href="mailto:Lisa.hill@nih.gov">Lisa.hill@nih.gov</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
52.	Joan Zenzen	609 Blossom Drive Rockville MD 2850 <a href="mailto:joanz10@verizon.net">joanz10@verizon.net</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
53.	Carolyn Walker	<a href="mailto:stengelwalker@gmail.com">stengelwalker@gmail.com</a>	<b>Support</b> - The Woodley Gardens Civic Association (WGCA) would like to express our support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13) pertaining to the location of housing or senior adults and persons with disabilities.

	Name	Address/Phone	Topic
54.	Brian Friend	639 Blossom Dr. Rockville MD 20850 <a href="mailto:Brfriend76@yahoo.com">Brfriend76@yahoo.com</a>	<b>Support</b> - I am in favor of item 13. I opposed to the potential development
55.	Laura Hall	811 Nelson Avenue Rockville MD 20850 301.455.0027 <a href="mailto:dooniehall@gmail.com">dooniehall@gmail.com</a>	<b>Support</b> - We are strongly in favor of Agenda item 13 that supports only single family housing
56.	Ellen Ryan	<a href="mailto:woodleygardens@gmail.com">woodleygardens@gmail.com</a>	<b>Oppose</b> - No to "Authorization to File Zoning Text Amendment Application Agenda item 13
57.	Carol Baker	1002 Azalea Drive Rockville, MD 20850 301-340-3008 <a href="mailto:woodleygardens@gmail.com">woodleygardens@gmail.com</a>	<b>Oppose</b> - No to "Authorization to File Zoning Text Amendment Application Agenda item 13
58.	Miro Nikolov, Esq.	<a href="mailto:m.nikolov08@gmail.com">m.nikolov08@gmail.com</a>	<b>Oppose</b> - I oppose any changes to the zoning that would allow for this type of senior care facility to be built. There will be too much traffic on Nelson and College Parkway and too much commotion which will disturb the quiet and peaceful residential character of these neighborhoods. Such a building will be an eyesore too.
59.	Jill Marks	<a href="mailto:Themarks4@verizon.net">Themarks4@verizon.net</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
60.	Nick Fulton	<a href="mailto:Nfulton02@hotmail.com">Nfulton02@hotmail.com</a>	I am writing to submit comments as it relates to agenda item #13 in tonight's Mayor and Council meeting (Monday, August 3, 2020) – "Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults and Persons with Disabilities from the Single

	Name	Address/Phone	Topic
			Dwelling Unit Residential Zones".
61.	Jeremy & Stacia Fleisher	<a href="mailto:jfleisher75@gmail.com">Jfleisher75@gmail.com</a>	<b>Oppose</b> - Not in favor of the proposed development plans for 850 Nelson Street.
62.	Elaine Gebell	725 Carr Ave Rockville MD 20850 <a href="mailto:egebell@gmail.com">egebell@gmail.com</a>	<b>Support</b> - IN FAVOR of Agenda Item 13
63.	Danielle Shenk	<a href="mailto:d.shenk9@gmail.com">d.shenk9@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
64.	Ken and Kathy Bucy	11 Hawthorn Ct Rockville MD 20850 <a href="mailto:Kbucy01@gmail.com">Kbucy01@gmail.com</a>	<b>Support</b> - We are writing to express our support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
65.	Robert E. Pollin	<a href="mailto:rpollin@autoscribe.com">rpollin@autoscribe.com</a>	<b>Oppose</b> - the proposed senior development on Nelson Street
66.	Peter Vos	809 Nelson Street Rockville, MD 20850 301.980.8125 <a href="mailto:Peter.m.vos@gmail.com">Peter.m.vos@gmail.com</a>	<b>Support</b> - I am strongly in favor of the proposed modification of the zoning ordinance to PROHIBIT construction of multiunit housing developments with attached parking and lighting for a variety of reasons
67.	Drew Powell	1035 Carnation Drive Rockville, MD 20850 <a href="mailto:drewpowell@verizon.net">drewpowell@verizon.net</a>	<b>Oppose</b> - DO NOT PERMIT THIS STRUCTURE TO BE UNDERTAKEN AT 850 NELSON STREET.
68.	Michael A Jobusch	900 College Pkwy Rockville MD 20850 <a href="mailto:mjobusch@gmail.com">mjobusch@gmail.com</a>	<b>Support</b> - I am in favor of prohibiting the erection of senior living facilities along Nelson where the College Gardens pool currently is for the reasons stated in the

	Name	Address/Phone	Topic
			Agenda -- it will hurt traffic flow as well.
69.	James Gledhill	202.750.9372 <a href="mailto:Okcal28@hotmail.com">Okcal28@hotmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
70.	Karen Davis	<a href="mailto:Ksdavis99@yahoo.com">Ksdavis99@yahoo.com</a>	<b>Oppose</b> - I am writing to express my opposition to allowing senior living facilities in single dwelling unit residential zones in Rockville.  <b>Support</b> - Therefore, I support the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
71.	Rebecca Mulholland	817 Aster Blvd. Rockville, MD <a href="mailto:rhgmulholland@gmail.com">rhgmulholland@gmail.com</a>	<b>Support</b> - I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).
72.	Rachael Hamm Plett	1096 Larkspur Terrace <a href="mailto:info@rachaelhamm.com">info@rachaelhamm.com</a>	<b>Support</b> - I am writing to express support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13) and the opportunity as a community to fully explore this proposal prior to a vote.
73.	Linda Vause	301-928-6322 <a href="mailto:Linda.vause@gmail.com">Linda.vause@gmail.com</a>	<b>Oppose</b> - I was dismayed to hear of a pending sale of the property for redevelopment and hope that the City Council will consider ways to keep it as a gathering place and preschool for the future.

	Name	Address/Phone	Topic
			The loss of green space and ambiance is particularly troubling, especially as it is so close to the small shopping center and local park. I hope that the Council will consider the needs and wishes of longtime residents of the neighborhood
74.	GREGORY KOSTKA	<a href="mailto:gmkostka1958@gmail.com">gmkostka1958@gmail.com</a>	<b>Oppose</b> - I agree with my civic association (Woodley Gardens) that "It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions to current single-family zoning regulations."

## Jacqueline Mobley

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**From:** Judith Rudolph <judy.rudolph@verizon.net>  
**Sent:** Friday, July 31, 2020 1:08 PM  
**To:** mayorcouncil  
**Cc:** Robert DiSpirito; Jenny Kimball; David Levy  
**Subject:** Questions about the Make it Visible Art Project in Rockville Town Square (M&C 8/3/2020 agenda item #15)

Dear Mayor Newton and Councilmembers—

I hope that your 8/3/2020 discussion of Agenda Item #15 will ascertain answers to and/or provide transparency into the following:

- Which City departments and entities participated in the review of the proposal and in developing the staff recommendation to implement the *Make It Visible* art project?
- The staff report's *Discussion* section indicates that on June 10, 2020 "VisArts representatives presented to City and Federal Realty Investment Trust (FRIT) staff a suggestion to support Rockville Town Square during the response to the COVID pandemic." In the intervening time, did any of these three entities consider outreach to/soliciting input from the *residents* of the Town Square/Town Center neighborhood, due to the potential impact (whether perceived as positive or negative) of the installations on the character of their neighborhood?
- Has the proposed project been reviewed in the context of any of the following:
  - • The City of Rockville [Sign Standards and Requirements](#), with particular attention to
    - Whether the displays/installations in storefront windows are subject to the prohibitions relating to "blinking, flashing or moving signs" if they were to include "video projections and sound installations"
    - Are "consistent in design with other nearby commercial signs"
  - City of Rockville and [Montgomery County noise restrictions](#)?
  - The City of Rockville [Arts in Private Development Ordinance](#)?
  - The [Town Center Master Plan](#) and [Town Center Design Guidelines](#)?
- By committing to the Fall 2020 and Spring 2021 timeframes, is FRIT indicating that they do not expect the three spaces to be in play on the active rental market? What is the risk of investing City funds into the installation costs if a potential tenant becomes available of one of the spaces?
- In view of VisArts' stated objective of "using the power of art to heal, inspire, comfort, transform, and share experiences during the current health crisis and civil unrest," has there been consideration of linking the subject matter of the art to current City of Rockville initiatives including opening dialogue about and awareness of racial bias, Vision Zero, or the Opioid crisis?

I look forward to learning more about the proposal during Monday evening's meeting.

Stay safe and well—  
Judy Rudolph  
44 Maryland Ave., #1301  
Rockville 20850  
[judy.rudolph@verizon.net](mailto:judy.rudolph@verizon.net)  
Mobile: 301-928-9865

## Jacqueline Mobley

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**From:** Brian Vanfossen <bvanfossen@rockvillemd.gov>  
**Sent:** Monday, August 3, 2020 5:27 AM  
**To:** mayorcouncil  
**Cc:** Police Officers  
**Subject:** FY2021 Additional Revenue/ M&C Agenda Items  
**Attachments:** August 3rd.doc

Good morning,

Please see the attached letter reference items for discussion during tonight's M&C meeting.

**Below is the letter in plain text:**

*Madam Mayor and City Council Members,*

*On behalf of the FOP membership and all other city employees I would like to request some information related to tonight's Mayor and Council meeting.*

*Currently scheduled under the consent agenda (item 12e) staff is recommending the extension of license agreement with Montgomery County for shelter use at 6 Taft Court. This lease will run until April 2021 and will provide the city \$324,000 of additional (unexpected) revenue for FY21. How will that \$324,000 be allocated?*

*Also currently scheduled for tonight's Mayor and council meeting is the current vacancy report/ hiring freeze update (item 16). According to staff's report, as of July 31, 2020 there has also been approximately \$179,000 in salary savings for FY21. How will that \$179,000 be allocated?*

*Thirty days into FY21 you have \$503,000 of additional (unexpected) revenue, which is more than adequate to provide step increases for your Police Department (FOP) and AFSCME union employees.*

*Thank you for your continued consideration.*

Brian Van Fossen  
President  
Rockville FOP Lodge 117





*Fraternal Order of Police (FOP) Lodge 117  
Rockville, Maryland*

## **MEMORANDUM**

**DATE:** August 3, 2020

**TO:** Bridget Donnell Newton, Mayor  
Monique Ashton, Council Member  
Beryl L. Feinberg, Council Member  
David Myles, Council Member  
Mark Pierzchala, Council Member

**FROM:** Brian Van Fossen, FOP Lodge 117 President

**SUBJECT:** FY2021 Additional Revenue

Madam Mayor and City Council Members,

On behalf of the FOP membership and all other city employees I would like to request some information related to tonight's Mayor and Council meeting.

