



MEETING MINUTES TRAFFIC AND TRANSPORTATION COMMISSION

Tuesday, February 28, 2023 at 7:00 PM

This meeting was recorded for public access and is available on the City of Rockville website.

<https://rockvillemd.webex.com/webappng/sites/rockvillemd/recording/3b118e2499f2103bbdfd32ecb67c4640/playback>

Minutes

1. Call to Order – 7:00 PM
 - a. Members Present: Kathleen Kleinmann (Chair), Jude Abanulo, Emily Bailey, Jeffrey Ganz, Doug Ierley, Paul Scott, Mike Stein, Ying Wong
 - b. Members absent: Marc Plante
 - c. Council Liaison: David Myles
 - d. Staff Liaison: Bryan Barnett-Woods
 - e. Introduction of new T&T Commissioners appointed by Council: Jeffrey Ganz and Paul Scott.
 - f. Review of January 2023 meeting minutes.

MOTION: by Paul Scott to approve the January 2023 meeting minutes; SECOND: by Doug Ierley; DISCUSSION: none; APPROVED: unanimously.

- g. Review and modifications of current agenda – none
- h. General announcements by Chairperson and Commissioners

ANY INDIVIDUALS WITH DISABILITIES WHO WOULD REQUIRE ASSISTANCE TO ATTEND THIS MEETING, OR WHO HAVE QUESTIONS ABOUT ACCESSIBILITY MAY CONTACT THE ADA COORDINATOR AT 240-314-8108 OR BY TTY 240-314-8137

- i. Suzan Pittman, member of the Planning Commission, recommended the T&T Commission review and support (or provide recommendations) as related to the Rockville Metrorail Station Visioning plan and the Rockville Town Center neighborhood plan.
 - ii. Meet with Jim Wasilak, Chief of Zoning in order to comment on City's zoning update effort.
 - iii. It is important for the City that the Lincoln Park neighborhood be involved in the Metrorail Station.
 - iv. Lincoln Park unity bridge was examined by K. Kleinmann for accessibility and found that while the structure itself meets ADA specifications the bridge is missing an accessible walkway.
2. Staff reports, data, and updates – 7:15 PM
- a. Traffic and Transportation Division Monthly Report
 - i. Ongoing projects and work
 - ii. Questions for T&T Division Monthly Report
 - b. Vision Zero progress
 - i. Vision Zero Task Force – Post Crash Visual Inspection
 - ii. Crash Analysis key findings
 - c. Letters of support
 - i. MWCOG Transportation Land Use Connections Application

MOTION: by Mike Stein to approve the T&T letter of support for the City's MWCOG Transportation Land-Use Connections program application; SECOND: by Doug Ierley; Discussion: none; Approved: Unanimously

- ii. MWCOG Regional Roadway Safety Program

MOTION: by Ying Wong to approve the T&T letter of support for the City's MWCOG Regional Roadway Safety

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Program application; SECOND: by Mike Stein; Discussion: none; Approved: Unanimously

3. Code Language for T&T Commission Roles and responsibilities
– 7:30 PM

- a. The code language was been drafted by the City Attorney's Office.
- b. A typo was corrected and the phrase "and City Staff" was added to section 2-253(c).

MOTION: by Mike Stein to approve the revised City Code document prepared by the city attorney, with edit changes and forward to the Mayor and Council for approval; SECOND: by Paul Scott; DISCUSSION: None; APPROVED: Unanimously

4. City Budget – Commission Discussion and Recommendations –
7:40 PM

- a. Discussion held on FY 24 Proposed Budget online:
<https://www.rockvillemd.gov/951/Budget-Financials>
- b. Letter for Mayor & Council and public comments for March 6, 2023, meeting with additional comments later. Special focus on N. Stonestreet Corridor improvements, RBAC priorities, adding funding to the Scott Veirs Path construction, investing in complete streets, and better clarifying how to track the use of the transportation improvement fee.

MOTION: by Mike Stein to authorize Doug Ierley to draft a general statement letter from the T&T Commission based on the discussion of the meeting or presentation at Budget Public Hearing March 6; SECOND: Paul Scott; DISCUSSION: submit a full list by end of April; APPROVED: Unanimously.

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5. Comprehensive Transportation Review (CTR) – Commission Discussion and Recommendations – 7:55 PM
- a. Report on February 13, 2023, subcommittee meeting – <https://www.rockvillemd.gov/DocumentCenter/View/457/Comprehensive-Transportation-Review?bidId=>
 - b. Next steps for subcommittee include a March 13, 2023,
 - c. The 2/13/23 Subcommittee meeting recording is available online:
<https://rockvillemd.webex.com/webappng/sites/rockvillemd/recording/29884bca8e29103bbffb6af36737a712/playback>

6. Parking Lot Crashes – 8:10 PM

- a. K. Kleinmann and B. Barrett-Woods presented a discussion of parking lot and destination accessibility
- b. Opportunities for improvement -

Good and poor local examples presented. Enforcement mechanism for Public Works to make improvements is limited on private property. The T&T Commission has the opportunity to provide comments to the Planning Commission and the Mayor and Council related to pedestrian access through parking lots as part of its review of development applications.

For future developments, direct access can be required through the zoning ordinance. In Rockville, the supermarket at 625 Hungerford Drive provides a direct connection from the sidewalk to the building entrance, this route reduces exposure to motorists. The Planning Department has initiated a zoning ordinance update project. Once more progress has been made on this project, the Planning Department staff will be invited to speak to the T&T Commission.

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This may be an opportunity to request additional code enforcement offices through the budget process. It is also important to understand what is leading to crashes within parking lots.

Zoning ordinance and code enforcement should be invited to a future T&T Commission meeting.

7. Old and New Business – 8:20 PM

a. T&T Commission reports on other transportation groups in the region. Available online:

https://docs.google.com/spreadsheets/d/1geHYg-siViCYdgwlrV_NJA4ZVmT3-Hnh0XP3-U4WdEY/edit?userstoinvite=bbwoods@rockvillemd.gov&actionButton=1#gid=772985454

b. Other new business

8. Adjournment – 8:30 PM

9. Next regular meeting – March 28, 2023

Minutes prepared by Bryan Barnett-Woods and reviewed by Kathleen Kleinmann

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