

**Recreation and Park Advisory Board  
Virtual Meeting via WebEx  
June 22, 2023  
Board Meeting Minutes**

**PRESENT:** Board Members: Kirsten Kaplan (chair), Kathleen Linehan, Ken Scales, Elizabeth Fischer, Jack Thirolf, Tom Lynch, Dirk Whatley  
Staff: Tim Chesnutt, Karla Sheehi, Charles Reed  
Council Liaison: Councilman Pierzchala

**Meeting commencement:** 6:07 pm  
(All in attendance were welcomed to a pizza dinner)

**Re: Approval of May Minutes**

Minutes were approved as presented

**Re: Citizens Forum**

No Citizens in attendance

**Re: Council Reports**

Councilman Pierzchala has a conflicting meeting at 7pm this evening, preventing him from being able to join us on the park tour.

**Re: Staff Reports**

**Summer Camps**

Recreation staff have been gearing up for the start of our popular Summer Camps, which start Monday June 26. Staff have been preparing season PT staff, ensuring they are adequately trained.

**Park Repairs/Improvements**

**Dawson Farm Park**

The renovation of the Dawson Farm Park pedestrian bridge is expected to be completed by June 30.

**Mattie Stepanek Park**

The repair and repainting of the Mattie Stepanek pickleball courts is complete.

**Potomac Woods Park**

The repair and repainting of the tennis and basketball courts is complete

**Welsh Park**

The repair and repainting of the Welsh Park tennis and basketball courts is complete

**Croydon Creek Nature Center Playground**

The updated nature playground at Croydon Creek Nature Center has been completed, providing a unique play experience for park visitors, and improving picnic areas near the nature center. This project was funded by a MDNR Parks and Open Space grant.

## Re: Subcommittee Reports

- a) **Swim & Fitness Center (Jack)**  
A checklist for the pool was reviewed to determine what has been done since the audit and what short term and long-term improvements are recommended.  
The outdoor pool project design is at 65% completion thus far.
- b) **Recreation and Parks Foundation (Chip)**  
The foundations participation a Hometown Holidays went well.  
Kathleen Linehan volunteered at the beverage booth and expressed it was a great experience seeing and hearing everyone enjoying themselves.  
Montgomery County Road Runners hosts as Suds n Soles race, the foundation staff a water booth for this event.  
The Foundation made a donation to the Senior Center to fund a stand for a TV used for recreational and language classes.  
The Foundation will present community service awards at the July M&C meeting, as part of the celebration of Recreation and Parks month.
- c) **Arts**  
**Senior Center Mural (Tom):** Mayor & Council approved the funding for the arts commission at the Senior Center.  
**City Hall Generator art project (Jack):** The City Hall generator mural is in progress.
- d) **RedGate – (Kirsten)**  
Rec & Parks will be prepared to work on the RFP come July (FY24).

## Old Business/ New Business

### Old Business

Tim shared that the **FY23 revenue numbers** for Recreation & Parks are just at about pre-pandemic numbers.

**Hometown Holidays at RedGate Park** and changing the hours, made it a more family-oriented event.

### New Business

Following our meeting, the board will go on a tour to the following parks:

Isreal Park – to see its new park pavilion.

Maryvale Park – to see the new splash pad

Broome Athletic Park - to see the new pickleball courts

## Re: Adjournment

Chip made a motion to adjourn the meeting, with Tom seconding the motion.

The meeting was adjourned at 6:35 pm

**The next meeting:** Thursday, July 27, 2023 @ 7:00 PM – Virtually via WebEx