Currently scheduled under the consent agenda (item 12e) staff is recommending the extension of license agreement with Montgomery County for shelter use at 6 Taft Court. This lease will run until April 2021 and will provide the city \$324,000 of additional (unexpected) revenue for FY21. How will that \$324,000 be allocated?

Also currently scheduled for tonight's Mayor and council meeting is the current vacancy report/ hiring freeze update (item 16). According to staff's report, as of July 31, 2020 there has also been approximately \$179,000 in salary savings for FY21. How will that \$179,000 be allocated?

Thirty days into FY21 you have \$503,000 of additional (unexpected) revenue, which is more than adequate to provide step increases for your Police Department (FOP) and AFSCME union employees.

Thank you for your continued consideration.

## Jacqueline Mobley

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**From:** Thomas Gibney <tjgibney304@gmail.com>  
**Sent:** Sunday, August 2, 2020 8:37 PM  
**To:** mayorcouncil; Bridget Newton; Beryl Feinberg; David Myles; Monique Ashton; Mark Pierzchala; Robert DiSpirito; Emad Elshafei; Tim Chesnutt; cityclerk; Jacqueline Mobley  
**Subject:** Re: KFF  
**Attachments:** KFF RFI.doc

Good evening,

I'm not exactly sure how tomorrow will work, so I've attached the topic of conversation.

Please feel free to call or email me if you have any questions, prior to tomorrow night.

V/r,  
Tom

301.580.5729

On Wed, Jul 15, 2020 at 10:56 AM Thomas Gibney <[tjgibney304@gmail.com](mailto:tjgibney304@gmail.com)> wrote:

All,

Emad and I had a private conversation on this matter, extending from my previous email, and, unfortunately, now a month has passed and nothing has changed. I was under the impression that he was going to expedite the study that was requested almost two years ago. He has now informed me that the M&C needs to approve the investigative study. Please do so.

In order for the KFF to have a viable future, with a self-sustaining, revenue producing, non-tax impacting solution, an access is needed to Shady Grove Road.

There is limited or no possibility of putting parking for any sort of solution in the front near the house or in the space leading to the barns. Regardless of viability, the size of the space available within the perimeter footprint of the buildings is insufficient for any solution.

The odd shape of property and how it stretches out to the northwest is ideal for parking in the back and part of my overall project expansion in the out years, depending upon growth rate. It also does not affect the aesthetic integrity of the farmstead. Assuming that point is affirmed, then the path getting to and from that area must not be a safety issue, or pose any unnecessary risk. A single lane in and out of the farmstead from 355 would be a nightmare during any event, and as the operation expands, during a normal traffic day.

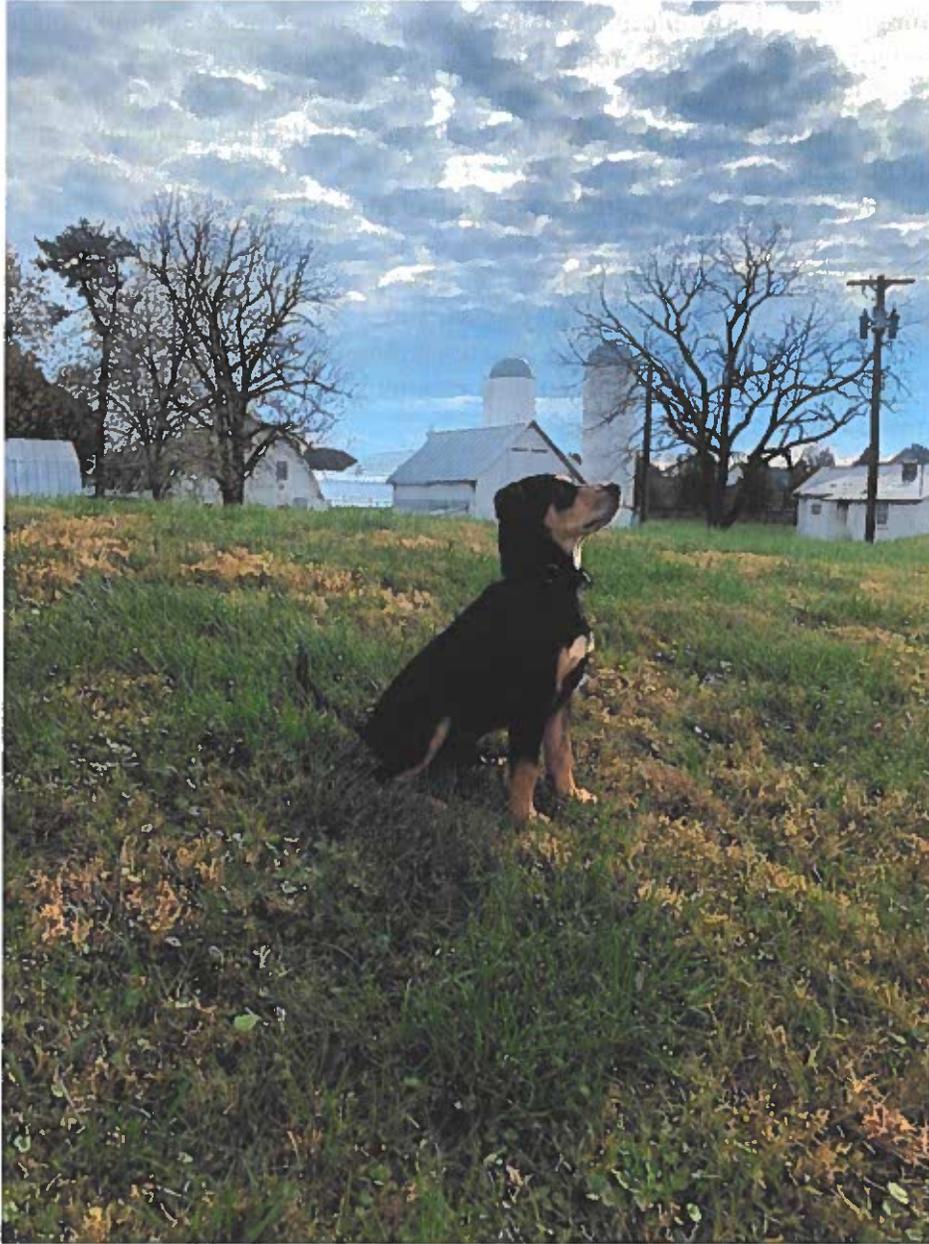
The study would entail an engagement with the car dealership, the owner of what appears to be an abandoned property on the corner of Pleasant Road, the widening of Pleasant Road, and the options for connecting into the farmstead. Emad suggested that this could be done when the project requires it. However, there are so many potential risks and unknown incurred costs that pursuing funding for any solution without it is a non-starter.

This situation has languished for so long, please don't let it continue.

Please feel free to call or email me to discuss further.

**THE KING FARM FARMSTEAD**  
*Prelude to a Proposal*

**August 1, 2020**



**The Gibney Alliance LLC**

304 Ridgemont Avenue • Rockville, MD 20850-6056 • (301) 580-5729

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## **King Farm Farmstead (KFF) Prelude to a Proposal**

### Overview:

The King Farm Farmstead provides the City of Rockville with the ability to open a new door on public/private collaboration. The “Perfect Storm” of history, pragmatism and opportunity come together to enable a watershed project. KFF leverages the farming infrastructure of King Farm Farmstead Property in its entirety as the foundation for an evolving enterprise. In its 2014 property assessment, the architects of Wheeler Goodman Masek (WGM) cite, “It would be wonderful if future site use could support and enhance this historic narrative.” The Gibney Alliance solution fulfills that request by continuing the interrupted King Farm legacy with the next generation of farming capability in an environment that promotes education, community, and history.

The Gibney Alliance will lead an Agile farming project that begins with an Aquaponics development and training center. As the project progresses, a farm to table restaurant will be featured, followed by a community kitchen, an entertainment center, and then various additional opportunities will be explored that promotes new initiatives as well as classical urban farming.

### The Team:

The Gibney Alliance, LLC was formed in 2015 and our logo of Davinci’s, Vitruvian Man, exemplifies our dedication to “Apply Science Artistically.” The principle and owner, Tom Gibney has over 30 years of experience in the public and private sector in Operations and Program Management. His career is notable for the oversight of cross-functional efforts to resolve complex issues that have foundered, and the delivery of comprehensive programs on time and within budget. Mr. Gibney has developed a network of support that includes leaders in the field of aquaponics experts in engineering construction design and installation, all of the building trades, landscape design, finance, education, government and military acquisition, and the legal team of Shulman Rogers provide additional network support.

Mr. Gibney has comprehensive Program Management skills and has overseen a wide variety of efforts throughout his career. As a Program Manager at the United States Government Printing Office (USGPO), Mr. Gibney managed over 150 renovation projects over three years, in the 1.5 million square foot historic building complex. This culminated with opening of the first floor Visitor’s Center that provides a museum-like waiting room for visitors to enjoy the rich history of the GPO. At the same time he negotiated and managed a collaborative agreement with the Architect of the Capitol for Legislative space-sharing that provides over \$1.2 million in annual revenue.

We intend to work closely with City’s historic preservation effort to fully exploit the farmstead’s 2006 designation as an historic site. We also anticipate tapping the teams at Croydon Creek and the Rockville Mansion to share best practices in community partnerships and educational endeavors.

## Building Use:

The Main House is anticipated to initially serve as the gateway to the enterprise, serving as a “Welcome” facility. Ultimately, the house would be converted to a small restaurant, featuring farm to table products from KFF and potentially providing a forum to guest chefs. The owners of Il Pizzico and Lebanese Taverna have expressed interest in the proposal.

The renovation of the garage would provide office space to support the project team and the on-site staff, with little to no effort required outside of the WGM and King Farm Task Force recommendations.

