

Rockville City Police Department

GENERAL ORDER



Subject USE OF ARTIFICIAL INTELLIGENCE – REPORT WRITING		Procedure G.O. 6-9
Authorizing Signature 	Effective: 08/25/26	Total Pages 3

I. PURPOSE

The purpose of this policy is to establish Rockville City Police Department’s guidelines and limitations on the use of Artificial Intelligence (AI), specifically text-based artificial intelligence systems including, but not limited to Chat GPT, Gemini or Grok by department members for official written work product within the Department. This policy aims to ensure accountability, privacy and security of sensitive information while maintaining the integrity of law enforcement operations.

II. POLICY

Law enforcement investigations are fact specific investigations. As such, generalities, such as those generated through text-based artificial intelligence systems are not sufficient for investigative purposes. Accordingly, personnel of the Rockville City Police Department shall be the original author of their case reports, arrest warrants, statement of charges and associated narrative sections of department forms and are prohibited from using ChatGPT, Gemini, Grok or other text-based artificial intelligence systems. This does not prohibit the use of artificial intelligence technologies from research and investigative functions, nor does it prohibit the use of other software systems to proof written work products for spelling and/or grammatical errors.

III. DEFINITIONS

Artificial Intelligence: Artificial Intelligence (AI) is the ability of a computer or robot controlled by a computer to do tasks that are usually done by humans because they require human intelligence and discernment. (Britannica.com)

GEMINI: Chat based artificial intelligence from Google.

ChatGPT: Chat Generative Pre-Trained Transformer is a dialog based chatbot developed by OpenAI and launched on November 30, 2022. ChatGPT chatbot can understand natural human language and generate written text. ChatGPT enables users to refine and steer a conversation towards a desired length, format, style, level of detail and language. Successive prompts and replies, known as prompt engineering, are considered at each conversation stage as a context.

Grok: Chat based artificial intelligence using large language models (LLM) from X (formerly Twitter).

IV. PROCEDURES

A. Artificial Intelligence for Official Purposes – Generally

1. Members of this Department must be the original authors of their case reports, warrants (search and arrest), statement of charges and the narrative portions of their investigative reports and forms.
2. Artificial Intelligence can be beneficial for law enforcement investigations: however, while there are benefits and usages, this policy is directed towards the use of text-based artificial intelligence systems in day-to-day operations, specifically report writing, drafting search warrants, arrest warrants, statement of charges and the narrative sections of department forms.

B. Prohibitions of Use for Official Purposes

1. Police officers are strictly prohibited from using ChatGPT, Grok, Gemini or any other text-based artificial intelligence systems for official police work including but not limited to generating official reports, search warrants, arrest warrants, statement of charges and narrative sections of department forms.

C. Personal Use

1. Officers are permitted to use ChatGPT, Grok, Gemini or other text-based artificial intelligence systems for personal use. However, members of this department are prohibited from entering case sensitive information or personal identifying information from departmental investigations into these systems for any reason.

D. Confidentiality and Privacy

1. Law enforcement investigations involve the use of confidential and private information.
2. ChatGPT, Gemini, Grok and other text-based artificial intelligence systems do not currently have confidentiality limitations sufficient for law enforcement investigations and privacy purposes.
3. Officers must not disclose sensitive or confidential information related to police operations, investigations, or individuals in any communications with ChatGPT, Gemini, Grok or other text-based artificial intelligence system. Additionally, officers should be aware that interactions with these text-based artificial intelligence systems, even in personal capacity, are not completely private and exercising discretion is crucial.

E. Exceptions

1. Exceptions to this policy may be granted by the Office of the Chief of Police on a case-by-case basis. Such exceptions must be documented.

2. This policy does not prevent the use of artificial intelligence in other investigatory matters not related to the generation of written narratives of case reports, search warrants, arrest warrants, statement of charges or the narrative portion of departmental forms.

F. Supervisor Responsibilities

1. It is the responsibility of all supervisors to enforce this policy. Supervisors shall review reports, forms, search warrants, arrest warrants of the officers/members under their command and shall inquire, when necessary, whether such work product was originally authored by the officer/member. All Department members are encouraged to report any violation of this policy to their supervisors and/or Office of Professional Responsibility (OPR).

G. Training and Awareness

1. The City of Rockville's Information Technology Department will provide awareness training on the use of artificial intelligence to educate officers about the limitations and risks associated with using ChatGPT, Gemini, Grok or other text-based artificial intelligence systems.