



City of Rockville
Planning and Development Department
 Community Enhancement/Code Enforcement Division
 111 Maryland Avenue • Rockville, MD 20850 • 240-314-8330

OFFICE USE ONLY

Application No.: _____
 New Renewal
 Payment Type: _____
 _____ / _____ /20____ : _____

Application for Apartment License

Copy of Standard Lease included

➤ All information requested must be furnished (*please type or print clearly, incomplete or illegible applications will be returned*).

APARTMENT COMPLEX INFORMATION

Name of Apartment Complex _____

Address _____

Total No. of Units: _____ at \$100 per unit Total Fee Due: \$ _____

MANAGING AGENT/COMPANY INFORMATION

Name of Owner/Managing Agent/Company _____

Contact Person Name _____

Address _____

Phone No. _____ Fax No. _____

RESIDENT MANAGER INFORMATION

Name of Resident Manager _____

Address _____

Phone No. _____ Fax No. _____

I have carefully examined and read the above application and know the same is true and corrected, and that in renting these dwelling units, all provisions of the City of Rockville laws and ordinances whether herein specified or not.

Signature of Applicant _____ Title _____

Phone No. _____ Date _____

Application fee is \$100 per unit, Non-Refundable
Payable to: City of Rockville
Expires March 31 of each year
A Late Fee of \$25 per unit will be assessed if the
Application is not received by April 1 of each year.
If copy of Standard Lease is not included the license will not be issued.