



City of Rockville Ethics Commission

Minutes

Blue Crab Susan Conference Room

Meeting No. 19-07

Thursday August 22, 2019 at 6:30 PM

Commissioners Present: Kevin Jenkins, Karyne Akhtar, Kris Dighe, Jaime Espinosa

City Staff : Eliot Schaefer, John Brown

- I. Convene
- II. Election of Temporary Chairperson
Commissioner Espinosa nominated Commissioner Jenkins to serve as the Temporary Chairperson. Commissioner Jenkins accepted the nomination. Commissioner Espinosa moved to elect Commissioner Jenkins as Temporary Chairperson. The motion seconded by Commissioner Dighe and passed unanimously.
- III. Approval of Agenda
Commissioner Espinosa moved that the agenda be approved. The motion was seconded by Commissioner Dighe and passed unanimously (4-0).
- IV. Approval of Minutes
Minutes from July 17, 2019 - Commissioner Dighe moved that the minutes from June 20, 2019 be approved. The motion was seconded by Commissioner Espinosa and passed unanimously (4-0).
- V. Review and Approval of State Ethics Commission's Local Government Certification
Staff provided the Commission with a draft State Ethics Commission's Local Government Ethics Law Annual Certification (Form 26). Staff explained the process to certify the City's local public ethics laws to the State Ethics Commission. Commissioner Dighe moved that the Commission approve the draft form and authorize the City Attorney to execute the form on behalf of the Commission. Commissioner Espinosa seconded the motion and it passed unanimously (4-0).
- VI. Update and Discussion on Training
The Commission reviewed and discussed the revised ethics training slides provided by John Brown. The Commission directed staff to make edits to various slides.

[Commissioner Dighe left the meeting at 7:00pm.]

Commissioner Espinosa moved that the ethics training presentation be approved, as revised during the meeting. Commissioner Akhtar seconded the motion and it passed unanimously (3-0). Mr. Brown informed the Commission that the changes would be made to the PowerPoint slides and then the content would be uploaded into NeoGov. Once the ethics training was uploaded to NeoGov, Mr. Brown would provide the Commission with the opportunity to review the content.

[Commission Dighe returned at 7:34pm.]

VII. Old/New Business

- Staff informed the Commission that the proposed amendments to the Public Ethics Ordinance was tentatively scheduled for the Mayor and Council's September 9, 2019 meeting. The Commission expressed a desire to hold the September 9, 2019 date. Staff stated that the Commission would be notified if the proposed amendments were moved from the Mayor and Council's September 9, 2019 agenda.
- The Commission requested that staff provide it with a list of City boards and commissions so the Ethics Commission can discuss the training of boards and commissions.
- The Commission's next meeting is scheduled for: September 26, 2019

VIII. Adjournment

A motion to adjourn the meeting was made by Commissioner Espinosa. The motion was seconded by Commissioner Dighe and passed unanimously (4-0).