



## City of Rockville Ethics Commission

### Minutes

Meeting No. 23-3

May 17, 2023

6:30 p.m.

In-person/ Virtual Meeting – Webex

Attendance: Beverly Clarke, Kevin Jenkins, Kevin Gash, Kris Dighe, Janice Frankle

City Staff: Ashley McFarland

- I. Convene
  - a. The meeting was called to order at 6:44 pm.
- II. Approval of Agenda
  - a. Commissioner Frankle moved that the agenda be approved. Commissioner Jenkins seconded the motion. The motion was passed unanimously (5-0).
- III. Approval of Minutes February 8, 2023 meeting
  - a. Commissioner Frankle moved that the minutes be approved. Commissioner Gash seconded the motion. The motion was passed unanimously (5-0).
- IV. Old/New Business
  - a. Future Meeting Dates:
    - **The next meeting will be June 14, 2023. The meeting will be hybrid.**
  - b. Financial Disclosure Cycle
    - There are still a few outstanding Financial Disclosure forms. The committee agreed that City staff would send a strongly worded letter to those who have been delinquent in their filing.
    - The Commission will review the disclosure forms and discuss at the next meeting.
  - c. Ethics Commission at a Mayor and Council Meeting
    - There is currently no date for the Ethics Commission presentation. Right now, the presentation would be short as there have not been any questions to the commission. The

commission needs to figure out how to more publicize their purpose

- d. Chair elections
  - This was tabled until the next meeting.
- V. Adjourn Meeting
  - a. Commissioner Gash moved that the meeting be adjourned. Commissioner Jenkins seconded the motion. The motion was passed unanimously (5-0).