The barns will be the primary location for the Aquaponics production and DIY centers. The WGM recommendations would be supplemented with operational facilitation equipment within the constraints of the historical renovation and preservation guidelines. The upper areas of the barns offer incredible opportunities for additional growth.

The horse barn provides the greatest opportunity for the overall enterprise. The WGM recommendation to demolish and rebuild using the existing historic materials offers a tremendous opportunity to make this the centerpiece of KFF, potentially, a fully operational farm to table restaurant, and a community kitchen. The restaurant would serve as a commercial enterprise to support the operation of the kitchen for the less fortunate of our community.

The tenant houses would be used for staff and operational supporting activities with additional options studied once the proposal moves forward.

In addition to the buildings, a future supporting use of the land around the buildings would include non-intrusive, environmentally friendly greenhouses that expand the capability, learning opportunities and sustained growth.

## Community Impact:

Mr. Gibney also has a keen interest in the City of Rockville and its future. As a member of the Traffic and Transportation Committee, and former member of the Adequate Public Facilities Ordinance Committee, he has gained valuable insight to the issues affecting ventures pursued within the city.

Community integration is a key component of the proposal. The enterprise would operate within the requirements and codes of the water and sewer guidelines. The City Police and Fire leadership will be consulted to ensure a cooperative and interactive relationship with them and their efforts in the community. As the facility becomes operational, the use of public transportation would be encouraged, and a shuttle service from the Metro Station is envisioned for large groups, and potentially during visiting periods. Schools will be provided with a local and inexpensive field trip opportunity. The anticipated hours of operation are 9AM to 3PM during the week, with flexibility to accommodate learning

efforts; and weekend hours amenable to customers and interested residents, and there will be 24/7 staff oversight.

As the project expands, the number of employees will increase accordingly. Led by Mr. Gibney, the initial project and core operational team would consist of four to five at various levels of involvement overseeing renovations and interacting with the city leadership. This team's construct would evolve with the project and grow in accordance with the General and Administrative requirements of the enterprise. The Aquaponics model is well defined and employs 16 individuals per acre of farming. Depending upon greenhouse installation options, this component of staffing will have a significant range. Additional employment opportunities include part-time and full-time support for DIY training, canning, distribution, kitchen, and restaurant operations. The total anticipated staffing for years 1-2 is 5-20, full and part-time employees; years 3-5, 15-50; years 6 on 40-100. A non-intrusive parking facility, and potentially, a collaborative agreement with King Farm to accommodate additional parking needs, in the out years, would be pursued.

Request for Information:

In order to put forth a complete proposal, it is necessary to ensure that there are no hidden costs. There are two primary concerns that must be addressed, utilities access and parking. The city has already performed some of the initial work for both, and merely providing an engineered estimate that extends those efforts, would enable the ability to provide a comprehensive project and cost proposal.

Following discussions with Public Works, there are issues associated with bringing power, water and sewer access to all of the buildings. The first request is to provide the cost for each that includes volume-related scaling.

The second request is to provide an estimate for a second point of egress to Shady Grove Road. Parking will be an essential component to any venture and the facilities layout and the single access from 355 pose a significant challenge. The physical layout of the farmstead dictates the use of the large extended area on the northwest for parking. In order to facilitate the potential capacity projected, while maintaining safety and efficacy, this is the only solution.

The extension of Pleasant Road was part of a study done many years ago. The adjustment to the original effort would be to include a widening of that road and bringing it into the northwest part of the farmstead, potentially through privately owned properties.

## Jacqueline Mobley

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**From:** Emily Stelzer <emilystelzer@hotmail.com>  
**Sent:** Monday, August 3, 2020 12:22 PM  
**To:** mayorcouncil  
**Subject:** Support for Zoning Text Amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Emily Stelzer  
Resident of Rockville

Sent from [Outlook](#)

## Jacqueline Mobley

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**From:** James Conway <jconway625@gmail.com>  
**Sent:** Monday, August 3, 2020 12:25 PM  
**To:** mayorcouncil  
**Subject:** Fwd: Authorization to File Zoning Text Amendment Application - Comment from Rockville Citizen

----- Forwarded message -----

**From:** James Conway <jconway625@gmail.com>  
**Date:** Mon, Aug 3, 2020 at 12:23 PM  
**Subject:** Authorization to File Zoning Text Amendment Application - Comment from Rockville Citizen  
**To:** <mayorandcouncil@rockvillemd.gov>

I have recently become aware of this item on tonight's agenda. I am a 25 year rockville resident and resident of Woodley Gardens.

I am not in favor of altering the current procedures. We should have MORE oversight of zoning exceptions and changes not less oversight.

The proposed Zoning Text Amendment ("ZTA") (Attachment A) would amend Section 25.10.05 and Section 25.15.02.j of the Rockville Zoning Ordinance to delete the provision allowing housing for senior adults and persons with disabilities in the single dwelling unit residential zones. The ZTA also makes minor revisions to Section 25.15.02.j for clarity.

Please do not allow the zoning board to be the only voice in overseeing the use of our land.

Also, where did this proposal come from? was it introduced by an existing city council member? if so, who introduced it?

Thank you,

James Conway

## Jacqueline Mobley

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**From:** Brenner, Linda <brenner@ici.org>  
**Sent:** Monday, August 3, 2020 12:29 PM  
**To:** mayorcouncil  
**Subject:** Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults

Dear Mayor and Council,

My name is Linda Brenner and I am a 26-year resident of the Woodley Gardens neighborhood. I am writing to express my strong belief that the Mayor and Council should have oversight and approval responsibility for making decisions regarding zoning amendments related to decisions regarding building senior housing in Single Dwelling Unit Residential Zones. This type of development may not be suitable for all neighborhoods zoned for single family developments, and decisions about such development need oversight and input from neighborhood residents.

My specific concern regards a proposal to build a large senior living facility on the property currently occupied by the Woodley Gardens Swimming Pool. I have heard some very preliminary information that the proposal involves a very large building that raises a lot of questions about lighting, parking, traffic, and storm water management.

Thank you,

Linda Brenner  
1089 Larkspur Terrace  
Rockville, MD

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## Jacqueline Mobley

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**From:** Heather <hkara@comcast.net>  
**Sent:** Monday, August 3, 2020 12:31 PM  
**To:** mayorcouncil  
**Subject:** More oversight!!!

> As a Rockville citizen I want the City Council to give more oversight when developing property not less. It sounds like one of tonight's action items gives away that zoning oversight. I am out of town when this information was released or I would be attending this meeting. If this relates to changing the Woodley Pool to a senior center, please know that this is not what the residence of College Gardens and Woodley Gardens wants. The pool is the heart of our community and it needs to continue to be so.

> Heather Karakashian

> 2 Columbia Ct.

## Jacqueline Mobley

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**From:** Ellen R <er12533@yahoo.com>  
**Sent:** Monday, August 3, 2020 12:32 PM  
**To:** mayorcouncil  
**Subject:** No to "Authorization to File Zoning Text Amendment Application ...."

Dear Mayor and Council:

*Re: Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults and Persons with Disabilities from the Single Dwelling Unit Residential Zones*

Yes, citizens want your oversight on this. The Zoning Board of Appeals should not be the only backstop for a large-scale development to go forward or not.

As you know, the owner of a privately owned community pool in Woodley Gardens has floated the idea of selling out to build a major, four-story independent- and assisted-living facility across the acreage with a parking lot in front, three shifts of 24/7 staffing, possibly a daycare on site, and a swimming pool in back -- with no accommodation for parking for the pool's swimmers, coaches, or parents.

The Woodley Gardens Civic Association met a week ago in person (socially distanced) and via Zoom. After discussing the idea, members voted *unanimously* against it.

This is one example of why three unelected residents should not have the final say over projects with a large and lasting effect on a residential neighborhood. Informed Mayor and Council approval should be required for such a thing to go forward. Thank you.

Ellen Ryan  
Rockville, MD

**Jacqueline Mobley**

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**From:** Edward F. Hyman <edward.hyman1234@gmail.com>  
**Sent:** Monday, August 3, 2020 12:34 PM  
**To:** mayorcouncil  
**Cc:** woodleygardens@gmail.com; Edward Hyman  
**Subject:** Zoning Board Approval

To Whom It May Concern,

I disagree with this proposed simplified amendment approval process of the Zoning Board of Appeals. 3 members only, indeed. Any project that has this much impact on any neighborhood should require the approval (and exposure) of the full Mayor and Council.

Regards,  
Edward F. Hyman  
816 Crocus Drive  
Rockville, Maryland

## Jacqueline Mobley

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**From:** Baker, Carol A <Carol\_Baker@mcpsmd.org>  
**Sent:** Monday, August 3, 2020 12:35 PM  
**To:** mayorcouncil  
**Cc:** Chris Baker (chris.baker@marriott.com); woodleygardens@gmail.com  
**Subject:** Authorization to File Zoning Text Amendment

**Importance:** High

Dear Community Leadership:

I am writing in regard to the 8:15 meeting today where the “authorization to file zoning text amendment application to delete housing for senior adults and persons with disabilities from the single dwelling unit residential zones” is to be discussed.

I am not educated on all of the processes of zoning but I do know that the zoning laws need to continue to protect neighborhoods of single family dwellings from a project like the one being proposed at the current site of the Woodley Gardens Swimming Pool. We understand that a developer would like to build a multi-storied senior living facility on the site. Just as the discussion in the meeting agenda states (meeting number 25-20), I strongly feel that the planned use of the property does not protect “the essential characteristics of existing single-family developments and are not appropriate infill uses in single family zones.” The traffic on Nelson Street, the lighting, the pedestrian safety going to and from the park, the unfortunate neighbors who would be butted up against the building, are all major concerns. The characteristics of our beautiful neighborhood with single family houses, strips of brick townhouses, beautiful wooded parks would be altered by a huge senior care facility plopped in the middle with all of the lighting, traffic, and concrete that go with it. The characteristics of our beautiful neighborhood would be forever altered. There are many more appropriate locations for a senior facility that would be much more in line with the zoning – near Shady Grove Hospital, on Rockville Pike, or other more commercial areas.

I am asking the staff to please do everything to make sure that any zoning changes are vetted by our elected officials including our mayor and the city council as well as a zoning board. Please do not make it easy for someone to destroy a neighborhood.

