



City of Rockville Ethics Commission

Minutes

Black-Eyed Susan Conference Room

Meeting No. 19-05

Thursday, May 23, 2019 at 6:30 PM

Commissioners Present: Eugene Thirolf, Karyne Akhtar, Kris Dighe (via telephone), Jaime Espinosa, Kevin Jenkins

City Staff : Eliot Schaefer

- I. Convene
Meeting convened. Chair Thirolf welcomed the new Commissioner, Karyne Akhtar.
- II. Approval of Agenda
Commissioner Espinosa moved that the agenda be approved. The motion was seconded by Commissioner Jenkins and passed unanimously (5-0).
- III. Approval of Minutes
Minutes from April 25, 2019 - Commissioner Jenkins requested that a grammatical error be corrected. Commissioner Espinosa moved that the minutes from April 25, 2019 be approved as amended. The motion was seconded by Commissioner Jenkins and passed unanimously (5-0).
- IV. Update on Financial Disclosure Statements
Staff provided the Commission with an update on the status of the financial disclosure statement filings. One individual had failed to file the financial disclosure statement. The Commission was presented with a draft final notice letter. The Commission discussed the final notice letter and determined that the individual would be given until June 19, 2019 to file the financial disclosure statement before assessing late fees. Commissioner Espinosa moved that the final notice letter be approved by the Commission, with a June 19, 2019 deadline to file the financial disclosure statement. The motion was seconded by Commissioner Jenkins and passed unanimously (5-0).
- V. Update and Discussion on Proposed Revisions to Public Ethics Ordinance
Staff informed the Commission that the comprehensive amendments to the Ethics Ordinance would not be on a Mayor and Council agenda until September. The Commission discussed the timeline and what it meant for the Commission.

VI. Update and Discussion on Training

The Commission discussed the two PowerPoint presentations that had previously been approved by the Commission and how to best proceed with NeoGov's online training platform. The Commission requested that John Brown attend a meeting and discuss the capabilities of the NeoGov training system. The Commission desired to have the most recent PowerPoint presentation uploaded into NeoGov to receive feedback on the training presentation from staff. Eliot Schaefer informed the Commission that he would speak with John Brown regarding the Commission's discussion.

The Commission reviewed a portion of the off-the-shelf ethics training presentation that is within the City's NeoGov subscription.

VII. Old/New Business

- The Commission's next meetings are scheduled for: July 23, 2019.

VIII. Adjournment

A motion to adjourn the meeting was made by Commissioner Espinosa. The motion was seconded by Commissioner Jenkins and passed unanimously (5-0).