



**Board of Supervisors of Elections
Minutes
Diamondback Terrapin Conference Room
Wednesday, October 16, 2019 6:00 p.m.**

Boardmembers Present: Chair Lois Neuman, Graham Johnson, Stephen Weiner, Robert Kurnick, Sofya Orlosky

Staff: City Attorney Debra Daniel, Senior Assistant City Attorney Jodi Schulz, City Clerk/Director of Council Operations Sara Taylor-Ferrell, and Election Specialist Judy Penny.

Convene and Welcome

Chair Neuman convened at 6:05 p.m. and welcomed all those present.

Scheduling – Nursing and Assisted Living Facilities

Election Specialist Ms. Penny provided an update on the visits to the Nursing and Assisted Living facilities.

The Board discussed how to proceed with the one remaining living/nursing home facility. Several attempts were made to contact this facility to coordinate a date for distribution of ballots and no response was received. The Board instructed staff to leave the unvoted ballot packets with the coordinator and pick up the remaining unvoted ballot packets after election day.

The Board discussed that some of the residents at assisted living/nursing facilities are not allowed to vote due to adjudication of incompetent as explained by the Nursing Home staff. The Board agreed to follow the State law.

Moved by Boardmember Johnson, seconded by Boardmember Kurnick, and approved unanimously.

Questions to the Board

Mr. Jordan's email dated October 16, 2019 requesting guidance on amending Rockville Forward's pre-election Financial Report.

Motion: Board accepts Mr. Jordan's proposed response as adequate.

Moved by Boardmember Orlosky, seconded by Boardmember Kurnick, and approved unanimously.

Election Update

City Clerk/Director of Council Operations Ms. Ferrell provided the schedule for the processing center. The Notice of Canvass was posted to the website and the Board was requested to assist when available.

The City Clerk requested that the Board review the Standard Operating Procedures and have edits and comments back to her by close of business Monday.

Future Meeting

Wednesday, Oct. 23, - BSE Meeting (6:00-8:00 p.m.)

Wednesday, Oct. 30, - BSE Meeting (6:00-8:00 p.m.)

Friday, Nov. 1, - BSE Meeting (6:00-8:00 p.m.)

Tuesday, Nov. 5, - Election Day (6:30 a.m.)

Adjournment

There being no further business, the meeting adjourned at 7:55 p.m.

Motion: to adjourn.

Motion to adjourn was moved by Boardmember Johnson, seconded by Boardmember Weiner, and approved unanimously.