Thank you,  
Carol Baker  
1002 Azalea Drive  
Rockville, MD 20850  
301-340-3008

## Jacqueline Mobley

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**From:** Caroline Conway <conwayfamily5@gmail.com>  
**Sent:** Monday, August 3, 2020 12:36 PM  
**To:** mayorcouncil  
**Subject:** Zoning Changes

I strongly disagree with the proposed change to our city's zoning ordinance. As a resident of Rockville for over twenty years, I firmly believe that more oversight, not less oversight, is required to protect our neighborhoods and city.

I expect our elected officials to actively participate in the development process and not abdicate this responsibility to the Planning Board.

Caroline Conway  
625 Aster Blvd

Caroline

## Jacqueline Mobley

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**From:** Elizabeth Conway <ellieconway2@gmail.com>  
**Sent:** Monday, August 3, 2020 12:38 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment

Mayor and Council,

As a Rockville citizen for over 20 years, I stand alongside the WGCA in disapproval of this proposed change to the zoning law. Large scale senior-living facilities are an exception to the type of residence found in these neighborhoods and as such should have to apply for an exception to the zoning laws.

Please consider the impact this change will have on the citizens living in Rockville, whose interests you are tasked with representing.

Best and stay safe,  
Elizabeth Conway  
301-526-2729

## Jacqueline Mobley

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**From:** ricir327@gmail.com  
**Sent:** Monday, August 3, 2020 12:44 PM  
**To:** mayorcouncil  
**Subject:** My support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Dear Mayor and Council,

I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Rici Rutkoff  
618 Aster Blvd

## Jacqueline Mobley

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**From:** Karen Baker <kbbaker@gmail.com>  
**Sent:** Monday, August 3, 2020 12:47 PM  
**To:** mayorcouncil  
**Subject:** Zoning Change

Worry on the proposal:

My biggest concern is the traffic and the parking that it will bring to this tight little area. I have some experience with this problem. My own father was in a living facility where not only did many of the occupants need a parking place but many did not get out very much and had constant visitors. In my case since I was working, my sister would go over during the daytime and then I would go and visit during the evening. Often times on the weekends, extended family would come to visit. Despite whatever traffic studies went into that place, there was never enough parking especially for visitors and there was always a lot of driving around in order to wait for spaces. Spill over parking onto nearby streets could become a big problem in a neighborhood such as ours since there is already residences that use street parking. More traffic on those narrow streets where there are a lot of little kids playing is also problematic.

I am a senior and I believe in senior living areas but I believe strongly that the limitations on this particular space is going to provide a negative influence on the neighborhood.

Thank you for your consideration.

Karen Baker  
619 Aster Blvd  
Rockville

## Jacqueline Mobley

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**From:** Claire Funkhouser <clairefunk@aol.com>  
**Sent:** Monday, August 3, 2020 12:48 PM  
**To:** mayorcouncil  
**Subject:** Item 13 on tonight's agenda

Dear Mayor and Council,

Please accept our support for the filing of a Text Amendment to delete large scale housing for senior adults and people with disabilities from single unit residential zones.

The staff recommendation says it well when it states that housing of this magnitude is not consistent with single unit residential uses.

Although there may be a need for senior housing in Rockville and in Montgomery County, there are certainly sites that are more appropriate for this kind of use. This would include places that would be closer to public transportation for both staff and residents and where things of necessity to such a structure like all night lighting and continual traffic might be more appropriate.

We were also pleased to see that smaller buildings such as group homes for the elderly and people with disabilities would not be affected by this text amendment as those are designed to fit in more seamlessly with the community.

Thank you,

Claire and Gary Funkhouser

## Jacqueline Mobley

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**From:** Caitlin Carlock <cncarlock@gmail.com>  
**Sent:** Monday, August 3, 2020 12:48 PM  
**To:** mayorcouncil  
**Subject:** In favor of zoning text amendment

Hello

My name is Caitlin Drew. I live at 807 Nelson Street and have been a resident of Rockville for 5 years.

I am in favor of item 13- the zoning text amendment.

I am concerned the proposed development could impact the safety of pedestrians along Nelson Street.

As a family with young children we decided to move to Woodley Gardens for the walk ability of our neighborhood and the proposed development would be a negative impact.

A 4 story building would lead to noise and light pollution, in addition to concerns regarding traffic congestion.

The lot backs up to a nature reserve and I have significant concerns regarding run off, water pollution, and the Chesapeake watershed.

Please consider these factors in the decision making process

Regards  
Caitlin Drew

Sent from my iPhone

## Jacqueline Mobley

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**From:** Eowyn Mays <eowynmays@gmail.com>  
**Sent:** Monday, August 3, 2020 12:51 PM  
**To:** mayorcouncil  
**Subject:** In Support of the Zoning Text Amendment

Dear Mayor and Council,

As a resident of the Woodley Gardens neighborhood, I want to **express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02.j of the Zoning Ordinance (Item 13).**

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Thank you for your work on behalf of our neighborhood and city.

Sincerely,  
Eowyn Mays  
Resident of Rockville

**Jacqueline Mobley**

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**From:** andrea.m.lyons@mcpsmd.net  
**Sent:** Monday, August 3, 2020 12:51 PM  
**To:** mayorcouncil  
**Subject:** Zoning amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

**Andrea Lyons**  
Resident of Rockville

Sent from my iPhone

## Jacqueline Mobley

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**From:** Clare Callaghan <clare.m.callaghan@gmail.com>  
**Sent:** Monday, August 3, 2020 12:54 PM  
**To:** mayorcouncil  
**Subject:** Zoning review

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in zoning and growth.

Very truly yours, Clare Callaghan  
Rockville Resident

## Jacqueline Mobley

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**From:** Paul Nelson <sandbagger3@gmail.com>  
**Sent:** Monday, August 3, 2020 12:54 PM  
**To:** mayorcouncil  
**Subject:** Zoning Amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,  
Paul Nelson  
624 Blossom Drive  
Rockville, MD 20850

## Jacqueline Mobley

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**From:** Daavi Zain <austinsol@gmail.com>  
**Sent:** Monday, August 3, 2020 1:00 PM  
**To:** mayorcouncil  
**Subject:** I Support the Zoning Ammendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Thank you very much.

Daavi Zain  
616 Aster Blvd  
Rockville

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daavi  
[austinsol@gmail.com](mailto:austinsol@gmail.com)

--  
daavi  
[austinsol@gmail.com](mailto:austinsol@gmail.com)

## Jacqueline Mobley

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**From:** lenahan808@verizon.net  
**Sent:** Monday, August 3, 2020 1:03 PM  
**To:** mayorcouncil  
**Subject:** Fwd: Zoning Text Amendment

See below.

Donna Lenahan  
Resident of Rockville

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From: lenahan808 <lenahan808@verizon.net>  
Date: Monday, August 3, 2020  
Subject: Zoning Text Amendment  
To: mayorandcouncil <mayorandcouncil@eockville.gov>

Dear Mayor and Council,

I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Donna Lenahan  
808 Aster Blvd  
Rockville, MD. 20850

## Jacqueline Mobley

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**From:** Karen Weiss <karenbweiss@gmail.com>  
**Sent:** Monday, August 3, 2020 1:04 PM  
**To:** mayorcouncil

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Karen Weiss  
38 Year Resident of Rockville

## Jacqueline Mobley

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**From:** Lauren Harris <laurenharris317@gmail.com>  
**Sent:** Monday, August 3, 2020 1:05 PM  
**To:** mayorcouncil  
**Subject:** I Support Agenda Item #13 for today's meeting

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

**Lauren Efird Harris**  
**909 Nelson St.**  
**Rockville, MD 20850**



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*Lauren Efird Harris*

## Jacqueline Mobley

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**From:** Gmail <mtolbert76@gmail.com>  
**Sent:** Monday, August 3, 2020 1:06 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment.

Dear Mayor and Council,

I am writing to support the Zoning Text Amendment that allows the Vity of Rockville to Zone in such a way that we may protect our neighborhoods

Sincerely,

Margaret & Richard Tolbert  
28 Hawthorn Court  
Rockville, MD. 20850.

Sent from my iPhone

## Jacqueline Mobley

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**From:** Lisa Galiber <lisamgaliber@gmail.com>  
**Sent:** Monday, August 3, 2020 1:07 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment - Support

Dear Mayor and Council,

I was just informed of the following agenda item on the Mayor and Council's meeting this evening:

8:15 PM 13. Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults and Persons with Disabilities from the Single Dwelling Unit Residential Zones

My understanding is that the way the law is currently written, large scale facilities like the senior housing proposed on the Woodley Gardens pool site just need the approval of the Zoning Board of Appeals (a 3 member group made up of Rockville residents) and to apply for an exception on residential property to build these types of projects. It is unconscionable that a project of this magnitude would not require Mayor and Council approval.

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13). Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,  
Lisa Galiber  
Resident of Woodley Gardens - Rockville

## Jacqueline Mobley

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**From:** Kelly Lapidés <kellylapides@gmail.com>  
**Sent:** Monday, August 3, 2020 1:08 PM  
**To:** mayorcouncil  
**Subject:** Woodley Gardens Pool / zoning review

Dear Mayor and City Council,

Firstly, thank you for all of your tireless effort on behalf of the City of Rockville and the Woodley Gardens Community — especially during this global health crisis.

We share deep concerns regarding a proposed development at the Woodley Gardens Pool and former childcare center. The proposed development or any proposed development, must fit within the existing characteristics of the neighborhood. Not doing so could destroy what has been the heart of the community for more than 50 years.

We kindly ask that you oppose this or any other development that would negatively impact our historic community.

Sincerely,  
Kelly Lapidés  
[641 Blossom Drive](#)  
[Rockville, MD 20850](#)

## Jacqueline Mobley

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**From:** Brad Stelzer <stelzer@yahoo.com>  
**Sent:** Monday, August 3, 2020 1:08 PM  
**To:** mayorcouncil; mayorcouncil  
**Subject:** Today's Mayor and Council Meeting: Agenda Item 13

Dear Mayor Newton and Councilmembers Ashton, Feinberg, Myles, and Pierzchala:

I am writing to request your support for the Text Amendment to the City's Zoning Ordinance (Item 13 on the Agenda for the August 3, 2020 meeting). Zoning protects communities' unique characteristics and this amendment ensures improved governance and process around those protections.

