



**Community Policing Advisory Board
Minutes
WebEx Board Meeting
Thursday, May 5, 2022- 7:00 p.m.**

Members Present: Donna Barnes, Michael Donahue, Jaime Espinosa, Bernadette Goovaerts, Lori Horkan, Chiara Jaffe, Matthew Perkins, Robin Prather, Rici Rutkoff, Michael Scott were present. David Smith was absent.

Staff Present: Chief of Police Victor Brito and Police Executive Assistant Andrea Escher.

I. Call to Order

Chairwoman Horkan conducted roll call and called the meeting to order at 7:02 p.m.

II. Motion to Approve Board Meeting Agenda

Motion: to approve the May meeting agenda.

Moved by Board member Goovaerts seconded by Board member Jaffe, unanimously approved.

III. Motion to Approve Meeting Minutes

Motion: to approve the April 7, 2022 meeting minutes.

Moved by Board member Espinosa, seconded by Board member Donahue unanimously approved.

IV. Looking Ahead and Wrapping Up

Break Clarification - The CPAB will take a summer vacation meeting break for July and August and return in September. The Board will take a holiday meeting break in November and December.

Youth Member of the Board Update – Ms. Escher advised she is waiting to hear back from the City Clerk’s Office as to if the Mayor will suggest appointment of a new youth member or if the position will be removed.

Crime/Safety Presentation Postponed – Ms. Escher advised the Crime/Safety presentation will be held during the in-person September Board meeting.

Chairperson Nominations – There were no new nominations for Chairperson. The Board will revisit this discussion during the June meeting as a new Chairperson would need to be elected during the June meeting to be “appointed” for the new fiscal year (September) meeting.

MOU Community Engagement Officer Program (CEO) – Chairwoman Horkan advised the new Memorandum of Understanding between MCPS and local police agencies regarding the revisions to the Community Engagement Officer (CEO) formerly SRO program, has been signed by all police agencies. The policy was briefly discussed by all. Chairwoman Horkan suggested the two newest Board members review the prior meeting and meeting minutes on the presentation/discussion with MCPS school representatives on the CEO/SRO program.

V. CPAB Annual Report Discussion

Board member Jaffe suggested the CPAB produce an annual report to be provided to the Mayor and Council for review.

Motion: to produce an Annual Report

Moved by Board member Donahue, seconded by Board member Goovaerts unanimously approved.

It was agreed that each of the subcommittees provide a summary of their goals, objectives, committee member names, summary of work over the last 18-months, actions and recommendations. The summaries should be submitted to Board member Jaffe who will compile all the documents to be put into an Annual Report, which a draft will be reviewed during the September Board meeting.

Motion: to allow the subcommittees to meet during the summer months as needed for preparation of their annual report summaries.

Moved by Board member Donahue, seconded by Board member Jaffe unanimously approved.

VI. CPAB Memorial Day Event – Logistics

The City of Rockville Hometown Holidays event will be held on Saturday, May 28 and Sunday, May 29 from 11:00 a.m. to 7:00 p.m. The CPAB Outreach and Engagement Subcommittee sent out a “Sign Up Genius” link for volunteer shift hours to “man” the booth table. There was a review of the handout drafted by the Community Outreach and Engagement Subcommittee which will be available at the booth table. Once finalized, Ms. Escher will print copies for the Board to have on hand during the event.

VII. Rockville Policing Volunteer Reserve Corp

Chief Brito advised that he received and has reviewed the draft changes to the policy regarding the Volunteer Police Auxiliary Reserve Corps. He still needs to send the policy through his Command staff as well have the City's legal department review it as well. He will provide an update regarding the status of the program and policy during the September meeting.

VIII. New Business

Strategic Plan – Board member Donahue questioned Chief Brito as to if RCPD has a strategic plan as well as long-term goals and objectives, and if there is any assistance needed by the Board to help. Chief Brito advised there is a 5-year strategic plan which continuously need to be updated as the times and policies change. He also advised the Department has annual goals and objectives for the agency which are updated quarterly.

Noise Pollution from Vehicles – Board member Scott questioned as to what RCPD or anyone can do regarding vehicles with loud/modified exhausts. Chief Brito advised that only traffic laws can enforce the issue – regular citizens cannot. He noted that those vehicles can be pulled over and given a repair order to force the owner to remove any modified equipment on the vehicle. He also advised that RCPD has done numerous enforcement events with other agencies (Gaithersburg, State Police, Montgomery County) to issue citations to violators, but it continues to be an on-going issue and it is hard to stop all the vehicles.

IX. Next Meeting Date & Adjournment

Next Meeting – The September meeting agenda will include the Crime/Safety Presentation, the Handle with Care program, and a revisit of the Community Engagement Officer (CEO) program.

The next meeting of the CPAB will be held on Thursday, June 2, 2022 at 7:00 p.m.

Motion: to adjourn.

Moved by Board member Rutkoff, motion, seconded by Espinosa, unanimously approved.

The meeting was adjourned at 8:34 p.m.