



**Boards and Commissions Task Force  
Minutes  
Diamondback Terrapin Conference Room  
Meeting No. 07-19  
Thursday, April 11, 2019, at 7:00 PM**

**Commissioners Present:** Steven VanGrack, Anne Goodman, Jack Kelly, Lorraine Tarnove, Ben Parry, Anita Powell, Ben Parry

**Commissioners Absent:** John Becker and Anne Hebster

**City staff:** Marylou Berg, Cindy Walters, Sara Taylor Ferrell, Niles Anderegg

**I. Convene**

Meeting convened at 7:00 p.m.

**II. Minutes**

March 28, 2019, Meeting 06-19 - Approved

**III. Interviews Summary**

**Chair VanGrack** discussed with the commission should the board continue with sending out the questionnaire or do they have enough information to start the report. The consensus of the commission is that they have collected enough information for support to start writing the report. Commissioners Hedrick and Tarnove have gathered all the information and will determine from the responses of the questionnaire the main concerns and focus of the boards and commissions.

The Commission will continue to conduct interviews with the chairs and staff liaisons of the boards/commissions and the Mayor and Council. The City Clerk's office will send out an email to the Mayor and Council to confirm meeting dates and times of the board's next scheduled meetings. Also, work with the commission to schedule dates and times for Commissioner's to meet with the boards/commissions staff liaisons.

**Commission Kelly** suggested organizing the boards and commission by groups according to their functions and descriptions of what each body does.

**Commissioner Parry** discussed having to continue with evaluations and interviews to help sort the criteria of each of the boards and commissions.

**Commissioner Goodman and Powell** reiterated how important it is for the commission to review the Boards and Commissions Guidelines for recommendations.

**Commissioner Kelly** suggested separating the 501-3c boards and commissions from the decision-making boards or commissions.

#### **Follow-up**

List of Issues  
Criteria and Job Description  
Feedback on Topics

#### **Future Meetings**

Thursday, May 16, 2019, 7-8:30 p.m.  
Diamondback Terrapin conference room (3<sup>rd</sup> floor)

Thursday, May 30, 2019  
Diamondback Terrapin conference room (3<sup>rd</sup> floor)

#### **Adjournment**

With no further business to discuss, the meeting adjourned at 8:15 p.m.