The impact of large commercial developments of any type on any residential neighborhood is significant and should be subject to multiple layers of checks and balances vs a single board's decision. The current Zoning Ordinance allows certain large commercial developments to be built too easily in Single Dwelling Unit Residential Zones, requiring only the Special Exception/approval of the Board of Appeals (which appears to be comprised of non-elected officials, unaccountable to City residents). Special Exceptions enabling large developments of any type in Single Dwelling Unit Residential Zones should be subject to multiple layers of review, not the decision of a single board. This is a matter of good governance - not a value judgment on any one type of commercial property.

Please vote to protect our City's communities by approving the proposed Zoning Text Amendment.

Kind regards,

Brad Stelzer  
623 Aster Blvd  
Rockville, MD 20850

## Jacqueline Mobley

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**From:** tronvostell@verizon.net  
**Sent:** Monday, August 3, 2020 1:09 PM  
**To:** mayorcouncil  
**Cc:** tronvostell@verizon.net  
**Subject:** Support for Zoning Text Amendment to Sections 25.10.05 and 25.15.02 of the Rockville Zoning Ordinance (item 13)

To the Mayor and Council:

Since 1999, I have lived at 809 Nelson Street in the City of Rockville, which is directly across the street from the Woodley Gardens Pool. I am writing **to express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

I write not only as an immediate neighbor of the pool at 850 Nelson Street where this amendment would apply, but also as a physician and public health professional with more than 35 years' experience in health care and health care research dedicated to preserving health and preventing illness and injury. In my considered opinion, construction of any high-density housing or facility on the site of the current Woodley Gardens pool property poses a significant risk to the health and safety of individuals living in the Woodley Gardens neighborhood, particularly children. That risk would extend to any occupants making use of that housing. Over the years, the episodic traffic in and out of the Georgetown Preschool or the pool alone has led to many near-miss traffic accidents at the pool exit and the corner of Nelson Street and Crocus Drive. My previous next-door neighbor (now deceased), my husband, children, and I have had multiple near-miss encounters trying to exit from our driveways which are across the street from 850 Nelson Street. As a result, I routinely back into my driveway in order to drive my car out headfirst. Backing out into the street is simply too hazardous.

The Woodley Gardens neighborhood can only be accessed via Montgomery Avenue and College Parkway, rendering it a small and neighborly enclave with only one way in and one way out. Addition of any high-density housing or living facility will increase traffic to unsafe levels and pose a risk not only to those of us who live across the street, but to all the families and children accessing the Woodley Gardens Park and recreational facilities. Any potential future occupants of the space at 850 Nelson would be in similar jeopardy.

Please work with our neighborhood to seek the enlightened use of land at 850 Nelson Street in a way that will promote the well-being and safety of an historic, planned neighborhood that has been in existence for over 50 years.

Thank you for your consideration.

Sincerely,

Anne Trontell, MD, MPH

## Jacqueline Mobley

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**From:** Christy Koenig <christykoenig@hotmail.com>  
**Sent:** Monday, August 3, 2020 1:12 PM  
**To:** mayorcouncil  
**Subject:** Please read ASAP

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Christy Koenig  
536 Anderson Ave  
Rockville, MD 20850

Sent from my iPhone

## Jacqueline Mobley

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**From:** Hill, Lisa (NIH/NCI) [E] <lisa.hill@nih.gov>  
**Sent:** Monday, August 3, 2020 1:13 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Thank you very much,

Lisa Ann Hill  
Resident of Rockville

## Jacqueline Mobley

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**From:** Rom Chan <rom.chan@gmail.com>  
**Sent:** Monday, August 3, 2020 1:13 PM  
**To:** mayorcouncil  
**Subject:** In support of the Zoning Text Amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

**ROM CHAN**

Resident of Rockville

## Jacqueline Mobley

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**From:** Cline, Judy <J-CLINE@NGA.GOV>  
**Sent:** Monday, August 3, 2020 1:14 PM  
**To:** mayorcouncil  
**Cc:** wgstprez@gmail.com  
**Subject:** Zoning Text Amendment - Section 25.10.05 and Section 25.15.02 of Rockville Zoning Ordinance (item 13)

Dear Mayor and Council,

I am writing to express my support to amend the City of Rockville's zoning laws as they pertain in particular to the property on 850 Nelson Street. As a nearly 40 year resident of Rockville, that piece of property has not only served as a touch stone for the Woodley Gardens Community as a community pool, it has visual depth and beauty. That property should not be sold to accommodate businesses or housing, senior or otherwise, as it needs to remain a green space for our children and health. That is the purpose of zoning, to promote and protect resources for the community and should always look to the health and wellbeing long term.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Thank you for your consideration and your service to the community.

Sincerely,

*Judy Cline*  
*23 Hawthorn Court*  
*Rockville, MD 20850*  
*(301)-213-0870*

## Jacqueline Mobley

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**From:** Brad Matanin <brad.matanin@gmail.com>  
**Sent:** Monday, August 3, 2020 1:15 PM  
**To:** mayorcouncil  
**Subject:** Support for Zoning Text Amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Best Regards,

Brad and Anne Matanin  
Crocus Drive

## Jacqueline Mobley

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**From:** Stephanie Kovarcik <skovarcik@yahoo.com>  
**Sent:** Monday, August 3, 2020 1:15 PM  
**To:** mayorcouncil  
**Subject:** Please read

Dear Mayor and Council,

I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

[Sent from Yahoo Mail for iPhone](#)

## Jacqueline Mobley

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**From:** lenahan808@verizon.net  
**Sent:** Monday, August 3, 2020 1:15 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment

Dear Mayor and Council,

I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Robert Lenahan  
Resident of Rockville

## Jacqueline Mobley

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**From:** Karen Friend <karenfriend@yahoo.com>  
**Sent:** Monday, August 3, 2020 1:15 PM  
**To:** mayorcouncil  
**Subject:** TODAY: Mayor and Council's meeting agenda - Zoning exceptions

**Action: Please add to the agenda - the Mayor and Council's awareness and review of zoning exception request.**

Mayor and Council,

As a long-time Rockville resident and employer I am writing you today regarding the agenda item pertaining to a relative large-scale Senior Living Facility proposed in Woodley Gardens (page 33-38 <https://www.rockvillemd.gov/AgendaCenter/ViewFile/Agenda/08032020-5973>)

I am opposed to providing any exception that would lead to development on this site outside of what the residential zoning laws allow.

**I am opposed to exceptions of this magnitude being considered, let alone granted, without input from the Mayor and Council, who were elected to speak on our behalves.**

While the current proposal does address a legitimate need for Senior Living facilities, there are multiple currently in construction within our immediate area (including King Farm, our neighbor, with infrastructure more suited to support). The proposed site does not meet the zoning requirements for a litany of valid reasons, to include infrastructure and lack of neighborhood support of this concept.

Allowing an exception to the residentially zoned area of Woodley Gardens would serve to encourage the implementation of a large facility into our small neighborhood. **Our family hopes you share our concerns for a facility this size and it's feasible fit in an established neighborhood, concerns which include excessive strains on infrastructure (largely built in the 1950's); systems such as water, sewage, electricity, as well as the addition of significant amounts of traffic, noise, pollution, loss of buffers all while losing considerable green space for which Rockville is known and loved.** The increased lighting and parking requirements to support a Senior Living facility on this site alone should be an outstanding detriment.

Any amount of investigation would demonstrate both area seniors and families with young children (and everyone in between) having stern opposition to a Senior Living facility at the proposed site.

Other environmental impacts the immediate neighborhood, residents, and businesses would suffer should not be overlooked. The proposed facility site would have the benefit for residents to also be in close proximity to the Rockville Senior center, add to that the additional entrance to modernized 270 being planned on Gude Drive, and instantly the 20mph safe streets of Woodley Gardens go from historically tree-lined, family friendly, green spaces, to a densely-packed mere thoroughfare for commuters and seniors. The zoning exception would serve only to make Rockville lesser for all involved: less safe, less successful, less green, and less attractive, and less efficient.

**Please do not allow provisions to be made allowing a large-scale facility into a small, residential zoned neighborhood.**

**Please refuse all development of any non-compliant structures such as NON Single Dwelling Unit residences in the Woodley Gardens Residential Zone.**

Thank you for taking the time to read my comments. My hope is that you, our elected officials, are allowed a say in this matter. I would be happy to discuss further if I could be of any help.

Sincerely,

Karen Friend

## Jacqueline Mobley

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**From:** Daniel west <drwest123@gmail.com>  
**Sent:** Monday, August 3, 2020 1:16 PM  
**To:** mayorcouncil  
**Subject:** Citizen concern

Dear Mayor and Council,

I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Dan and Amy West  
720 beall ave.

## Jacqueline Mobley

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**From:** Volker Janssen <volk3rj@gmail.com>  
**Sent:** Monday, August 3, 2020 1:19 PM  
**To:** mayorcouncil  
**Subject:** Today's Council meeting - Meeting item 13

Dear Mayor Newton and Council members,

I am writing you this email to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

According to the City of Rockville website, "Zoning ordinance regulations serve to create and maintain the character of the city by regulating the allowable uses and development standards for each piece of land in the city, including the types of land uses that can be located in different areas of the city; the allowable density of development; the size and height of the buildings; parking and landscape requirements; and the layout of buildings and the site."

The Mayor and City Council are elected officials to "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning.

It is important that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions and ensure that those exemptions are aligned with the long-term goals of City planning. Giving committees the power to decide over exemptions to these ordinances without the input of elected officials creates risk to the success and viability of long-term planning efforts within the City of Rockville.

Best Regards,  
Volker Janssen

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Volker Janssen

801 Blossom Dr.  
Rockville, MD 20850

p: [240\) 273-6305](tel:240-273-6305)

## Jacqueline Mobley

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**From:** Nicholas Coutsos <ncoutsos@americanautocouncil.org>  
**Sent:** Monday, August 3, 2020 1:23 PM  
**To:** mayorcouncil  
**Subject:** Zoning Amendment

Dear Mayor and Council,

We are writing to **express our support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions. We hope the City takes action to ensure these changes can be reviewed by the Mayor and Council before developers, most of whom do not live in Rockville, begin changing the face, character, and future of our City's neighborhoods.

