



City of Rockville Ethics Commission

Minutes

Meeting No. 22-1

March 15, 2022

6:30 p.m.

Virtual Meeting – Webex

Commissioners Present: Eugene Thirof, Kevin Jenkins, Beverly Clarke, Janice Frankle, Kevin Gash

City Staff: Ashley McFarland

- I. Convene
 - a. The meeting convened at 6:45 pm.

- II. Approval of Agenda
 - a. Commissioner Frankle moved that the agenda be approved. Commissioner Jenkins seconded the motion. The motion was passed unanimously (4-0).

- III. Approval of Minutes February 16, 2022 meeting
 - a. Commissioner Clarke moved that the minutes be approved. Commissioner Frankle seconded the motion. The motion was passed unanimously (4-0).

- IV. Old/New Business
 - a. Welcome to new commissioner Gash.
 - b. Future Meeting Dates: **May, 17, 2022, TBD**
 - The Commission agreed to wait until the next meeting to set up future meetings.
 - c. 2021 Financial Disclosure cycle
 - The 2021 Cycle has begun.
 - City Staff McFarland is receiving the forms via docuSign and adobe attachments.

- One filer noted an issue in the adobe process and IT was able to remedy on that day.
 - d. City Hall opening
 - City Hall will open at the end of March.
 - There will be an opportunity for hybrid meetings. City Staff McFarland has to undergo a training.
 - One member of the commission expressed an interest in possibly meeting in-person or hybrid.
 - Future meetings will be planned via Webex and hybrid will be discussed further moving forward.
 - All individuals participating in person will need to show proof of vaccination.
 - e. Ethics Commission Advertising
 - The Commission needs to think of ways to let the community know about the Ethics commission.
 - In the past, the website, email, and Rockville Reports was utilized.
 - The Commission is tasked with thinking of ways to advertise for the next meeting.
- V. Adjourn Meeting
- a. Commissioner Clarke moved to adjourn the meeting. Commissioner Frankle seconded the motion. The motion was passed unanimously (5 - 0).