



**Charter Review Commission
Minutes
WebEx Board Meeting
September 14, 2021 7:00 PM**

Members Present: Chair Fred Evans, and members John Becker, Harold Hodges, Jack Kelly, Sally Kram, Robert Kurnick, Kevin Owen, Anita Powell, Izola Shaw, Marissa Valeri, and Robert Wright were present. David Gottesman was absent.

Staff Present: Deputy City Attorney Cynthia Walters, City Clerk Sara Ferrell, Deputy City Clerk Danny Winborne, and Management Assistant Melissa Wiak were present.

I. Welcome

City Clerk Sara Ferrell opened the meeting via WebEx at 7:09 p.m. Chair Evans welcomed all those present.

II. Approval of Minutes

Motion: to approve the minutes from the July 27, 2021 Charter Review Commission meeting.

Moved by Commissioner Wright seconded by Commissioner Owen and approved unanimously. Commissioner Valeri abstained because she was not present at the July 27, 2021 meeting.

III. Workgroup Reports

Election Process/Franchise Expansion Working Group:

Commissioner Shaw reported that each subgroup finalized its drafts on the subtopics and developed interview questions.

Mayor and Council Working Group:

Commissioner Wright reported that the working group finalized all of its questions and list of interviewees. The working group is ready to present its draft to the Commission for review and input.

Discussion took place regarding the number of questions from each working group, how the final number of questions for each interview will be decided, and what community outreach methods will be used. The group consensus was that all working groups will send City Clerk Ferrell all of their interview questions to her by 6:00 p.m. on Thursday, September 23, 2021. City Clerk Ferrell will send the Commission a list of all of the workgroup's questions by Tuesday, September 28, 2021 for their review and comment. At its September 28, 2021 meeting, the Commission will develop and finalize communication tactics to use for community outreach. The Commission will hold a work session on Tuesday, October 5, 2021 to determine the final list of questions to send to the interviewees.

Board of Supervisors of Elections (BSE) Working Group:

As stated in previous meetings, Commissioner Kelly noted that the BSE has three draft issue papers ready to present to the Commission and echoed the need for the Commission to finalize its list of interviewees and interview questions as soon as possible.

IV. Old Business/New Business

There was no old/new business

V. Future Meeting

Tuesday, September 28, 2021—7:00 p.m.

Tuesday, October 5, 2021—7:00 p.m.

VI. Adjournment

There being no further business, the meeting adjourned at 8:07 p.m.

Motion: to adjourn.

Moved by Commissioner Owen, seconded by Commissioner Valeri, and approved unanimously.