Regards,

Nick & Ilia Coutsos  
Residents of Rockville

## Jacqueline Mobley

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**From:** Lisa Hill <lahilltodd@gmail.com>  
**Sent:** Monday, August 3, 2020 1:23 PM  
**To:** mayorcouncil  
**Subject:** Fwd: FW: Zoning Text Amendment - Section 25.10.05 and Section 25.15.02 of Rockville Zoning Ordinance (item 13)

Dear Mayor and Council,

I am writing to express my support to amend the City of Rockville's zoning laws as they pertain in particular to the property on [850 Nelson Street](#). My wife a lifelong resident and WG pool member always expresses that piece of property has not only served as a touch stone for the Woodley Gardens Community as a community pool, it has visual depth and beauty. That property should not be sold to accommodate businesses or housing, senior or otherwise, as it needs to remain a green space for our children and health. That is the purpose of zoning, to promote and protect resources for the community and should always look to the health and wellbeing long term.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Thank you for your consideration and your service to the community.

Sincerely,

James Todd

401 Mannakee Street

3017932631

## Jacqueline Mobley

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**From:** karenolk@yahoo.com  
**Sent:** Monday, August 3, 2020 1:24 PM  
**To:** mayorcouncil  
**Subject:** Opposition to Residential Rezoning

Dear Mayor and Council and Board,

Please support the zoning text amendment to section 25.10.05 and section 25.15.02 of the Rockville Zoning Ordinance.

The zoning indicated in item 13 is in place to ensure welfare of our communities and protect land from inappropriate use.

Please allow that the Mayor and Council, who have been elected to do so, speak on our behalf, enforcing exemptions and ensuring a plan for a successful future for Rockville in accordance with the 2040 Plan.

**Do not allow non-residential single-family dwelling within Woodley Gardens.**

Karen Olk

## Jacqueline Mobley

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**From:** Tim Holt <excowboy55@gmail.com>  
**Sent:** Monday, August 3, 2020 1:25 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Sincerely,

Tim Holt  
23 Hawthorn Ct  
Rockville, MD 20850

## Jacqueline Mobley

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**From:** Maria Zain <mzain355@gmail.com>  
**Sent:** Monday, August 3, 2020 1:25 PM  
**To:** mayorcouncil  
**Subject:** I Support the Zoning Ammendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Thank you very much.

Maria Zain  
616 Aster Blvd  
Rockville

--  
daavi  
[austinsol@gmail.com](mailto:austinsol@gmail.com)

--  
daavi  
[austinsol@gmail.com](mailto:austinsol@gmail.com)

## Jacqueline Mobley

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**From:** Woodley Gardens Civic Association <woodleygardens@gmail.com>  
**Sent:** Monday, August 3, 2020 1:26 PM  
**To:** mayorcouncil; mayorcouncil  
**Subject:** WGCA Response to the Zoning Text Amendment, Agenda Item #13 on Tonight's Meeting

To: Rockville, MD Mayor and Council

From: Woodley Gardens Civic Association

RE: Tonight's Meeting Agenda Item #13

Date: August 3, 2020

The Woodley Gardens Civic Association (WGCA) would like to express **our support** for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13) pertaining to the location of housing or senior adults and persons with disabilities.

As stated on page 34 of the tonight's meeting agenda, ***"these types of developments do not adequately protect the essential characteristics of existing single-family developments and are not appropriate infill uses in single family zones. Instead, this type of use can and should be limited to our residential zoning districts that allow attached residential units."***

As one of the neighborhoods currently being confronted with this very situation, the WGCA met with the neighborhood on 7/25/2020. We had approximately 50 in-person attendees (socially distanced and masked) AND 40 participants via ZOOM. After a healthy discussion, the neighborhood unanimously voted its disapproval of the proposed senior living facility at the current Woodley Gardens Pool location. The proposed facility by Monarch Development Group would create a 4-story, 120-unit behemoth with 90 parking spaces. This facility would bring increased car and pedestrian traffic, nighttime lighting and stormwater management issues to an otherwise tranquil single-family community.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions to current single-family zoning regulations.

Regards,

Sandy Watson  
President  
Woodley Gardens Civic Association

## Jacqueline Mobley

---

**From:** Phyllis Isreal <phyllis.isreal@gmail.com>  
**Sent:** Monday, August 3, 2020 1:26 PM  
**To:** mayorcouncil  
**Subject:** Support for Zoning Text Amendments to Sections 25.10.05 and 25.15.02 of the Rockville Zoning Ordinance

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendments** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance. I understand these amendments are on this evening's Mayor and Council Meeting agenda.

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions. To that end, the above referenced text amendments to the Rockville Zoning Ordinance must be passed by the Mayor and Council.

Sincerely,  
Phyllis Isreal  
Rockville Resident

**Jacqueline Mobley**

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**From:** Anne Hauer <anniemachauer@hotmail.com>  
**Sent:** Monday, August 3, 2020 1:27 PM  
**To:** mayorcouncil  
**Cc:** Jimmy  
**Subject:** Zoning Text Amendment

Dear Mayor and Council,

We are writing to **express our support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

As long time residents of Rockville, we chose to live in Woodley Gardens because of the neighborhood feel and non-commercialized development of multi-unit dwelling structures. We are in favor of having our elected officials make decisions for our residents.

Kind Regards,

**Jimmy & Anne Hauer**  
Resident of Rockville

Anne Hauer  
Sent from my iPhone

## Jacqueline Mobley

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**From:** Christy Turtzo <icturtzo@gmail.com>  
**Sent:** Monday, August 3, 2020 1:27 PM  
**To:** mayorcouncil  
**Subject:** Comment on Mayor and Council Agenda Item 13 at Tonight's Meeting

Dear Mayor and Council,

I write to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

The Mayor and Council, as our elected officials, need the authority to oversee projects such as these.

Best regards,

L. Christine Turtzo

Resident and Voter in Rockville  
Woodley Gardens Neighborhood

## Jacqueline Mobley

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**From:** Ozz Serengulian <ozzserengulian@verizon.net>  
**Sent:** Monday, August 3, 2020 1:28 PM  
**To:** mayorcouncil  
**Subject:** Support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance

Dear Mayor and Council,

I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,  
Arsen and Helga Serengulian

803 Blossom Drive  
Rockville, MD 20850  
301.762.6334

**Jacqueline Mobley**

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**From:** Dixon, Joe <Joe.Dixon@USPTO.GOV>  
**Sent:** Monday, August 3, 2020 1:29 PM  
**To:** mayorcouncil  
**Cc:** Dixon, Joe; 'terp44life@gmail.com'; jhdixonhome@gmail.com  
**Subject:** comments on the Zoning Text Amendment

Dear Mayor and Council,

I am writing to express **my support** for the **Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13)**.

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

I believe larger institutional uses of zoned residential property is detrimental to the existing residential properties where institutional uses provide conditions that are not always compatible with the neighboring properties and existing community. Moreover, some additional safeguards are desirable where there are significant community impacts.

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exceptions to these ordinances creates unnecessary risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Joseph L. Dixon

## Jacqueline Mobley

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**From:** Hill, Lisa (NIH/NCI) [E] <lisa.hill@nih.gov>  
**Sent:** Monday, August 3, 2020 1:29 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment - Section 25.10.05 and Section 25.15.02 of Rockville Zoning Ordinance (item 13)

Dear Mayor and Council,

I am writing to express my support to amend the City of Rockville's zoning laws as they pertain in particular to the property on 850 Nelson Street. As a swim team member in 1968 and a lifelong Rockville resident, that piece of property has not only served as a touch stone for the Woodley Gardens Community as a community pool, it is a beautiful green space. There are already quite a few senior living facilities in the 20850 zip code. That property should not be sold to accommodate businesses or housing, senior or otherwise, as it needs to remain a green space for our children and health. That is the purpose of zoning, to promote and protect resources for the community and should always look to the health and wellbeing long term.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Thank you for your consideration.  
Sincerely,

*Lisa A Todd*  
401 Mannakee Street  
240-499-8616

## Jacqueline Mobley

---

**From:** joanz10 <joanz10@verizon.net>  
**Sent:** Monday, August 3, 2020 1:30 PM  
**To:** mayorcouncil  
**Subject:** For tonight's M&C meeting Zoning change

I live at 609 Blossom Dr in Woodley Gardens in Rockville. I am writing to support the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

I believe strongly that our elected officials, not volunteers on committees, have the final say on special exemptions on land use. Otherwise, long-term land use planning is jeopardized. The Mayor and Council are charged to envision such planning and see its implementation. I urge you to support the proposed Zoning Text Amendment.

Thank you.

Joan Zenzen

Sent from my Verizon, Samsung Galaxy smartphone

## Jacqueline Mobley

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**From:** Carolyn Walker <stengelwalker@gmail.com>  
**Sent:** Monday, August 3, 2020 1:34 PM  
**To:** mayorcouncil  
**Subject:** Support Zoning Text Amendment

To: Rockville, MD Mayor and Council  
From: Woodley Gardens Civic Association (WGCA)  
RE: Tonight's Meeting Agenda Item #13  
Date: August 3, 2020

The Woodley Gardens Civic Association (WGCA) would like to express **our support** for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13) pertaining to the location of housing or senior adults and persons with disabilities.

As stated on page 34 of tonight's meeting agenda, ***"these types of developments do not adequately protect the essential characteristics of existing single-family developments and are not appropriate infill uses in single family zones. Instead, this type of use can and should be limited to our residential zoning districts that allow attached residential units."***

As one of the neighborhoods currently being confronted with this very situation, the WGCA met with the neighborhood on 7/25/2020. We had approximately 50 in-person attendees (socially distanced and masked) AND 40 participants via ZOOM. After a healthy discussion, the neighborhood unanimously voted its disapproval of the proposed senior living facility at the current Woodley Gardens Pool location. The proposed facility by Monarch Development Group would create a 4-story, 120-unit behemoth with 90 parking spaces. This facility would bring increased car and pedestrian traffic, nighttime lighting and stormwater management issues to an otherwise tranquil single-family community.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions to current single-family zoning regulations.

