

First Quarter FY 2025 Financial Report

Category	Current Year (in thousands)				Prior Yr. (in thousands)		
	FY25	FY25	Actual	%	Actual	Actual	%
	Adp.	Amd.	9/30/24	Amd.	6/30/24	9/30/23	Act.
Revenue							
Property Taxes	49,060	49,060	4,324	9%	46,786	4,580	10%
From Other Gov't.	35,415	36,937	9,797	27%	34,764	8,552	25%
Fines/Forfeitures	2,010	2,010	678	34%	3,505	810	23%
Use of Money/Property	1,679	1,679	1,037	62%	3,414	337	10%
Charges for Services	7,988	8,055	3,759	47%	9,122	3,612	40%
Licenses/Permits	4,790	4,790	834	17%	4,021	724	18%
Other Revenue	8,140	8,140	1,479	18%	9,755	2,103	22%
Total Revenue (\$)	109,082	110,671	21,907	20%	111,367	20,718	19%
Expenditures							
Personnel	65,008	65,682	17,313	26%	60,483	16,718	28%
Operating	20,387	21,892	4,097	19%	17,099	3,983	23%
Capital Outlay	3,536	4,014	878	22%	4,829	479	10%
Other	5,228	5,228	1,252	24%	4,684	809	17%
CIP Transfer	9,300	9,300	2,325	25%	12,790	2,300	18%
Transfers Out	5,553	5,553	1,388	25%	5,680	1,390	24%
Total Expenditures (\$)	109,012	111,669	27,253	24%	105,563	25,679	24%

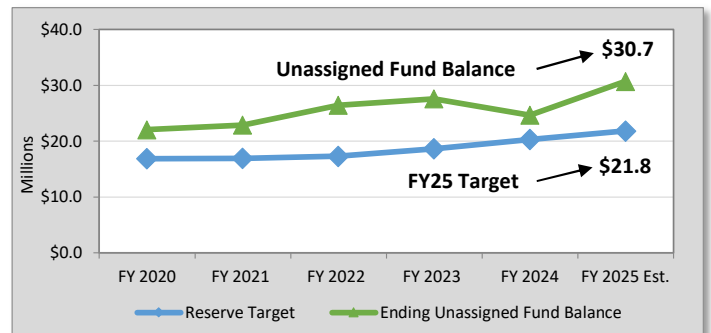
General Fund Summary

The FY25 amended budget in this report reflects adjustments included on the August budget amendment. October budget amendment adjustments, including the re-appropriation of purchase orders that carried over from FY24, will be shown on the 2Q report but are factored into the discussion of unassigned fund balance below.

Investment earnings (**Use of Money/Property**) and recreation program revenue (**Charges for Services**) have continued to increase over FY24 levels as noted on page 2.

General Fund Unassigned Fund Balance

The FY25 estimated ending unassigned fund balance equals \$30.7 million, which is \$8.9 million above the FY25 target. This amount factors in the funds adopted as part of the October budget amendment, including restoration of employee leave buyback and a transfer to the CIP to fund asphalt repair. The October amendment items are not included in the amended totals shown above, but will be shown in the 2Q report. Staff may recommend use of unassigned reserves in excess of the reserve target for one-time projects and capital needs on a future budget amendment or as part of the FY26 budget process.



General Fund Contingency Status

Per the City's Financial Management Policies, contingency funds are available for unanticipated, unbudgeted expenditures of a non-recurring nature and/or unexpected cost increases.

General Fund Contingency Usage through 1Q	Amount
Adopted FY25 General Fund Contingency	350,000
Replacement of postage meter	(25,700)
Supplemental funding for gun buyback	(2,000)
Lobbying contract increase	(8,000)
Furniture for City Manager's Office	(22,210)
FY25 Contingency Remaining (\$)*	292,090

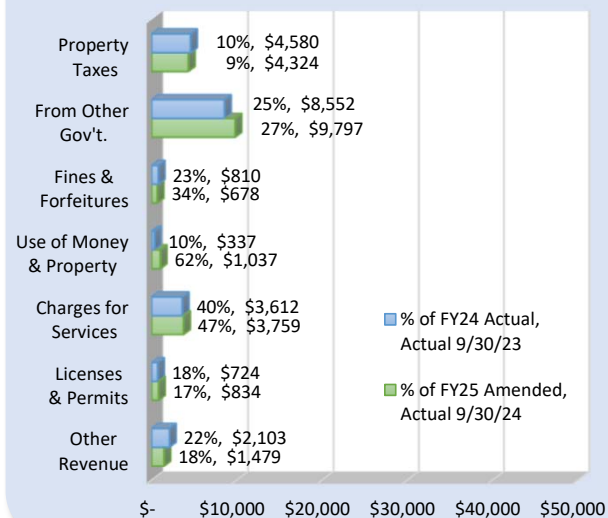
*In addition to the uses listed above, as of 11/26/24, \$104,312 has been utilized for outside legal services in 2Q.

