



**Boards and Commissions Task Force
Minutes
Diamondback Terrapin Conference Room
Meeting No. 04-19
Thursday, February 28, 2019 at 7:00 PM**

Commissioners Present: Steven VanGrack, James Hedrick, Anne Goodman, Jack Kelly, Lorraine Tarnove, Ben Parry

Commissioners Absent: Anne Herbster, Anita Powell, Jonathan Walker, John Becker

City staff: Cindy Walters, Marylou Berg, Jackie Mobley

Guest: Brigitta Mullican

I. Convene

Meeting convened at 7:05p.m.

II. Minutes

February 6, 2019 Meeting 03-19 - Approved

III. Questionnaire

Commissioners Hedrick discussed the structured interview document. Teams should start scheduling interviews.

IV. Meetings with Chairs and Liaisons

Commissioner Hedrick has finalized the interview questions for the task force to use as a guide for the interview process and provided an overview of the membership characteristics of BCTF. Teams can begin scheduling interviews and by end of March.

Commissioners Jack Kelly and **Ben Parry** led discussion on some of the criteria of draft evaluation process and criteria for new BCTF and using the criteria to identify issues that should be brought to the Mayor and Council. The criteria could also be used to create independent groups to view applicants.

V. Future Meetings

Thursday, March 14, 2019, 7-8:30 p.m.
Black-eyed Susan conference room (3rd floor)

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Black-eyed Susan conference room (3rd floor)

VI. Adjournment

With no further business to discuss, the meeting adjourned at 8:03 p.m.