



**Board of Supervisors of Elections
Minutes
Diamondback Conference Room
Tuesday, April 2, 2019 6:00 p.m.**

Boardmembers Present: Chair Lois Neuman, Graham Johnson, Stephen Weiner, Robert Kurnick, Sofya Orlosky

City Staff Present: City Attorney Debra Daniel, Sr. Assistant City Attorney Jodi Schulz, City Clerk/Director of Council Operations Sara Taylor-Ferrell, Deputy City Clerk Niles Anderegg, Election Specialist Judy Penny, Director of Communications Marylou Berg, IT End User Services Manager Janet Hare

Convene and Welcome

Chair Neuman convened meeting at 6:00 p.m. and welcomed all those present.

Approval of Minutes

Motion: Minutes for February 11, 2019, February 28, 2019, and March 12, 2019 approved as amended.

Moved by Boardmember Johnson, seconded by Boardmember Kurnick, and approved unanimously.

Questions to the Board

The Board received a question asking if campaign funds may be used for child care expenses while campaigning. The Board reviewed the City Election Code and legal opinions and agreed that childcare could be considered an "expenditure" if campaign related, e.g to promote, assist, or facilitate the campaign.

Motion: Staff to work with Legal on response to legal query.

Moved by Boardmember Johnson, seconded by Boardmember Kurnick, and approved unanimously.

Review of Annual Campaign Finance Reports

The Board continued to review the electronic version of the Campaign Finance Reports. Additional edits will be made and reviewed.

2019 Election Update

The Board received an update from the Communications Department on activities and plans. The department is performing usability testing at the local senior center and working on sample wording for the next postcard to be mailed May 31. Findings from the testing and sample postcard wording will be presented at the next meeting.

The Board will continue to work on the Candidate Information Election Packet and will forward its edits and comments to staff. Final edits are due on April 12. The final Candidate Information Election Packet will be available for pick up at City Hall starting May 1.

The Board and staff will continue to work on selected Frequently Asked Questions for posting on the City Website.

Old/New Business

The staff administered Oaths of Office to Boardmembers Robert Kurnickand, and Sofya M. Orlosky.

The Board will observe a demonstration of the drop box after the meeting.

Future Meeting,

April 23, 2019 –BSE Meeting (8:00 a.m. – 10:00 a.m.)

May 15, 2019 - BSE Meeting (6:00 p.m. – 8:00 p.m.)

Adjournment

There being no further business, the meeting adjourned at 8:10 p.m.

Motion: to adjourn.

Motion to adjourn was made by Boardmember Johnson, seconded by Boardmember Kurnick, and approved unanimously.