Regards,

## Jacqueline Mobley

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**From:** Brian Friend <brfriend76@yahoo.com>  
**Sent:** Monday, August 3, 2020 1:38 PM  
**To:** mayorcouncil  
**Subject:** Agenda item 13

I am in favor of item 13. I opposed to the potential development.

I live on Blossom Drive and bought a home based on its location, school zoning, beauty of the neighborhood/community, lack of major traffic and commercialism. I enjoy the safety and "small town" feel of Woodley Gardens.

The proposed development would distort poorer value & natural surroundings.

Please do not allow development. We love and support rockville. This development would drive a Lot of families away and destroy city history.

Thank you,

Brian Friend  
639 Blossom Dr

Sent from my iPhone

## Jacqueline Mobley

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**From:** Laura Hall <dooniehall@gmail.com>  
**Sent:** Monday, August 3, 2020 1:43 PM  
**To:** mayorcouncil  
**Cc:** Peter Vos  
**Subject:** Agenda item 13

Greetings

My name is Laura Hall. My husband Michael and I live at 811 Nelson St Rockville MD 20850.

Literally right across the street from Woodley Gardens Pool.

We have lived here for 30 years. I raised my daughter in this neighborhood .She played and swam at and then worked summers at Woodley Gardens Pool. We love our neighborhood and the strong sense of community and small town energy.

We have been made aware of the possibility of the building of housing that would bring a huge impact on our community We are strongly in favor of Agenda Item 13 that supports only single family housing.

Thank you in advance for your attention and careful consideration

Laura Hall  
301-455-0027

## Jacqueline Mobley

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**From:** Woodley Gardens Civic Association <woodleygardens@gmail.com>  
**Sent:** Monday, August 3, 2020 1:39 PM  
**To:** mayorcouncil  
**Subject:** Fwd: No to "Authorization to File Zoning Text Amendment Application ...."

Mayor and Council-

Sorry if you are getting these multiple times but in my haste, I sent out the wrong email address to the neighborhood so I am forwarding all of those responses that cc'd the Woodley Gardens Civic Association. I also failed to clarify to the neighborhood initially that the text in the current law is inadequate and does need to be changed. Sorry for the confusion and multiple emails but we just got wind this morning that this item was on the agenda for tonight.

Sandy Watson

President

Woodley Gardens Civic Association

----- Forwarded message -----

**From:** Ellen R <er12533@yahoo.com>

**Date:** Mon, Aug 3, 2020 at 12:32 PM

**Subject:** No to "Authorization to File Zoning Text Amendment Application ...."

**To:** <mayorandcouncil@rockvillemd.gov>

Dear Mayor and Council:

*Re: Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults and Persons with Disabilities from the Single Dwelling Unit Residential Zones*

Yes, citizens want your oversight on this. The Zoning Board of Appeals should not be the only backstop for a large-scale development to go forward or not.

As you know, the owner of a privately owned community pool in Woodley Gardens has floated the idea of selling out to build a major, four-story independent- and assisted-living facility across the acreage with a parking lot in front, three shifts of 24/7 staffing, possibly a daycare on site, and a swimming pool in back -- with no accommodation for parking for the pool's swimmers, coaches, or parents.

The Woodley Gardens Civic Association met a week ago in person (socially distanced) and via Zoom. After discussing the idea, members voted *unanimously* against it.

This is one example of why three unelected residents should not have the final say over projects with a large and lasting effect on a residential neighborhood. Informed Mayor and Council approval should be required for such a thing to go forward. Thank you.

Ellen Ryan  
Rockville, MD

## Jacqueline Mobley

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**From:** Woodley Gardens Civic Association <woodleygardens@gmail.com>  
**Sent:** Monday, August 3, 2020 1:40 PM  
**To:** mayorcouncil  
**Subject:** Fwd: Authorization to File Zoning Text Amendment

Mayor and Council-

Sorry if you are getting these multiple times but in my haste, I sent out the wrong email address to the neighborhood so I am forwarding all of those responses that cc'd the Woodley Gardens Civic Association. I also failed to clarify to the neighborhood initially that the text in the current law is inadequate and does need to be changed. Sorry for the confusion and multiple emails but we just got wind this morning that this item was on the agenda for tonight.

Sandy Watson

President

Woodley Gardens Civic Association

----- Forwarded message -----

**From:** Baker, Carol A <[Carol\\_Baker@mcpsmd.org](mailto:Carol_Baker@mcpsmd.org)>  
**Date:** Mon, Aug 3, 2020 at 12:30 PM  
**Subject:** Authorization to File Zoning Text Amendment  
**To:** [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) <[mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov)>  
**Cc:** [woodleygardens@gmail.com](mailto:woodleygardens@gmail.com) <[woodleygardens@gmail.com](mailto:woodleygardens@gmail.com)>, Chris Baker ([chris.baker@marriott.com](mailto:chris.baker@marriott.com)) <[chris.baker@marriott.com](mailto:chris.baker@marriott.com)>

Dear Community Leadership:

I am writing in regard to the 8:15 meeting today where the "authorization to file zoning text amendment application to delete housing for senior adults and persons with disabilities from the single dwelling unit residential zones" is to be discussed.

I am not educated on all of the processes of zoning but I do know that the zoning laws need to continue to protect neighborhoods of single family dwellings from a project like the one being proposed at the current site of the Woodley Gardens Swimming Pool. We understand that a developer would like to build a multi-storied senior living facility on the site. Just as the discussion in the meeting agenda states (meeting number 25-20), I strongly feel that the planned use of the property does not protect "the essential characteristics of existing single-family developments and are not appropriate infill uses in single family zones." The traffic on Nelson Street, the lighting, the pedestrian safety going to and from the park, the unfortunate neighbors who would be butted up against the building, are all major concerns. The characteristics of our beautiful neighborhood with single family houses, strips of brick townhouses, beautiful wooded parks would be altered by a huge senior care facility plopped in the middle with all of the lighting, traffic, and concrete that go with it. The characteristics of our beautiful neighborhood would be forever altered. There are many more appropriate locations for a senior facility that would be much more in line with the zoning – near Shady Grove Hospital, on Rockville Pike, or other more commercial areas.

I am asking the staff to please do everything to make sure that any zoning changes are vetted by our elected officials including our mayor and the city council as well as a zoning board. Please do not make it easy for someone to destroy a neighborhood.

Thank you,

Carol Baker

1002 Azalea Drive

Rockville, MD 20850

301-340-3008

## Jacqueline Mobley

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**From:** Miro Nikolov <m.nikolov08@gmail.com>  
**Sent:** Monday, August 3, 2020 1:45 PM  
**To:** mayorcouncil  
**Cc:** peter.m.vos@gmail.com  
**Subject:** In favor of Agenda Item 13

Dear Honorable Mayor and Rockville City Council Members,

I am writing to you today in support of Agenda Item 13.

I have been an owner in Plymouth Woods since 2017. I reside at 878 College Pkwy #204 and I sit on the board of the Plymouth Woods Condo Association. I also I'm a member of the Woodley Gardens pool where I enjoy spending summer afternoons.

What drew me to the neighborhood was the quiet residential character and peaceful setting. Woodley Gardens/College Gardens are unique historic neighborhoods that have managed to preserve a lot of their natural beauty.

I oppose any changes to the zoning that would allow for this type of senior care facility to be built. There will be too much traffic on Nelson and College Parkway and too much commotion which will disturb the quiet and peaceful residential character of these neighborhoods. Such a building will be an eyesore too.

I hope that you will do the right thing and preserve the residential character of this neighborhood.

Best regards,

Miro Nikolov, Esq.

## Jacqueline Mobley

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**From:** JILL MARKS <themarks4@verizon.net>  
**Sent:** Monday, August 3, 2020 1:44 PM  
**To:** mayorcouncil  
**Subject:** Zoning Amendment Support

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Jill Marks  
Resident of Rockville

Sent from my iPhone

## Jacqueline Mobley

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**From:** Nick Fulton <nfulton02@hotmail.com>  
**Sent:** Monday, August 3, 2020 1:46 PM  
**To:** mayorcouncil  
**Subject:** Agenda Item #13 - Monday August 3, 2020 meeting

Good afternoon,

I am writing to submit comments as it relates to agenda item #13 in tonight's Mayor and Council meeting (Monday, August 3, 2020) – "Authorization to File Zoning Text Amendment Application to Delete Housing for Senior Adults and Persons with Disabilities from the Single Dwelling Unit Residential Zones".

I support the amendment described under agenda item 13. I've recently been made aware of a proposed development in our single family neighborhood (Woodley Gardens) that would be categorized under this topic. If the proposed senior living facility development were to move forward, it would have extremely negative impact on our community in numerous ways (e.g., traffic, noise, increased lighting, environment). I support restricting these types of facilities in single family neighborhoods in order to protect our community. I think the Mayor, Council and Rockville residents should be given opportunities to review and consider impact (quality of life, environmental, and financial) on the community before any significant development changes like this are introduced.

Thank you for your consideration of my comments.

Nick Fulton

Rockville, MD Resident

**Jacqueline Mobley**

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**From:** Jeremy Fleisher <jfleisher75@gmail.com>  
**Sent:** Monday, August 3, 2020 1:47 PM  
**To:** mayorcouncil  
**Subject:** Fwd: Zoning Text Amendment

To the Mayor and Council,

This e-mail is to confirm that the residents of 629 Blossom Dr, Rockville, MD 20850 are in agreement with the Woodley Gardens Civic Association and are not in favor of the proposed development plans for 850 Nelson Street. In addition, we feel strongly that any plans for development should require the Mayor and Council **Approval**.

Respectfully,

629 Residents  
Jeremy & Stacia Fleisher

## **Jacqueline Mobley**

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**From:** Elaine Gebell <egebell@gmail.com>  
**Sent:** Monday, August 3, 2020 1:50 PM  
**To:** mayorcouncil  
**Subject:** IN FAVOR of Agenda Item 13

This email is to inform you I am in favor of Agenda item 13.

I have lived in the West End and Woodley Gardens for 12 years and love so much about the community. One of our favorite things about is the park like setting with access to other services so close by. A current concern is the traffic in the neighborhood and we can't imagine more traffic on the streets which are already not safe.

