

REFUNDS, WITHDRAWALS AND TRANSFERS

Summer Camps Withdrawal Policy	
To withdrawal from a summer camp program, email your request to registration@rockvillemd.gov .	
Time Frame	Refund Amount
Requested at least 2 weeks in advance.	Full Refund
Requested less than 2 weeks in advance.	No refunds except for medical reasons. Proper documentation will be required.

TRANSFER REQUESTS

Requests to transfer from one camp to another are subject to space availability. All requests must be received in writing. Email requests to registration@rockvillemd.gov.

PAYMENT PLANS

Register early to take full advantage of the payment plan options:

Feb. 15–March 14

This payment plan divides the amount due into four payments. A portion of the fees are due at the time of registration with the remaining payments due on March 15, April 15 and May 15.

March 15–April 14

This payment plan divides the amount due into three payments. A portion of the fees are due at the time of registration with the remaining payments due on April 15 and May 15.

April 15–May 14

This payment plan divides the amount due into two payments. A portion of the fees are due at the time of registration with the remaining payments due on May 15.

Payment Plans are not available after May 15.

A Visa or MasterCard is necessary to access the payment plan option. This option must be selected at the time of registration.

Outstanding balances after June 1, could result in your child being withdrawn from the program.

To sign up for the payment plan, select the payment plan option online during check out or check the payment plan box on the registration form.