Unspent Personnel Funds

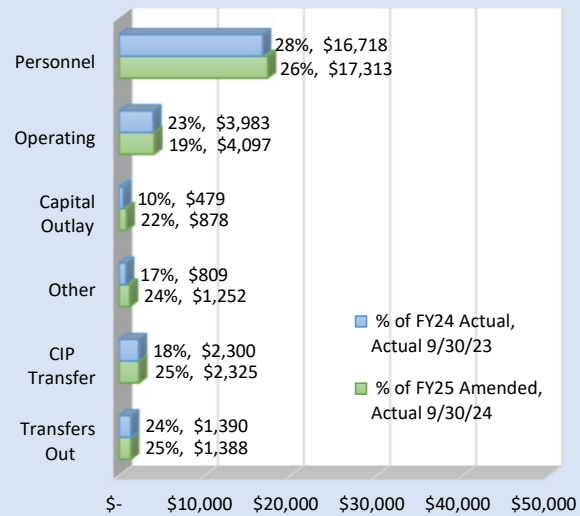
Unspent funds related to vacant General Fund positions are tracked and reported quarterly, along with any uses of these funds outside of routine personnel adjustments. Historically, in addition to vacancy-related costs, these funds have been used for weather-related needs such as snow removal.

Unspent Personnel Funds	1Q Only	YTD FY25
Gross unspent funds from vacancies	679,053	679,053
Vacancy-related (costs)/savings	(462,306)	(462,306)
Net Unspent Funds	216,747	216,747
Uses of Net Unspent Funds		
Sworn police pay increase	(231,035)	(231,035)
Net Unspent Funds Remaining (\$)	(14,288)	(14,288)

General Fund Revenues (in thousands)



General Fund Expenditures (in thousands)



General Fund Revenues by Category

Property Taxes totaled \$4.3 million, or 9% of the adopted budget, similar to FY24. The majority of property tax revenue is received in 2Q.

Revenue **From Other Governments** totaled \$9.8 million, an increase over FY24 due to the increase in tax duplication revenue.

Revenue from **Fines & Forfeitures** totaled \$0.7 million, which is less than 1Q FY24 but still on track to meet its target. The main revenue source in this category is redlight camera citations.

Use of Money & Property revenue totaled \$1 million, ahead of 1Q FY24 due to favorable investment earnings.

Charges for Services revenue totaled \$3.8 million, ahead of 1Q FY24 due to recreation revenues outpacing last year's totals.

Licenses & Permits revenue totaled \$0.8 million. The majority of revenue in this category comes from rental licenses, which tend to be received later in the fiscal year, and building permits, the timing of which varies based on project timing.

Other Revenue totaled \$1.5 million, which is a decrease compared to 1Q FY24 due to the one-time return of workers compensation collateral received in FY24.

General Fund Expenditures by Category

Personnel spending totaled \$17.3 million, or 26% of the total personnel budget. The city's pension contribution payments are made in full for the year in 1Q, so total personnel spending is typically highest in 1Q.

Operating expenditures totaled \$4.1 million, or 19% of the amended operating budget. This category includes services and commodities, including utilities. Spending varies throughout the year based on payment timing and need.

Capital Outlay expenditures totaled \$0.9 million, or 22% of the amended budget. This funding covers one-time equipment purchases including vehicle replacements, and varies from year to year based on needs and replacement schedules.

Other expenditures totaled \$1.3 million, compared to \$0.8 million in 1Q FY24. This category includes the city's outside agency grants and contribution to REDI, as well as lease agreements. 1Q payments for vehicle leases and the city's contribution to REDI both increased compared to 1Q FY24.

The **CIP Transfer** totaled \$2.3 million for 1Q. The transfer to the CIP is expended quarterly based on the amended budget.

The **Transfers Out** category totaled \$1.4 million for 1Q. This category includes transfers to the Parking, Debt Service, Refuse (for RHE refuse bills), and Special Activities funds. These transfers are expended quarterly based on the amended budget.

WATER FUND	Current Year (in thousands)				Prior Year (in thousands)			
	FY25	FY25	Actual	%	Actual	Actual	%	
	Adp.	Amd.	9/30/24	Amd.	6/30/24	9/30/23	Act.	
Total Revenue (\$)	14,453	14,453	2,154	15%	13,841	1,449	10%	Revenue from utility charges and permitted connection fees increased compared to 1Q FY24. In addition to planned rate increases, customer usage also increased.
<i>Expenses</i>								
Personnel	4,622	4,669	1,190	25%	4,487	1,182	26%	Capital outlay appears high both compared to the amended budget and compared to 1Q FY24, but much of the 1Q spending occurred against purchase orders that rolled from FY24, which are not reflected in the amended budget for 1Q based on the timing of the October budget amendment. This funding will be reflected in the 2Q report.
Operating ¹	3,729	3,729	657	18%	3,340	740	22%	
Capital Outlay ¹	752	752	326	43%	416	55	13%	
Admin/Other/Interest	6,724	6,724	367	5%	6,225	281	5%	
Total Expenses (\$)	15,828	15,874	2,540	16%	14,468	2,258	16%	