Thanks for taking the time to review my quick email.

Elaine Gebell  
725 Carr Ave  
Rockville MD 20850

## Jacqueline Mobley

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**From:** Danielle Shenk <d.shenk9@gmail.com>  
**Sent:** Monday, August 3, 2020 1:51 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Danielle Shenk  
Resident of Rockville

**Jacqueline Mobley**

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**From:** Kathy Bucy <kbucy01@gmail.com>  
**Sent:** Monday, August 3, 2020 1:54 PM  
**To:** mayorcouncil  
**Subject:** Zoning Amendment Consideration

Dear Mayor and Council,

We are writing to **express our support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, especially those composed of non-elected volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

**Ken and Kathy Bucy**  
**11 Hawthorn Ct**  
**Rockville, MD 20850**

## Jacqueline Mobley

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**From:** Robert E. Pollin <rpollin@autoscribe.com>  
**Sent:** Monday, August 3, 2020 1:57 PM  
**To:** mayorcouncil  
**Subject:** Proposed Senior Development

Dear Mayor and Council,

As a longtime resident of the Woodley Gardens area section Rockville, I am extremely concerned with the proposed development of a large senior center on Nelson Street for a number of reasons:

- It would destroy open space that is currently enjoyed by myself and many other residents.
- Going forward will take away from the open campus-like setting used for athletics and recreation.
- The area is in a low-lying region; adding some 90 parking spaces, sidewalks, and the large building footprint will certainly diminish that critical area to absorb storm runoff before entering the Watershed, thus adding pollution.
- It will materially contribute to traffic. Nelson Street is just a single lane and must support far more traffic than was originally designed and planned for. Air pollution will be increased on Nelson Street. Going forward with this proposal will materially add to traffic and not in a good way. Already, Nelson Street must be constantly re-paved, evidencing the traffic, and putting a double lane on the street is not practical.
- The two and a half year construction project will take away from the quiet enjoyment of residents seeking recreation and space during this time of Covid.

I hope the Mayor & Council considers this position, as well as the existing local neighborhood weighing in on this proposal.

Respectfully,

Robert E. Pollin  
Wintergreen Terrace  
Rockville, MD

## Jacqueline Mobley

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**From:** peter vos <peter.m.vos@gmail.com>  
**Sent:** Wednesday, August 5, 2020 1:58 PM  
**To:** mayorcouncil  
**Subject:** Long-time Woodley Gardens Resident in FAVOR of ZTA proposed in Agenda item 13

Dear Mayor and City Council,

My name is Peter Vos. I live directly across the street from Woodley Gardens Swim Center at 850 Nelson Street. I am strongly in favor of the proposed modification of the zoning ordinance to PROHIBIT construction of multiunit housing developments with attached parking and lighting for a variety of reasons. First, I agree, it would damage the essential nature of the existing single-family home environment in ways that would never be fixed. This is particularly true of the location at 850 Nelson Street. There is no building of the scale discussed anywhere near us from 270 to Manakee, from Gude to 28. There are additional reservations regarding traffic, noise, pedestrian safety, waste water management, waste management, parking, surface water runoff, and light pollution. However, I will save the detailed objections for a later time, should this proposed modification fail to get support tonight.

Thank you for your serious attention to the legitimate and strongly held concerns of long-time residents in this community.

Peter Vos  
809 Nelson Street  
Rockville, MD 20850  
301.980.8125

## Jacqueline Mobley

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**From:** Drew Powell <drewpowell@verizon.net>  
**Sent:** Monday, August 3, 2020 1:58 PM  
**To:** mayorcouncil; clerk  
**Subject:** NO Senior Living Facility in Woodley Gardens

Dear Mayor and Council,

In a recent WGCA meeting, which was attended by over 90 residents (in-person and virtually) the attendees of that meeting voted unanimously that there be no rezoning or special exception granted in order to build a massive senior living facility, where the Woodley Gardens Pool now stands. That property, located at 850 Nelson Street in Rockville is zoned R-90 (single family detached). A special exception, which permits this kind of massive, inappropriate non-ecological construction would make a mockery of Rockvilles zoning code.

DO NOT PERMIT THIS STRUCTURE TO BE UNDERTAKEN AT 850 NELSON STREET.

Thank you for your consideration.

Most sincerely,

Drew Powell  
1035 Carnation Drive  
Rockville, MD 20850

from the desk of Drew Powell

## Jacqueline Mobley

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**From:** Michael <mjobusch@gmail.com>  
**Sent:** Monday, August 3, 2020 2:00 PM  
**To:** mayorcouncil  
**Subject:** In favor of prohibiting senior housing developments

Michael A Jobusch  
900 College Pkwy  
at 900CP since 2010

From the Agenda:

"Based upon our current ordinance, attached independent senior housing developments could have building heights up to 50 feet, increased impervious surface area to accommodate parking and drive aisles, and more intense lighting. In addition, the current ordinance does not require adequate setbacks and buffer areas from existing single-family homes. These are all characteristics which may have a detrimental impact on nearby, existing residential homes.

In conclusion, staff believes these types of developments do not adequately protect "the essential characteristics of existing single-family developments" and are not appropriate infill uses in single family zones. Instead, this type of use can and should be limited to our residential zoning districts that allow attached residential units.

Staff is not recommending that nursing homes or group homes, which are uses distinct from housing for senior adults and persons with disabilities, be removed from these residential zones, because we believe that these uses can be compatible with existing single-family developments. "

I am in favor of prohibiting the erection of senior living facilities along Nelson where the College Gardens pool currently is for the reasons stated in the Agenda -- it will hurt traffic flow as well.

Yours,  
Michael Jobusch

## **Jacqueline Mobley**

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**From:** James H Gledhill <okcal28@hotmail.com>  
**Sent:** Monday, August 3, 2020 2:01 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

I am writing to express my support for the Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

In Addition (although not particularly applicable to Zoning Text Amendment to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).) I would like to, once again, take this Opportunity, to request the Rockville Mayor and Council to assess whether or not Heavy Traffic through the Woodley Gardens Residential Neighborhood is consistent with the welfare of Woodley Gardens Families especially considering safety Exposures to Families with young children. Not to mention Damage to neighborhood Trees and Noise Pollution. The Woodley Gardens Neighborhood was established many years prior need to allow Continuous Heavy Traffic. This matter really needs to be revisited Frequently especially since there exists a reasonable solution to reroute the Heavy Traffic.

Sincerely,

James H Gledhill  
202-750-9372

**Jacqueline Mobley**

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**From:** Karen Davis <ksdavis99@yahoo.com>  
**Sent:** Monday, August 3, 2020 2:01 PM  
**To:** mayorcouncil  
**Subject:** RE: Tonight's Meeting Agenda Item #13

Dear Mayor and Council,

I am writing to express my opposition to allowing senior living facilities in single dwelling unit residential zones in Rockville. Therefore, I **support the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Kind regards,

**Karen Davis**  
Resident of Rockville

## Jacqueline Mobley

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**From:** Becky's Gmail <rhgmulholland@gmail.com>  
**Sent:** Monday, August 3, 2020 2:02 PM  
**To:** mayorcouncil  
**Subject:** Zoning Text Amendment

Dear Mayor and Council,

I am writing to **express my support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13).

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions.

Kind Regards,

Rebecca Mulholland  
817 Aster Blvd.  
Rockville, MD

Sent from my iPhone

## Jacqueline Mobley

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**From:** Rachael Plett <info@rachaelhamm.com>  
**Sent:** Monday, August 3, 2020 2:03 PM  
**To:** mayorcouncil  
**Subject:** Support for zoning text amendment

Dear Mayor and Council,

I am writing to **express support for the Zoning Text Amendment** to Section 25.10.05 and Section 25.15.02 of the Rockville Zoning Ordinance (Item 13) and the opportunity as a community to fully explore this proposal prior to a vote.

Zoning is established to promote the welfare of our communities, to protect and conserve neighborhood resources, and to encourage the appropriate use of land as defined in long-term plans (e.g., Rockville 2040 Comprehensive Plan).

Our Mayor and Council have been established and elected by the people of our city to, "make policy and establish a vision, and goals for the city." One mechanism for realizing this vision is through the governance of land use within Rockville through zoning. Enabling other committees or bodies, comprised of volunteers, to enact exemptions to these ordinances creates risk to the success and viability of long-term planning efforts.

It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes of large scale to allow for the proper checks and balances in the process of reviewing special exceptions.

Thank you for your consideration,  
Rachael Hamm Plett  
1096 Larkspur Terrace

## Jacqueline Mobley

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**From:** Linda Vause <linda.vause@gmail.com>  
**Sent:** Monday, August 3, 2020 2:03 PM  
**To:** mayorcouncil  
**Subject:** Potential sale of Woodley Gardens Pool site

To the Mayor and Council,

I have lived in Woodley Gardens for 38 years and have come to appreciate the great access we have to parks and other recreational activities, not to mention the many city services offered. Rockville is indeed an outstanding example of community spirit.

My family and I enjoyed many summers as members of the Woodley Gardens Pool, and we continue to cherish it as a wonderful asset to the neighborhood. The devastating preschool fire in 2019 was heartbreaking for all of us. I fully supported the Woodley Gardens Pool community effort to rebuild and open this summer.

I was dismayed to hear of a pending sale of the property for redevelopment and hope that the City Council will consider ways to keep it as a gathering place and preschool for the future. The loss of green space and ambiance is particularly troubling, especially as it is so close to the small shopping center and local park. I hope that the Council will consider the needs and wishes of longtime residents of the neighborhood.

Regards,  
Linda Vause  
cell 301-928-6322

## Jacqueline Mobley

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**From:** GREGORY KOSTKA <gmkostka1958@gmail.com>  
**Sent:** Monday, August 3, 2020 2:04 PM  
**To:** mayorcouncil  
**Subject:** Zoning and Ordinance Changes

Dear Mayor and Council, I agree with my civic association (Woodley Gardens) that "It is essential that the Mayor and Council have the ability to review and vote on zoning ordinance changes to allow for the proper checks and balances in the process of reviewing special exceptions to current single-family zoning regulations."

Thanks, Greg Kostka