



City Use
FLD# _____

DEPARTMENT OF PUBLIC WORKS
111 Maryland Avenue, Rockville, Maryland 20850, 240-314-8500

SIMPLIFIED FLOODPLAIN PERMIT APPLICATION

(Refer to Rockville City Code, Chapter 10, Article I, Section 10-10 for definitions of terms shown below as bold italics)

GENERAL PROJECT INFORMATION:

Project Description: _____

Project Address: _____

Property Tax Account ID: _____

Applicant: _____ Contact Person: _____

Address: _____

E-mail Address: _____ Phone No: _____

Property Owner: _____ Contact Person: _____

(if different from Applicant)

Address: _____

E-mail Address: _____ Phone No: _____

Design Firm/Contractor (if any): _____ Contact Person: _____

Address: _____

E-mail Address: _____ Phone No: _____

WILL ANY PART OF THE PROPOSED WORK OCCUR IN THE 100-YEAR FLOODPLAIN?

Look up the property on the City's website map of FEMA Special Flood Hazard Areas (Floodplains) at:
<http://rockvillemd.gov/FloodplainMap>

Type in the property address and hit enter to zoom to the parcel. This map shows FEMA's mapped 100-year floodplain areas in blue hatching, which shows the approximate location of the floodplain. This map has tools to help measure the distance from the floodplain boundary to the property and proposed project area. As part of the permit review, City staff will review detailed floodplain maps with topography to determine a more accurate floodplain boundary for your project.

Does the property have any blue-hatched floodplain areas inside the property lines or within 50 feet of the property lines? Yes No

Will any part of the proposed project be within 50 feet of the blue-hatched floodplain area? Yes No

Does the activity/proposed project qualify for a Simplified Floodplain Permit? (See list of qualified activities on other side of application.) Yes No

If yes to all three questions, then this project qualifies for a Simplified Floodplain Permit. Proceed to other side of application.

NOTE: If the proposed work is on a Structure (defined as a walled and roofed building), including a garage or shed, OR is not listed in the following table, use the City's Floodplain Variance and Permit Application instead of this Simplified Floodplain Permit Application.

THIS PERMIT APPLICATION AND THE SIMPLIFIED FLOODPLAIN PERMIT PROCESS MAY ONLY BE USED FOR THE FOLLOWING ACTIVITIES WITHIN THE 100-YEAR FLOODPLAIN:

<i>Activities Qualified For Simplified Floodplain Permit (check all that apply):</i>	NEW	ALTERATION	ADDITION	REPAIR	REMOVAL
Public Utility transmission, distribution, or collection pipes, lines and facilities					
Facilities Owned or Operated by City (no Structures)					
Minor Non-Vegetative Landscaping (landscaping beds, trellises, walls up to 1 foot height)					
Non-Obstructive Fences (Split-rail or other type as approved by City)					
Play or Seating Equipment (no Structures)					
Patios, Decks, Paths or Paving (must be under 1,000 square feet, AND less than 1 foot height above existing grade)					
Storage of Recreational Vehicle (must be fully licensed and ready for highway use, or on site for less than 180 days)					

**** NO FLOODPLAIN PERMIT IS NEEDED FOR THE FOLLOWING ACTIVITIES: ****

- Construction or land disturbance that is completely outside of the 100-year floodplain boundary.
- Planting or vegetation management within the floodplain, such as
 - removal of dead trees, limbs, or invasive vegetation;
 - tree or vegetation planting or trimming;
 - conversion of vegetation from one species to another (ex., grass converted to vegetable garden)
 - mulching planting beds

SUBMITTAL REQUIREMENTS: (No application fee or permit fee for a Simplified Floodplain Permit)

Submit this completed application, and the information below, in person or by mail to:

Department of Public Works counter – 2nd floor, Rockville City Hall, 111 Maryland Ave, Rockville, MD 20850

- This completed application form
- A vicinity map
- For developed lots, a House Location Survey showing property lines and building locations. This is normally provided to the owner by the title company at time of property settlement. City of Rockville Inspection Services Division on 2nd floor of City Hall has a copy of House Location Surveys for some properties.
- Sketch on House Location Survey or other plan showing location and boundaries of proposed work in relation to house and property lines – indicate distances from property corners for proposed area of disturbance.
- Details or description of proposed construction (dimensions, height, materials, and design of fences, patios, etc.)
- 8 ½ X 11” (letter-size) print copy of the City’s FEMA Special Flood Hazard Areas (Floodplains) Map zoomed in to show the property. Go to <http://rockvillemd.gov/FloodplainMap> and enter the property address or zoom to the work location. Use the Topographic Basemap option. (Closest zoom achievable for a print is 1” = 60’.)

SIGNATURE OF PROPERTY OWNER/APPLICANT:

Applicant’s Signature: _____ Date _____

Name and Title (Please Print): _____

If Applicant is not the Property Owner:

I hereby certify that I am the Property Owner and I have authorized the filing of this application and these plans for review.

Property Owner’s Signature: _____ Date _____

Name and Title (Please Print): _____