



**Boards and Commissions Task Force
Minutes
Diamondback Terrapin Conference Room
Meeting No. 05-19
Thursday, March 14, 2019, at 7:00 PM**

Commissioners Present: Steven VanGrack, James Hedrick, Anne Goodman, Jack Kelly, Lorraine Tarnove, Anita Powell,

Commissioners Absent: Anne Herbster, Ben Parry, John Becker

City staff: Jenny Kimball, Cindy Walters, Sara Taylor Ferrell, Jackie Mobley

Guest: Brigitta Mullican

I. Convene

Meeting convened at 7:07 p.m.

II. Minutes

February 28, 2019, Meeting 03-19 - Approved

III. Questionnaire

Commissioners Hedrick gave an update on the questionnaire, received responses 19 Public, 83 current chairs and 25 former chairs/members.

Action item: provide a report to summarize data from questionnaire.

IV. Interviews

Commissioner Tarnove provided a summary of the interview with Planning Commission Chair Gail Sherman.

Chair VanGrack discussed teams conducting interviews with Board and Commission chairs and give a brief 1-page summary of the meeting.

Commissioner Kelly discussed meeting with Ethics Commission chair and other boards and commissions, structure, categorizing the boards and commissions, review of financial disclosures.

Deputy City Attorney Cindy Walters discussed organizations affiliated with Rockville and their roles, open meetings act. Research surrounding areas (City of Alexandria) to inquire about their appointment process to the Boards and Commission and copy of guidelines.

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Future Meetings

Thursday, March 28, 2019, 7-8:30 p.m.
Black-eyed Susan conference room (3rd floor)

Thursday, April 11, 2019, 7-8:30 p.m.
Black-eyed Susan conference room (3rd floor)

Thursday, April 25, 2019
Black-eyed Susan conference room (3rd floor)

Adjournment

With no further business to discuss, the meeting adjourned at 8:09 p.m.