SEWER FUND	Current Year (in thousands)				Prior Year (in thousands)			
	FY25	FY25	Actual	%	Actual	Actual	%	
	Adp.	Amd.	9/30/24	Amd.	6/30/24	9/30/23	Act.	
Total Revenue (\$)	15,547	15,547	1,840	12%	15,830	1,428	9%	Revenue from utility charges and permitted connection fees increased compared to 1Q FY24. In addition to planned rate increases, customer usage also increased.
<i>Expenses</i>								
Personnel	2,327	2,350	562	24%	2,154	591	27%	Operating category costs appear lower compared to 1Q FY24 due to the timing of payments for the city's share of operating costs for sewage disposal at the Blue Plains Wastewater Treatment Facility.
Operating ¹	4,736	4,736	251	5%	4,654	1,190	26%	
Capital Outlay ¹	414	414	0	0%	558	0	0%	
Admin/Other/Interest	7,698	7,698	201	3%	7,614	175	2%	
Total Expenses (\$)	15,175	15,199	1,014	7%	14,979	1,956	13%	A large portion of Sewer Fund spending occurs in the CIP and goes toward the city's capital contribution to the Blue Plains Wastewater Treatment Facility.

REFUSE FUND	Current Year (in thousands)				Prior Year (in thousands)			
	FY25	FY25	Actual	%	Actual	Actual	%	
	Adp.	Amd.	9/30/24	Amd.	6/30/24	9/30/23	Act.	
Total Revenue (\$)	7,626	7,626	633	8%	7,553	663	9%	The majority of refuse revenue is received during 2Q, as it is collected through property tax bills.
<i>Expenses</i>								
Personnel	3,790	3,827	850	22%	3,375	902	27%	Operating costs appear lower than 1Q FY24 due to payment timing.
Operating ¹	2,424	2,424	319	13%	2,176	407	19%	
Capital Outlay ¹	846	846	0	0%	1,118	0	0%	
Admin/Other/Interest	1,843	1,843	342	19%	1,765	323	18%	
Total Expenses (\$)	8,903	8,940	1,511	17%	8,434	1,632	19%	

¹Capital outlay purchases and operating leases with useful lives of more than five years are capitalized and depreciated or amortized in accordance with Generally Accepted Accounting Principles (GAAP). The City's financial statements reflect this adjustment, whereas this report shows the actual expense. As a result, the prior year actuals shown on this report in enterprise funds will differ from the financial statements in the amount of the cost of any capitalized assets or leases.

SWM FUND	Current Year (in thousands)				Prior Year (in thousands)		
	FY25	FY25	Actual	%	Actual	Actual	%
	Adp.	Amd.	9/30/24	Amd.	6/30/24	9/30/23	Act.
Total Revenue (\$)	7,319	7,319	803	11%	6,912	1,068	15%
<i>Expenses</i>							
Personnel	3,127	3,160	811	26%	2,762	764	28%
Operating ¹	1,243	1,243	176	14%	1,233	214	17%
Capital Outlay ¹	128	128	0	0%	109	88	81%
Admin/Other/Interest	2,561	2,561	247	10%	2,437	242	10%
Total Expenses (\$)	7,058	7,092	1,234	17%	6,542	1,308	20%

The majority of the city's SWM fee revenue is received during 2Q, as it is collected through property tax bills.

A large portion of SWM Fund spending occurs in the multi-year CIP.

PARKING FUND	Current Year (in thousands)				Prior Year (in thousands)		
	FY25	FY25	Actual	%	Actual	Actual	%
	Adp.	Amd.	9/30/24	Amd.	6/30/24	9/30/23	Act.
Total Revenue (\$)	2,792	2,792	432	15%	2,689	571	21%
<i>Expenses</i>							
Personnel	329	332	84	25%	302	82	27%
Operating ¹	144	144	29	20%	108	25	23%
Capital Outlay ¹	0	0	0	0%	0	0	0%
Admin/Other/Int.	1,624	1,624	29	2%	1,576	25	2%
Total Expenses (\$)	2,097	2,100	143	7%	1,987	132	7%

The General Fund transfer to the Parking Fund totaled \$295,000 for 1Q, compared to \$250,000 in FY24.

Parking meter revenue is lower compared to FY24 due to a decrease in fines and violations as well as timing of property tax payments. Parking district property tax is paid by commercial properties within the Town Square boundaries and is expected to generate revenue of \$110,600 for the Parking Fund.

Capital Improvements Program (CIP) Transfers, All Funds

The City's Financial Management Policies allow the City Manager to approve transfers of unspent project appropriations between capital projects within the same fund. These transfers will always net to zero, as any change in total appropriation by fund must be approved by the Mayor and Council through an appropriations ordinance. Any transfers between projects during the reporting period are shown below.

1Q CIP Transfers	Amount (\$)	Fund	Reason for Transfer
F. Scott Fitzgerald Theatre ADA Improvements (RA20)	115,000	Capital Projects Fund	Additional funding needed to bid project based on final construction estimate
King Farm Farmstead Fire Suppression (RB21)	(115,000)		Surplus funding available due to favorable bid award and low contingency use

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