City of Rockville Ethics Commission

Minutes
Meeting No. 22-1
March 15, 2022
6:30 p.m.
Virtual Meeting – Webex

Commissioners Present: Eugene Thirolf, Kevin Jenkins, Beverly Clarke, Janice Frankle, Kevin Gash
City Staff: Ashley McFarland

I. Convene
   a. The meeting convened at 6:45 pm.

II. Approval of Agenda
    a. Commissioner Frankle moved that the agenda be approved.
       Commissioner Jenkins seconded the motion. The motion was passed unanimously (4-0).

III. Approval of Minutes February 16, 2022 meeting
     a. Commissioner Clarke moved that the minutes be approved.
        Commissioner Frankle seconded the motion. The motion was passed unanimously (4-0).

IV. Old/New Business

   a. Welcome to new commissioner Gash.

   b. Future Meeting Dates: **May, 17, 2022, TBD**
      • The Commission agreed to wait until the next meeting to set up future meetings.

   c. 2021 Financial Disclosure cycle
      • The 2021 Cycle has begun.
      • City Staff McFarland is receiving the forms via docusign and adobe attachments.
• One filer noted an issue in the adobe process and IT was able to remedy on that day.

d. City Hall opening
• City Hall will open at the end of March.
• There will be an opportunity for hybrid meetings. City Staff McFarland has to undergo a training.
• One member of the commission expressed an interest in possibly meeting in-person or hybrid.
• Future meetings will be planned via Webex and hybrid will be discussed further moving forward.
• All individuals participating in person will need to show proof of vaccination.

e. Ethics Commission Advertising
• The Commission needs to think of ways to let the community know about the Ethics commission.
• In the past, the website, email, and Rockville Reports was utilized.
• The Commission is tasked with thinking of ways to advertise for the next meeting.

V. Adjourn Meeting
a. Commissioner Clarke moved to adjourn the meeting. Commissioner Frankle seconded the motion. The motion was passed unanimously (5 - 0).